

**WEST CHESTER AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING**

Tuesday, April 23, 2019

7:00 pm

Spellman Education Center

AGENDA

- I. Call to Order
Salute to the Flag (led by Ayan Chatterjee and Lily Glushakow
of Mary C. Howse Elementary School) Mr. McCune
- II. Roll Call..... Ms. Cherashore
- III. Minutes of the March 25, 2019 Monthly School Board Meeting
and April 15, 2019 Special School Board Meeting..... Mr. McCune
- IV. Approval of the April 23, 2019 School Board Meeting Agenda Mr. McCune
- V. Superintendent’s Report.....Dr. Scanlon
Student Representatives’ Report..... Amber Hawkins, *East High School*
..... Camilla Parkinson, *Henderson High School*
..... Grace Ibach, *Rustin High School*
- VI. Public Comments on Agenda Items (Sign-in Required) Ms. Cherashore
- VII. Personnel Recommendations Dr. Ulmer
- VIII. Approval of Consent Agenda Mr. McCune
- IX. School Board Reports

Committee Reports

- A. *Education* Mrs. Tiernan
 - * 1. Approval of the following Study/Excursion trip(s):
 - Henderson HS Wrestling – Souderton, PA – Fri-Sat 3/1-3/2/19
 - East HS Swimming – Lewisburg, PA – Thurs-Sat 3/14-3/16/19
 - Rustin HS Swimming – Lewisburg, PA – Thurs-Sat 3/14-3/16/19
 - Rustin HS Ice Hockey – Pittsburg, PA – Fri-Sat 3/22-3/23/19
 - Rustin HS Ice Hockey – Cleveland, OH – Wed-Mon 3/27-4/1/19
 - East HS DECA – Orlando, FL – Sat-Wed 4/27-5/1/19
 - Henderson HS Academic Team – Atlanta, GA – Fri-Mon 5/24-5/27/19
 - East HS Academic Team – Alexandria, VA – Thurs-Sun 5/30-6/2/19
 - * 2. Approval of School Start Time Study
 - * 3. Approval of Revised Board Policy 307 – Student Teachers/Interns, First Reading
 - * 4. Approval of New Administrative Guideline 307AG1 – Student Teachers/Interns Guidelines, First Reading
 - * 5. Approval of New Board Policy 225 – Student Debt, First Reading
 - * 6. Approval of Revised Board Policy 815.3 – Lending Technology Equipment, First Reading
 - * 7. Approval of Final 2018-2019 School Calendar

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\*Consent Agenda Items

- B. *Pupil Services* .....Ms. Chester
  - \* 1. Approval of Two (2) Special Education Settlement Agreements
  - \* 2. Approval of Sweet Stevens Katz and Williams Pool Counsel annual agreement

- C. *Personnel* .....Dr. Shaw

- D. *Property and Finance* .....Mr. Bevilacqua
  - \* 1. Approval of 2019-20 CCIU Core Budget
  - \* 2. Approval of 2019-20 Occupational Education Budget
  - \* 3. Approval of purchase and installation of (3) modular classrooms at Peirce Middle School
  - \* 4. Approval to award the upgrades to the HVAC system at Starkweather Elementary School
  - 5. Approval of Resolution to Adopt Proposed Final Budget for 2019-20

**Other Reports**

- A. Intermediate Unit ..... Mrs. Tiernan
- B. PSBA Report.....Dr. Herrmann
- C. Legislative Liaison .....Dr. Shaw

- X. Other Business
  - \* 1. Approval of School Board Treasurer’s Report and Statement of Disbursements Summary Schedule for the Period of March 1, 2019 to March 31, 2019
  - \* 2. Approval of the March 31, 2019 Financial Report

- XI. Comments from Residents

- XII. Adjournment



\*Consent Agenda Items

WEST CHESTER AREA SCHOOL BOARD—Meeting of March 25, 2019

Documents previously distributed to Board Members are not recopied or submitted with this draft. Minutes of this meeting, in compliance with Section 518 of the School Laws of Pennsylvania and after approval by the School Board Members will be transcribed into the permanent minute book together with reports indicated (copy in). Routine reports and lengthy multi-page documents made a part of the minutes of this meeting are filed separately for permanent record.

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The West Chester Area School Board met at 7:01 p.m. in the Spellman Education Center, 782 Springdale Dr. Exton, PA. Mr. McCune, Board President, called the meeting to order and Aine Harner and Anestis Kalderemtzis of Penn Wood Elementary School led the public in the Pledge of Allegiance.

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**Roll Call**

**Members Present:** Mr. Bevilacqua, Ms. Chester, Mr. Gallen, Dr. Herrmann, Mr. McCune, Dr. Shaw, Mr. Spackman, Mr. Tabakin, Mrs. Tiernan. Student Representatives: Amber Hawkins, East High School; Camille Parkinson, Henderson High School; Grace Ibach, Rustin High School.

**Members Absent:**

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Approval of February 25, 2019 Board Minutes

BOARD ACTION: It was moved by Ms. Chester and seconded by Mr. Bevilacqua to approve the minutes of the February 25, 2019 School Board Meeting.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

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*Mr. McCune announced that the Board met in Executive Session on Monday, March 4, 2019 regarding a personnel matter; on Monday, March 11, 2019 regarding legal matters; and this evening, Monday, March 25, 2019 regarding a personnel and legal matter.*

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Approval to amend the March 25, 2019 Meeting Agenda as follows:

XI. Other Business

- 4. Approval of Resolution to Authorize the District Solicitor to terminate the Agreement between West Chester Area School District and E.R. Stuebner Construction, Inc. for Renovations and Additions at the East Goshen Elementary School***

BOARD ACTION: It was moved by Mr. Bevilacqua and seconded by Mr. Gallen to approve the amendment of the March 25, 2019 meeting agenda as presented.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

Approval of March 25, 2019 Meeting Agenda as amended

BOARD ACTION: It was moved by Dr. Herrmann and seconded by Mr. Gallen to approve the March 25, 2019 meeting agenda as amended

On roll call vote, all members present voted “aye.” Motion carried 9-0.

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**Public Comments on Agenda Items**

There were no public comments on agenda items.

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Approval of Personnel Recommendations—Dr. Ulmer (Copy In)

BOARD ACTION: It was moved by Dr. Shaw and seconded by Mr. Bevilacqua to approve the Personnel Recommendations as presented.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

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**Approval of Consent Agenda**

**BOARD ACTION:** It was moved by Ms. Chester and seconded by Mr. Spackman to approve the following Consent Agenda Items:

Education

1. Approval of the following Study/Excursion trip(s):
  - East HS Indoor Track – State College, PA – Sat-Sun 2/23-2/24/19
  - Henderson HS Indoor Track – State College, PA – Sat-Sun 2/23-2/24/19
  - East HS Wrestling – Souderton, PA – Fri-Sat 3/1-3/2/19
  - East HS Wrestling – Hershey, PA – Wed-Sat 3/6-3/9/19
  - Rustin HS Wrestling – Hershey, PA – Wed-Sat 3/6-3/9/19
  - Henderson HS Wrestling – Hershey, PA – Thurs-Sun 3/7-3/9/19
  - Henderson HS Swimming – Lewisburg, PA – Thurs-Sat 3/14-3/16/19
  - Henderson HS DECA – Orlando, FL – Fri-Wed 4/26-5/1/19
  - Henderson HS AP-Spanish – Spain – Tues-Mon 6/16-6/22/20
  - Henderson HS Italian/Latin – Italy – Wed-Fri 6/17-6/26/20
2. Approval to Establish the following Activity Account(s):
  - Peirce MS Enrichment in STEAM
  - Henderson HS Kids “4” Kids
3. Approval of Revised Board Policy 918 – Title I Parent and Family Engagement, Second Reading
4. Approval of Revised Administrative Guideline 918AG1 – Title I Parent and Family Engagement Guidelines, Second Reading
5. Approval of New Administrative Guideline 918AG2 – Title I Parent and Family Engagement School-Parent and Family Compacts, Second Reading



6. Approval of Revisions and Name Change to Board Policy 103 – Nondiscrimination/Discriminatory Harassment-School and Classroom Practices (*formerly known as Nondiscrimination in School and Classroom Practices*), Second Reading
7. Approval of Revisions and Name Change to Administrative Guideline 103AG1 – Report Form for Complaints of Nondiscrimination/Discriminatory Harassment-School and Classroom Practices (*formerly known as Discrimination and Harassment Complaint Form*), Second Reading
8. Approval of Revised Board Policy 222 – Tobacco/Nicotine (*formerly known as Tobacco*), Second Reading
9. Approval of Revised Board Policy 247 – Hazing, Second Reading  
Approval of Revised Board Policy 249 – Bullying/Cyberbullying, Second Reading

Pupil Services

Personnel

1. Approval of Revisions and Name Change - Board Policy 104 Nondiscrimination/Discriminatory Harassment-Employment Practices (*formerly known as Nondiscrimination in Employment Practices*), Second Reading
2. Approval of Revisions and Name Change - Administrative Guideline 104AG1 Report Form for Complaints of Discrimination/ Discriminatory Harassment - Employment Practices (*formerly known as Report Form for Nondiscrimination in Employment Practices*), Second Reading
3. Approval of Revisions and Name Change - Board Policy 323 Tobacco/Nicotine (*formerly known as Tobacco*), Second Reading
4. Approval of the MOA extending the Health Savings Account Employer contribution for each year employees are enrolled in the plan

Property & Finance

1. Approval of 2019-20 Food Services Management Company RFP Award for food services to Aramark and the select custodial services to West Chester Area School District. The FSMC Contract may be renewed by mutual agreement for up to four additional one year periods.

**Other Reports**

Other Business

1. Approval of School Board Treasurer’s Report and Statement of Disbursements Summary Schedule for the Period of February 1, 2019 to February 28, 2019

|                                                                      |               |
|----------------------------------------------------------------------|---------------|
| GENERAL FUND DISBURSEMENTS                                           | 14,118,877.13 |
| includes Technology,<br>Federal Programs and any Special State Funds |               |
| BILLS PAID                                                           | 14,118,877.13 |
| INVESTMENTS                                                          | 0.00          |

|                      |           |
|----------------------|-----------|
| CAPITAL RESERVE FUND | 78,967.62 |
|----------------------|-----------|

|                       |            |
|-----------------------|------------|
| CAPITAL PROJECTS FUND | 890,970.17 |
|-----------------------|------------|

|                                     |                      |
|-------------------------------------|----------------------|
| SPECIAL REVENUE - Athletics         | 5,391.05             |
| TRUST FUNDS                         | 8,237.66             |
| CAFETERIA                           | 2,220.95             |
| STUDENT ACTIVITY FUND DISBURSEMENTS | 55,910.02            |
| TRUST AND AGENCY FUND DISBURSEMENTS | <u>15,381.81</u>     |
| TOTAL<br>DISBURSEMENTS              | <u>15,175,956.41</u> |

NOTE: A copy of the details of the above disbursements is available for review from the Board Secretary.

2. Approval of the February 28, 2019 Financial Report
3. Approval of the Memorandum of Understanding between Octorara Area School District and West Chester Area School District to allow eligible WCASD high school students the opportunity to participate in the OASD Homeland Security, Law Enforcement, Firefighting, and Related Protective Services Program.

**On roll call vote to approve the above Consent Agenda Items, all members present voted "aye." Motion carried 9-0.**

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Other Business

Approval of Resolution to Authorize the District Solicitor to terminate the Agreement between West Chester Area School District and E.R. Stuebner Construction, Inc. for Renovations and Additions at the East Goshen Elementary School

BOARD ACTION: It was moved by Mr. Bevilacqua and seconded by Mr. Gallen to approve the Resolution to Authorize the District Solicitor to terminate the Agreement between West Chester Area School District and E.R. Stuebner Construction, Inc. for Renovations and Additions at the East Goshen Elementary School

WEST CHESTER AREA SCHOOL DISTRICT
CHESTER COUNTY, PENNSYLVANIA

RESOLUTION

BACKGROUND

The purpose of this resolution is to comply with the requirements of the Pennsylvania Public School Code of 1949, as amended ("School Code") in order for the West Chester Area School District School Board ("School Board") to terminate, the agreement dated April 25, 2018 ("Contract"), between the West Chester Area School District ("School District") and E.R. Stuebner Construction, Inc. ("Contractor") for renovations and additions at the East Goshen Elementary School ("Project") located at 800 North Chester Road, West Chester, Pennsylvania 19380.

TERMS AND CONDITIONS

NOW, this 25th day of March, 2019, it is hereby resolved by the School Board for the West Chester Area School District as follows:

1. The Contract, at Section 14.2, permits the School District (designated as "Owner" in the Contract), to terminate the Contract for cause.

2. The School Board, through the School District administration, and in consultation with the architect employed by the School District for the Project, and the Solicitor, has determined that cause exists under the Contract for termination, and therefore approves the termination of the Contract with the Contractor for the Project.

3. The officers of the School Board, the School District administration, and the Solicitor are authorized and directed to take whatever action is necessary and appropriate pursuant to the Contract to terminate the Contractor for the Project.

4. Any and all actions taken by individuals acting on behalf of the School District prior to the date of this Resolution in furtherance of the termination of the Contract, and in furtherance of the School District's business in this regard, are hereby ratified and confirmed.

5. If any sentence, clause, action or part of this Resolution is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or part of this Resolution. It is hereby declared as the intent of the School District that this Resolution would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

6. All resolutions or parts of resolutions conflicting herewith are hereby repealed.

Adopted this 25th day of March, 2019.

ATTEST:

WEST CHESTER AREA SCHOOL DISTRICT

Linda Cherashore
Board Secretary

BY:

Chris McCune, President

On roll call vote, all members present voted "aye." Motion carried 9-0.

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**Comments from Residents**

There were no comment from residents.

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Since March is National Women's History Month and February is Black History Month, Mr. McCune gave a brief history of the grandmother of the civil rights movement, Septima Ponsette Clark.

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**Adjournment:**

**BOARD ACTION:** On motion by Mr. Gallen seconded by Ms. Chester, the Board, on voice vote, agreed to adjourn at 7:58 p.m.

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Board Secretary

WEST CHESTER AREA SCHOOL BOARD—**Special Meeting—Monday, April 15, 2019**

A Special Meeting of the West Chester Area School Board was held at 7:02 pm in the Spellman Education Center, 782 Springdale Dr. Exton, PA. Mr. McCune, Board President, called the meeting to order and led the public in the Pledge of Allegiance.

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ROLL CALL

Members Present: Mr. Bevilacqua, Ms. Chester, Mr. Gallen, Dr. Herrmann, Mr. McCune, Dr. Shaw, Mr. Spackman, Mr. Tabakin, Mrs. Tiernan

Members Absent:

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**Public Comments on Agenda Items**

There were no public comments on agenda items.

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Other Business

Approval of Employment Contract with Dr. James R. Scanlon in the Position of the Superintendent for the West Chester Area School District for a five (5) year term beginning on July 1, 2019 and ending on June 30, 2024

BOARD ACTION: It was moved by Dr. Shaw and seconded by Dr. Herrmann to approve Contract to Reappoint Dr. James R. Scanlon to the Office of the Superintendent for the West Chester Area School District for a five (5) year term beginning on July 1, 2019 and ending on June 30, 2024.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

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**Comments from Residents**

There were no comment from residents.

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ADJOURNMENT:

BOARD ACTION: On motion by Ms. Chester and seconded by Mr. Tabakin, the meeting adjourned at 7:05 p.m. with all members present voting “aye.”

Board Secretary

Recommendations

Supplement to the Agenda –ADDENDUM – 2019.04.23 p.1

I. Removals from Payroll

a. Resignations

1.	David Kalis, 1.0 Instructional Assistant at Rustin HS, effective 4/24/19.
2.	Allen Maddox, 1.0 Instructional Assistant at East Bradford ES, effective 4/5/19.
3.	Victoria Nesti, 1.0 Gifted Resource Teacher at Stetson MS, effective 4/8/19.
4.	Maria Selke, 1.0 Gifted Teacher at Hillsdale ES, effective 6/17/19.

b. Retirements

1.	Kathleen Brown, 1.0 Instructional Assistant at Hillsdale ES, effective 9/30/19, 13 years of service.
2.	Patricia Erbe, 1.0 Social Studies Teacher at Peirce MS, effective 6/17/19, 20 years of service.
3.	Patricia Fox, 1.0 Instructional Assistant at Hillsdale ES, effective 6/30/19, 10 years of service.
4.	Lori Fratinardo, 1.0 Instructional Assistant at Peirce MS, effective 6/30/19, 11 years of service.
5.	Penny Gerrard, 1.0 Instructional Assistant at East Goshen ES, effective 6/14/19, 13 years of service.
6.	John Kusic, 1.0 Health & Physical Education Teacher at Peirce MS, effective 6/17/19, 34 years of service.
7.	John McConnell, 1.0 Health & Physical Education Teacher at Starkweather ES, effective 6/30/19, 30 years of service.
8.	Lisa Pappo, 1.0 Math Teacher at Henderson HS, effective 6/17/19, 21 years of service.
9.	Jeffrey Pearsall, 1.0 Guidance Counselor at Penn Wood ES, effective 6/17/19, 34 years of service.
10.	Julianne Pecorella, 1.0 Principal at Hillsdale ES, effective 8/2/19, 10 years of service.
11.	Janice Rudisill, 1.0 Special Education Liaison at Spellman Education Center, effective 6/17/19, 30 years of service.
12.	Karl Sivek, 1.0 Science Teacher at East HS, effective 6/17/19, 26 years of service.

II. Additions to Payroll

a. Professional Staff: Contract

1.	Theresa Hayward	
	Placement	1.0 Special Education Teacher at Penn Wood ES, Temporary Professional Employee (Non-Tenured), effective 4/5/19, Level 1, Step 2, \$48,100 + \$400 Special Ed. Stipend.
	Education	Bachelor of Science from West Chester University 2013 – 2017
	Experience	Learning Support Long Term Substitute at WCASD 8/2018 – current
	Certification	Instructional I, Special Education PK-8, Grades PK-4

b. Professional Staff: Long Term Substitute

1.	Amy Taylor	
	Placement	1.0 Special Education Teacher at Stetson MS, Temporary Professional Employee (Non-Tenured), effective TBD, Level 1, Step 1, \$46,000. Covering Hillary Soring, who cannot start her contract until the beginning of the 2019-2020 school year.
	Education	Bachelor of Science from Bloomsburg University 1992-1996, Special Education Certification from Immaculata University 5/2001
	Experience	Building Substitute with InSight 8/14 – current, Learning Support Teacher at West Fallowfield Christian School 1999 – 2004.
	Certification	Instructional I, Ment and/or Physically Handicapped, Elementary K-6

Recommendations

Supplement to the Agenda –ADDENDUM – 2019.04.23 p.2

c. Support Staff : Non-Bargaining

1.	Anne Gordon	
	Placement	1.0 RN (.6 WTE/.4 MCH), effective date TBD, \$24.07/hr.

d. Administrative Staff: Contract - None

e. Support Staff: Contract

1.	Brooke Scheidegg	
	Placement	1.0 Secretary to the Assistant Principal at Stetson MS, 7.5 hrs./day, 5 days/week, 260 days/year, effective 5/1/19, Group 2, Step 1, \$15.12.
2.	Peter Swartz	
	Placement	1.0 HVAC Mechanic #2 at Warehouse, 8 hrs./day, 5 days/week/260 days/year, effective 5/6/19, Group 2, Step 3, \$26.14.

f. Support Staff: Substitute - None

III. Personnel Events

a. Status Change - None

b. Transfer

Voluntary

	<u>Name</u>	<u>Type</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
1.	Alexandra Alexander	Professional	1.0 Secondary Special Ed Liaison	1.0 Elementary Special Ed Liaison	8/19/19
2.	Caitlin Boyle	Professional	1.0 English at EHS	1.0 Librarian at RHS	8/19/19
3.	Daniel Burke	Professional	1.0 Social Studies at SMS	1.0 Social Studies at RHS	8/19/19
4.	Margaret Dredge	Professional	.4 FCS at FMS/.2 FCS at PMS/.2 FCS at EHS/.1 Gifted at SMS	.9 FCS at RHS	8/19/19
5.	Steven Fitch	Professional	1.0 Grade 5 at HDE	1.0 Social Studies at PMS	8/19/19
6.	Lisa Giampalmi	Professional	1.0 Grade 1 at PWE	1.0 Grade TBD at MCH	8/19/19
7.	Robin Giuliano	Professional	1.0 Grade 5 at MCH	.8 Social Studies/.2 ELA at FMS	8/19/19
8.	Sarah Jacien	Professional	1.0 Temp. Building Sub. at FMS	1.0 Math at SMS	8/19/19
9.	Mary Leahan	Professional	.8 Math at EHS/.2 Math at FMS	1.0 Math EHS	8/19/19
10.	Lauren Leary	Professional	1.0 Grade 3 at WTE	1.0 Grade TBD at MCH	8/19/19
11.	Britt Linn	Professional	.8 FCS at RHS/.2 FCS at PMS	1.0 FCS at SMS	8/19/19
12.	Nicole Lockhart	Professional	1.0 Grade 5 at FHE	.8 Reading/.2 Gifted Resources at PMS	8/19/19
13.	Vaniah Peterson	Professional	1.0 Grade 5 at GAE	1.0 Social Studies at SMS	8/19/19
14.	Timothy Wildermuth	Professional	1.0 Grade 4 at PWE	1.0 Math at PMS	8/19/19

Recommendations

Supplement to the Agenda –ADDENDUM – 2019.04.23 p.3

	<u>Name</u>	<u>Type</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
	<u>Involuntary</u>				
15.	Stefan Adams	Professional	.8 Gifted Resources at HHS	.8 Guidance Counselor at FMS	8/19/19
16.	Nicole Atkinson	Professional	1.0 Music at EGE	.9 Music at EGE/.1 Music at WTE	8/19/19
17.	Caroline Avila	Professional	1.0 Reading Specialist at EGE	.5 Reading Specialist at EGE/.5 Reading Specialist at WTE	8/19/19
18.	Pamela Bastings	Professional	.6 French at RHS/.4 French at EHS	.8 French at RHS/.2 French at EHS	8/19/19
19.	Andrew Berkes	Professional	.8 Health & PE at PMS/.2 Health & PE at FMS	.8 Health & PE at PMS/.2 Health & PE at HHS	8/19/19
20.	Janet Boosz	Professional	1.0 Latin at HHS	.8 Latin at HHS/.2 Latin at PMS	8/19/19
21.	Amanda Brightbill	Professional	.8 French at PMS/.2 French at SMS	.8 French at PMS/.2 French at EHS	8/19/19
22.	Gary Buck	Professional	.8 Math at EHS/.2 Math at FMS	1.0 Math at HHS	8/19/19
23.	Treci Butler	Professional	.8 Social Studies at PMS/.2 Social Studies at HHS	1.0 Social Studies at PMS	8/19/19
24.	Timothy Callahan	Professional	.6 Business at RHS/.4 Computer Science at FMS	.6 Computer Science at SMS/.4 Business at RHS	8/19/19
25.	Karen Carpenter	Professional	.4 Latin at EHS/.2 Latin at SMS/.2 Latin at RHS/.2 Gifted at RHS	.8 Gifted TBD/.2 Latin at RHS	8/19/19
26.	Amanda Egleston	Professional	.8 Math at SMS/.2 Math at PMS	1.0 Math at SMS	8/19/19
27.	Donna Foley	Professional	.8 DIS Careers/.2 Gifted HHS	1.0 DIS Careers	8/19/19
28.	Jillian Fusco	Professional	.6 German at RHS/.2 German at SMS	.4 German at RHS/.2 German at FMS/.2 German at PMS	8/19/19
29.	Carrie Hasson	Professional	.6 English at RHS/.4 English at SMS	1.0 English at SMS	8/19/19
30.	Elizabeth Krick	Professional	.8 Spanish at EHS/.2 Spanish at RHS	.6 Spanish at EHS/.4 Spanish at HHS	8/19/19
31.	Lorenz LaGioia	Professional	1.0 Italian at HHS	.8 Italian at HHS/.2 Italian at PMS	8/19/19
32.	Robin McWilliams	Professional	.6 ELL at SMS/.4 ELL at PMS	.8 ELL at SMS/.2 German at SMS	8/19/19

Recommendations
 Supplement to the Agenda –ADDENDUM – 2019.04.23 p.4

	<u>Name</u>	<u>Type</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
33.	Bryan Moose	Professional	.6 Science at HHS/.4 Science at RHS	.6 Science at RHS/.4 Science at HHS	8/19/19
34.	Jessica Muldowney	Professional	1.0 Math at RHS	.6 Math at RHS/.4 Math at HHS	8/19/19
35.	Michael Orenshaw	Professional	.6 Social Studies at FMS/.4 Social Studies at PMS	1.0 Social Studies at PMS	8/19/19
36.	Margaret Page	Professional	.5 French at FMS/.5 French at EHS	1.0 French at EHS	8/19/19
37.	Benjamin Perlmutter	Professional	1.0 Guidance Counselor at FMS	1.0 Physical Ed./Health at PMS	8/19/19
38.	Dana Ranere	Professional	.8 Spanish at PMS/.2 Spanish at RHS	1.0 Spanish at PMS	8/19/19
39.	Kyle Risch	Professional	1.0 Music at EHS	.8 Music at EHS/.2 Music at FMS	8/19/19
40.	Alicia Schiele	Professional	.6 Math at SMS	.6 Math at HHS	8/19/19
41.	Milton Scholl	Professional	1.0 Math at EHS	.6 Math at EHS/.4 Computer Science at FMS	8/19/19
42.	Mary Sweeney	Professional	.6 Latin at HHS/.4 Latin at PMS	.6 Latin at HHS/.4 Latin at EHS	8/19/19
43.	Matthew Taglang	Professional	1.0 German at RHS	.8 German at RHS/.2 German at HHS	8/19/19
44.	Carrie Tepper	Professional	1.0 Physical Ed/Health at EHS	.8 Physical Ed/Health at EHS/.2 Physical Ed/Health at FMS	8/19/19
45.	Vishal Thaker	Professional	.6 Science at SMS/.4 Science at RHS	1.0 Science at RHS	8/19/19
46.	Kendra Werner	Professional	.6 Music at EHS/.4 Music at FMS	.8 Music at EHS/.2 Music at FMS	8/19/19
47.	Michelle West	Professional	1.0 Spanish at HHS	.4 Spanish at HHS/.2 Spanish at PMS/.4 ELL at PMS	8/19/19
48.	Cody Zickler	Professional	.4 Tech Ed at FMS/.4 Tech Ed at PMS/.2 Tech Ed at SMS	.6 Tech Ed at PMS/.4 Tech Ed at FMS	8/19/19

- IV. Personnel Leave
 - a. Sabbatical Leave - None
 - b. Unpaid Leave - None

V. Additional Information

The following salaries are recommended for approval for our staff nurses (non-bargaining) as of Monday, April 15, 2019.

Recommendations

Supplement to the Agenda –ADDENDUM – 2019.04.23 p.5

	<u>Name</u>	<u>Hourly Rate</u>
1.	Pamela Dutill	\$24.92
2.	Jennifer Fitzgibbon	\$24.07
3.	Lesley Gordon Guidera	\$25.00
4.	Karen Heym	\$24.57
5.	Laurie Hopton	\$24.07
6.	Wendy McGregor	\$24.07
7.	Stephanie Migias	\$25.73
8.	Deborah Sloan	\$27.49
9.	Pauline Stavely	\$26.19
10.	Cindy Vanderwerff	\$26.36

VI. Supplemental Contracts

<u>Last Name</u>	<u>First Name</u>	<u>Location</u>	<u>Season</u>	<u>Step</u>	<u>% of Contract</u>	<u>Total Contract</u>	<u>Position Title</u>
<i>Additions:</i>							
<i>All seasons '18-'19</i>							
Benfield	Jason	MCH	Annual	2	20%	\$567.00	Science Advocate
Boyer	Kathleen	HHS	Spring	1	50%	\$1,848.00	Asst. Girls Track Coach as of 3/25
Friedman	Andrew	HHS	Spring	1	100%	\$3,696.00	Asst. Boys Tennis Coach as of 3/25
Noone	Anne	MCH	Annual	1	20%	\$184.80	Safety Patrol Coordinator
Patchak	Taylor	HHS	Spring	1	50%	\$1,848.00	Asst. Girls Track Coach as of 3/25
<i>Fall '19-'20</i>							
Ayers	Michael	EHS	Fall	1	100%	\$3,696.00	Asst. Volleyball Coach
Bearde	Rachel	EHS	Fall	2	75%	\$3,071.25	Color Guard
Berardi	Henry	EHS	Fall	6	100%	\$4,872.00	Asst. Boys Soccer Coach
Biddle	Jessica	EHS	Fall	5	100%	\$4,572.00	Asst. Girls Soccer Coach
Boccio	Leslie	EHS	Fall	4	100%	\$5,520.00	Head Cheerleading Coach
Boyd	James	EHS	Fall	4	100%	\$6,256.00	Asst. Football Coach
Breslin	John	EHS	Fall	1	100%	\$3,696.00	Asst. Girls Tennis Coach
Dodds	Charlie	EHS	Fall	4	100%	\$5,888.00	Head Boys Soccer Coach
Fad	Alex	EHS	Fall	1	50%	\$2,618.00	Asst. Football Coach
Farrell	Daniel	EHS	Fall	3	100%	\$5,508.00	Asst. Football Coach
Flynn	Erin	EHS	Fall	3	100%	\$4,860.00	Head Volleyball Coach
Forjohn	Vienna	EHS	Fall	3	100%	\$4,860.00	Head Field Hockey Coach
Gallen	Chelsea	EHS	Fall	3	100%	\$3,888.00	Asst. Field Hockey Coach
Hershey	Theoron	EHS	Fall	1	25%	\$1,155.00	Marching Band Asst. Director
Kibler	Jennifer	EHS	Fall	3	100%	\$3,564.00	Asst. Cheerleading Coach
Knight	Ryan	EHS	Fall	1	100%	\$3,696.00	Asst. Girls Soccer Coach
Lanier	Kareem	EHS	Fall	4	100%	\$5,520.00	Head Boys Cross Country Coach
Latch	Michael	EHS	Fall	1	25%	\$1,001.00	Color Guard
Liebenthal	Eric	EHS	Fall	2	50%	\$2,362.50	Marching Band Asst. Director
Madyun	Abdul	EHS	Fall	1	50%	\$2,618.00	Asst. Football Coach
Miller	Michael	EHS	Fall	4	100%	\$4,416.00	Asst. Boys Soccer Coach
Mueller	Shannon	EHS	Fall	4	100%	\$5,888.00	Head Girls Soccer Coach
Perlmutter	Ben	EHS	Fall	6	100%	\$6,902.00	Asst. Football Coach
Phillips	Gary	EHS	Fall	1	100%	\$5,236.00	Asst. Football Coach
Prinzo	Anthony	EHS	Fall	4	100%	\$5,520.00	Head Girls Cross Country Coach
Rice	Jessica	EHS	Fall	4	100%	\$4,416.00	Asst. Field Hockey Coach
Risch	Kyle	EHS	Fall	2	100%	\$7,245.00	Marching Band Director
Santonastaso	Anthony	EHS	Fall	4	100%	\$5,520.00	Head Girls Tennis Coach
Sheetz	Alexander	EHS	Fall	1	25%	\$1,155.00	Marching Band Asst. Director

Recommendations

Supplement to the Agenda –ADDENDUM – 2019.04.23 p.6

Last Name	First Name	Location	Season	Step	% of Contract	Total Contract	Position Title
Shoemaker	Josiah	EHS	Fall	2	50%	\$2,677.50	Asst. Football Coach
Solomon	Elizabeth	EHS	Fall	4	100%	\$3,680.00	Fall Drama
Stephen	Scott	EHS	Fall	3	100%	\$7,452.00	Head Football Coach
Wiggins	James	EHS	Fall	4	50%	\$3,128.00	Asst. Football Coach
Young	Jessica	EHS	Fall	3	100%	\$3,564.00	Asst. Cheerleading Coach
Adams	Stefan	HHS	Fall	2	100%	\$7,245.00	Head Football Coach
Alwine	Lauren	HHS	Fall	1	100%	\$3,696.00	Asst. Girls Soccer Coach
Anderson	William	HHS	Fall	3	33%	\$1,069.20	Fall Drama
Blake	Christopher	HHS	Fall	4	100%	\$6,256.00	Asst. Football Coach
Bott	Jeffrey	HHS	Fall	7	100%	\$7,327.00	Asst. Football Coach
Cella	Alyssa	HHS	Fall	1	100%	\$3,388.00	Asst. Cheerleading Coach
Clay	Charles	HHS	Fall	2	100%	\$945.00	Fall Intramurals
Cummings	Joel	HHS	Fall	2	100%	\$3,780.00	Head Golf Coach
de Beer	Wiaan	HHS	Fall	3	34%	\$1,101.60	Fall Drama
Ericson	Kathleen	HHS	Fall	1	50%	\$1,694.00	Asst. Cheerleading Coach
Hontz	Jack	HHS	Fall	3	100%	\$7,452.00	Marching Band Director
Johnson	Bryan	HHS	Fall	3	40%	\$1,944.00	Head Girls Cross Country Coach
Keller	Justin	HHS	Fall	3	100%	\$5,508.00	Asst. Football Coach
Kelly	Kevin	HHS	Fall	7	100%	\$6,465.00	Head Boys Cross Country Coach
Kelly	Kevin	HHS	Fall	7	20%	\$1,293.00	Head Girls Cross Country Coach
Kreamer	Jonathan	HHS	Fall	1	100%	\$4,004.00	Color Guard
LaGioia	Lorenz	HHS	Fall	3	100%	\$3,888.00	Asst. Girls Soccer Coach
Lammey	Dan	HHS	Fall	7	33%	\$1,422.30	Fall Drama
Logan	Andrew	HHS	Fall	6	100%	\$6,902.00	Asst. Football Coach
Lunardi	John	HHS	Fall	6	100%	\$6,902.00	Asst. Football Coach
Malizia	Grace	HHS	Fall	1	100%	\$3,696.00	Asst. Field Hockey Coach
Marabella	Brandon	HHS	Fall	5	100%	\$4,572.00	Asst. Boys Soccer Coach
McClintock	Whitney	HHS	Fall	1	100%	\$924.00	Fall Intramurals
McGeehan	Beverly	HHS	Fall	4	100%	\$4,416.00	Asst. Girls Tennis Coach
McNichol	Michael	HHS	Fall	7	100%	\$7,327.00	Asst. Football Coach
Mullaney	Rachel	HHS	Fall	4	100%	\$5,888.00	Head Girls Soccer Coach
Mullen	Lauren	HHS	Fall	4	100%	\$4,416.00	Asst. Field Hockey Coach
Neff	Greta	HHS	Fall	4	100%	\$5,520.00	Head Coach Volleyball
Popolizio	Dominic	HHS	Fall	3	100%	\$5,184.00	Head Boys Soccer Coach
Popolizio	Gary	HHS	Fall	4	100%	\$4,416.00	Asst. Boys Soccer Coach
Ramos	Lisa	HHS	Fall	6	100%	\$6,090.00	Head Cheerleading Coach
Ronayne	Jennifer	HHS	Fall	3	40%	\$1,944.00	Head Girls Cross Country Coach
Shollenberger	Kyle	HHS	Fall	2	100%	\$4,725.00	Asst. Band Director
Sok	Peter	HHS	Fall	7	100%	\$6,465.00	Head Girls Tennis Coach
Thompson	Michael	HHS	Fall	4	100%	\$6,256.00	Asst. Football Coach
Wilson	Charles	HHS	Fall	1	100%	\$3,696.00	Asst. Boys Soccer Coach
Yost	Loralynne	HHS	Fall	4	100%	\$4,416.00	Asst. Girls Soccer Coach
Adams	Trevor	RHS	Fall	3	100%	\$3,888.00	Asst. Boys Soccer Coach
Ainsworth	Ashely	RHS	Fall	2	100%	\$3,780.00	Asst. Girls Soccer Coach
Alvanitakis	John	RHS	Fall	6	100%	\$6,902.00	Asst. Football Coach
Amabile	Morgan	RHS	Fall	3	100%	\$3,564.00	Asst. Cheerleading Coach
Arena	Michael	RHS	Fall	1	75%	\$3,465.00	Asst. Marching Band Director
Bitzberger	Harry	RHS	Fall	4	100%	\$5,520.00	Head Volleyball Coach
Brown	Shaz	RHS	Fall	6	100%	\$6,902.00	Asst. Football Coach
Castineiras	Emma	RHS	Fall	2	50%	\$2,047.50	Color Guard
Castle	Ryan	RHS	Fall	4	100%	\$5,888.00	Head Boys Soccer Coach
DiFilippo	Kelly	RHS	Fall	1	100%	\$3,388.00	Asst. Cheerleading Coach
D'Urbano	Robert	RHS	Fall	4	100%	\$6,256.00	Asst. Football Coach

Recommendations

Supplement to the Agenda –ADDENDUM – 2019.04.23 p.7

Last Name	First Name	Location	Season	Step	% of Contract	Total Contract	Position Title
Elder	Megan	RHS	Fall	1	75%	\$3,465.00	Asst. Marching Band Director
Glasscock	Michael	RHS	Fall	1	50%	\$2,002.00	Color Guard
Hasson	Carrie	RHS	Fall	2	100%	\$4,725.00	Head Cheerleading Coach
Hoertz	Marissa	RHS	Fall	1	50%	\$1,848.00	Asst. Volleyball Coach
Hoffman	Mitchell	RHS	Fall	4	100%	\$6,256.00	Asst. Football Coach
Jones	Matthew	RHS	Fall	3	100%	\$3,888.00	Asst. Girls Soccer Coach
Kriner	Lucas	RHS	Fall	4	100%	\$5,888.00	Head Girls Soccer Coach
Lunardi	Laura	RHS	Fall	4	100%	\$5,520.00	Head Field Hockey Coach
Maydwell	Jonathan	RHS	Fall	1	50%	\$2,310.00	Asst. Marching Band Director
McElroy	William	RHS	Fall	4	100%	\$5,520.00	Head Girls Tennis Coach
Mohring	Michael	RHS	Fall	6	100%	\$6,902.00	Asst. Football Coach
Paris	Joseph	RHS	Fall	7	100%	\$5,172.00	Head Golf Coach
Slachta	Cynthia	RHS	Fall	4	100%	\$4,416.00	Asst. Girls Tennis Coach
Santos	Brianna	RHS	Fall	2	50%	\$2,362.50	Asst. Marching Band Director
Shoremount	Michael	RHS	Fall	7	100%	\$9,913.00	Marching Band Director
Smith	David	RHS	Fall	4	100%	\$2,760.00	Asst. Cross Country Coach
St. Clair	Michael	RHS	Fall	7	100%	\$9,913.00	Head Football Coach
Taglang	Matthew	RHS	Fall	6	100%	\$6,090.00	Head Boys Cross Country Coach
Timko	John	RHS	Fall	4	100%	\$6,256.00	Asst. Football Coach
Vecchiolli	Christina	RHS	Fall	4	50%	\$2,208.00	Asst. Volleyball Coach
White	Andrew	RHS	Fall	5	100%	\$5,715.00	Head Girls Cross Country Coach
Winfield	Mark	RHS	Fall	6	100%	\$4,872.00	Asst. Girls Soccer Coach
Witt	Patricia	RHS	Fall	1	50%	\$2,310.00	Asst. Marching Band Director
Donnell	Tom	FMS	Fall	1	100%	\$2,156.00	Asst. Girls Soccer Coach
Dunn	Michael	FMS	Fall	4	100%	\$4,048.00	Head Football Coach
Hughes	Miriam	FMS	Fall	3	100%	\$2,592.00	Head Volleyball Coach
Miller	Kelly	FMS	Fall	2	100%	\$2,205.00	Asst. Field Hockey Coach
Murawski	Sandra	FMS	Fall	4	50%	\$552.00	6th Grade Soccer Coach
Nefos	Frank	FMS	Fall	6	100%	\$3,654.00	Head Boys Soccer Coach
Nefos	Frank	FMS	Fall	7	50%	\$646.50	6th Grade Soccer Coach
Orenshaw	Michael	FMS	Fall	5	100%	\$3,048.00	Head Cross Country Coach
Peters	Rebecca	FMS	Fall	2	100%	\$2,835.00	Head Field Hockey Coach
Annunziato	Kim	PMS	Fall	2	100%	\$2,205.00	Asst. Field Hockey Coach
Beatty	Christopher	PMS	Fall	4	100%	\$3,312.00	Asst. Football Coach
Berkes	Andrew	PMS	Fall	1	100%	\$924.00	6th Grade Soccer Coach
Brandon	Lee	PMS	Fall	6	100%	\$4,466.00	Head Football Coach
Butler	Treci	PMS	Fall	1	100%	\$2,156.00	Asst. Volleyball Coach
Dumas	Michael	PMS	Fall	5	100%	\$3,429.00	Asst. Football Coach
Jenkins	Stephen	PMS	Fall	7	100%	\$3,879.00	Asst. Football Coach
Kimberling	Doug	PMS	Fall	7	100%	\$3,448.00	Head Volleyball Coach
Lorback	Denise	PMS	Fall	6	100%	\$3,654.00	Head Field Hockey Coach
Oberholtzer	Erica	PMS	Fall	3	100%	\$2,916.00	Head Girls Soccer Coach
O'Neill	Matthew	PMS	Fall	7	100%	\$3,879.00	Head Boys Soccer Coach
Phethean	Theresa	PMS	Fall	1	100%	\$2,464.00	Head Cross Country Coach
Zickler	Cody	PMS	Fall	2	100%	\$2,205.00	Asst. Boys Soccer Coach
Beegle	Lindsay	SMS	Fall	1	100%	\$2,464.00	Head Cross Country Coach
Egleston	Amanda	SMS	Fall	1	100%	\$2,156.00	Asst. Girls Soccer Coach
Gallagher	Lori	SMS	Fall	4	100%	\$2,944.00	Head Volleyball Coach
Laverty	Jill	SMS	Fall	4	100%	\$2,576.00	Asst. Volleyball Coach
Listrani	Erin	SMS	Fall	6	100%	\$3,654.00	Head Girls Soccer Coach
White	Courtney	SMS	Fall	1	100%	\$2,772.00	Head Field Hockey Coach

Recommendations

Supplement to the Agenda –ADDENDUM – 2019.04.23 p.8

<u>Last Name</u>	<u>First Name</u>	<u>Location</u>	<u>Season</u>	<u>Step</u>	<u>% of Contract</u>	<u>Total Contract</u>	<u>Position Title</u>
<i>Removals:</i>							
None							
<i>Adjustments:</i>							
None							

**WEST CHESTER AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING**

Tuesday, April 23, 2019

7:00 PM

Spellman Education Center

CONSENT AGENDA

I recommend the Board approve the following consent agenda items:

VII. School Board Reports

Committee Reports

Education

1. Approval of the following Study/Excursion trip(s):
 - Henderson HS Wrestling – Souderton, PA – Fri-Sat 3/1-3/2/19
 - East HS Swimming – Lewisburg, PA – Thurs-Sat 3/14-3/16/19
 - Rustin HS Swimming – Lewisburg, PA – Thurs-Sat 3/14-3/16/19
 - Rustin HS Ice Hockey – Pittsburg, PA – Fri-Sat 3/22-3/23/19
 - Rustin HS Ice Hockey – Cleveland, OH – Wed-Mon 3/27-4/1/19
 - East HS DECA – Orlando, FL – Sat-Wed 4/27-5/1/19
 - Henderson HS Academic Team – Atlanta, GA – Fri-Mon 5/24-5/27/19
 - East HS Academic Team – Alexandria, VA – Thurs-Sun 5/30-6/2/19
2. Approval of School Start Time Study
3. Approval of Revised Board Policy 307 – Student Teachers/Interns, First Reading
4. Approval of New Administrative Guideline 307AG1 – Student Teachers/Interns Guidelines, First Reading
5. Approval of New Board Policy 225 – Student Debt, First Reading
6. Approval of Revised Board Policy 815.3 – Lending Technology Equipment, First Reading
7. Approval of Final 2018-2019 School Calendar

Pupil Services

1. Approval of Two (2) Special Education Settlement Agreements
2. Approval of Sweet Stevens Katz and Williams Pool Counsel annual agreement

Personnel

Property & Finance

1. Approval of 2019-20 CCIU Core Budget
2. Approval of 2019-20 Occupational Education Budget
3. Approval of purchase and installation of (3) modular classrooms at Peirce Middle School
4. Approval to award the upgrades to the HVAC system at Starkweather Elementary School

Other Reports

Other Business

1. Approval of School Board Treasurer's Report and Statement of Disbursements Summary Schedule for the Period of March 1, 2019 to March 31, 2019
2. Approval of the March 31, 2019 Financial Report

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Discussion: \_\_\_\_\_

Action:            Motion: \_\_\_\_\_

Vote:            Yes: \_\_\_\_\_ No: \_\_\_\_\_

**Background**

These action items are either routine or high consensus items and may not require discussion by the Board. If any Board member wishes to discuss any action item, the Board President will move it from the consent agenda to its appropriate place on the regular agenda.

Responsible Staff: Dr. Scanlon



April 23, 2019

**Action Items**

**Approval of the following Study/Excursion Trip(s)**

*Approval is requested of the following Study/Excursion Trip(s):*

- Henderson HS Wrestling – Souderton, PA – Fri-Sat 3/1-3/2/19
- East HS Swimming – Lewisburg, PA – Thurs-Sat 3/14-3/16/19
- Rustin HS Swimming – Lewisburg, PA – Thurs-Sat 3/14-3/16/19
- Rustin HS Ice Hockey – Pittsburg, PA – Fri-Sat 3/22-3/23/19
- Rustin HS Ice Hockey – Cleveland, OH – Wed-Mon 3/27-4/1/19
- East HS DECA – Orlando, FL – Sat-Wed 4/27-5/1/19
- Henderson HS Academic Team – Atlanta, GA – Fri-Mon 5/24-5/27/19
- East HS Academic Team – Alexandria, VA – Thurs-Sun 5/30-6/2/19

*I so move.*

**Approval of the School Start Time Study**

*Approval is requested of the School Start Time Study*

*I so move.*

**Approval of Revised Board Policy 307 – Student Teachers/Interns, First Reading**

*Approval is requested of Revised Board Policy 307 – Student Teachers/Interns, First Reading*

*I so move.*

**Approval of New Administrative Guideline 307AG1 – Student Teachers/Interns Guidelines, First Reading**

*Approval is requested of New Administrative Guideline 307AG1 – Student Teachers/Interns Guidelines, First Reading*

*I so move.*

**Approval of New Board Policy 225 – Student Debt, First Reading**

*Approval is requested of New Board Policy 225 – Student Debt, First Reading*

*I so move.*

**Approval of Revised Board Policy 815.3 – Lending Technology Equipment, First Reading**

*Approval is requested of Revised Board Policy 815.3 – Lending Technology Equipment, First Reading*

*I so move.*

**Approval of Final 2018-2019 School Calendar**

*Approval is requested of Final 2018-2019 School Calendar*

*I so move.*





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**West Chester Area School District  
EDUCATION COMMITTEE**

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**Meeting Minutes**

**April 8, 2019**

**Start: 7:00 PM**

**Finish: 8:11 PM**

**Attending Committee Members:** Sue Tiernan, Joyce Chester, Randell Spackman

**Other Board Members:** Gary Bevilacqua, Brian Gallen, Karen Herrmann, Kate Shaw

**Administration:** Robert Sokolowski, Sara Missett, Tammi Florio, James Scanlon, Michael Wagman, John Scully

**Items listed on the Education Committee Regular Agenda of April 8, 2019:**

1. Approval of the Education Committee Meeting Minutes of March 11, 2019
2. Approval of the School Start Time Study
3. Approval of Revised Board Policy 307 – Student Teachers/Interns
4. Approval of New Administrative Guideline 307AG1 – Student Teachers/Interns Guidelines
5. Approval of New Board Policy 225 – Student Debt
6. Approval of Revised Board Policy 815.3 – Lending Technology Equipment
7. Approval of Final 2018-2019 School Calendar and Update of Reformatted 2019-2020/ 2020-2021 School Calendars

**A. Committee Actions and Outcomes:**

1. Approval of the Education Committee Meeting Minutes of February 11, 2019 **VOTE: 3 - 0**
2. Approval of the School Start Time Study **VOTE: 3 - 0**
3. Approval of Revised Board Policy 307 – Student Teachers/Interns **VOTE: 3 - 0**
4. Approval of New Administrative Guideline 307AG1 – Student Teachers/Interns Guidelines **VOTE: 3 - 0**
5. Approval of New Board Policy 225 – Student Debt **VOTE: 3 - 0**
6. Approval of Revised Board Policy 815.3 – Lending Technology Equipment **VOTE: 3 - 0**
7. Approval of Final 2018-2019 School Calendar **VOTE: 3 - 0**

**B. Items to be placed on the upcoming Board Agenda:**

- Approval of the School Start Time Study
- Approval of Revised Board Policy 307 – Student Teachers/Interns
- Approval of New Administrative Guideline 307AG1 – Student Teachers/Interns Guidelines
- Approval of New Board Policy 225 – Student Debt
- Approval of Revised Board Policy 815.3 – Lending Technology Equipment
- Approval of Final 2018-2019 School Calendar

**C. Items to be placed on the upcoming Board Consent Agenda:**

Approval of the following Study/Excursion trip(s):

- Henderson HS Wrestling – Souderton, PA – Fri-Sat 3/1-3/2/19
- East HS Swimming – Lewisburg, PA – Thurs-Sat 3/14-3/16/19
- Rustin HS Swimming – Lewisburg, PA – Thurs-Sat 3/14-3/16/19
- Rustin HS Ice Hockey – Pittsburg, PA – Fri-Sat 3/22-3/23/19
- Rustin HS Ice Hockey – Cleveland, OH – Wed-Mon 3/27-4/1/19
- East HS DECA – Orlando, FL – Sat-Wed 4/27-5/1/19
- Henderson HS Academic Team – Atlanta, GA – Fri-Mon 5/24-5/27/19
- East HS Academic Team – Alexandria, VA – Thurs-Sun 5/30-6/2/19

# WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE  
APPROVED: September 25, 2017  
REVISED:

## 121AG8 Application for Approval of Overnight PIAA Sanctioned Athletic Trip

**PROPOSAL**       New Trip Request       Trip Revision Request       Trip Cancellation

School: Henderson High School      Sport: Wrestling - PIAA District One

Coach(s) in charge: Rob Beighley, Caleb Edwards,      In Season:       Post Season:

Destination: Souderton High School

Trip Day(s)/Date(s): Friday March 1, 2019 and Saturday March 2, 2019

Number of Students: 5      Total Passengers: 7      % of Eligible Students going: 100%  
 Adult Chaperone to Student ratio: 1 / 2.5  
 Names of Coach/Staff Chaperones: Rob Beighley, Caleb Edwards,  
 ~ Other Adult Chaperones: \_\_\_\_\_

Nurse required on this trip:  Yes  No (Refer to 121AG6)

**ESTIMATED COST**

|                                                                                                                                                 | Number                  | Cost                                    | Budget/Activity Code                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-----------------------------------------|--------------------------------------------------------------------------------|
| Substitute(s) needed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If so, how many: _____                                |                         |                                         |                                                                                |
| Name of Staff Member Driving Students: <u>Rob Beighley, Caleb Edwards</u>                                                                       |                         |                                         |                                                                                |
| Mileage/Tolls: (if applicable) _____                                                                                                            | <u>0</u>                |                                         |                                                                                |
| Hotel/Food/Airfare: (if applicable) _____                                                                                                       | <u>0</u>                |                                         | Parents are paying the cost                                                    |
| Meal(s): (allowance \$31.50/Adult, \$20.00/Student) _____                                                                                       | <u>0</u>                |                                         | Parents are paying the cost                                                    |
| Registration/Entrance Fee: (if applicable) _____                                                                                                |                         |                                         |                                                                                |
| <input type="checkbox"/> Walking <input type="checkbox"/> Parent Providing Trans. <input type="checkbox"/> Public Transportation                |                         |                                         |                                                                                |
| <input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input checked="" type="checkbox"/> Coach # of Buses/Rentals/Coaches _____ |                         |                                         | Parents are paying the cost                                                    |
| ~ Rental Company/Carrier: <u>Fred Beans Ford</u>                                                                                                |                         |                                         |                                                                                |
| ~ Request Drop and Pick (Krapf Only): <input type="checkbox"/> Yes <input type="checkbox"/> No                                                  |                         |                                         |                                                                                |
| Drop at: _____ at _____ <input type="checkbox"/> AM <input type="checkbox"/> PM                                                                 |                         |                                         |                                                                                |
| Pick up: _____ at _____ <input type="checkbox"/> AM <input type="checkbox"/> PM                                                                 |                         |                                         |                                                                                |
| Students Leaving From: <u>Henderson on 3/1/19</u>                                                                                               |                         |                                         | at <u>3</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM |
| Students Returning To: <u>Henderson on 3/2/19</u>                                                                                               |                         |                                         | at <u>8</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM |
| TOTAL Cost of Trip: \$ <u>0</u>                                                                                                                 | Pupil Cost: \$ <u>0</u> | TOTAL Cost to the District: \$ <u>0</u> |                                                                                |

Requested by: Rob Beighley      Signature: Rob Beighley      Date: 2-28-19

**APPROVAL**

Principal: \_\_\_\_\_ Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
 Athletic Director: \_\_\_\_\_ Approved: \_\_\_\_\_ Date: 3/28/19  
 Director of Secondary Education: \_\_\_\_\_ Approved: \_\_\_\_\_ Date: 3/6/19  
 Transportation: \_\_\_\_\_ Date: \_\_\_\_\_  
 Scheduled Date: \_\_\_\_\_ Contractor: \_\_\_\_\_  
 Krapf Cost: \_\_\_\_\_ Additional Cost: \_\_\_\_\_

Spellman Office Only: Overnight Trip will appear on the April 25 Board Consent Agenda.

*Rec'd post event*

# WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE  
APPROVED: September 25, 2017  
REVISED:

## 121AG8 Application for Approval of Overnight PIAA Sanctioned Athletic Trip

|                                                                                                                                                                                                                                                                                                                                        |                              |                                                         |                                                  |                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------------------------------------------------|--------------------------------------------------|------------------------------------------------------|
| <b>PROPOSAL</b>                                                                                                                                                                                                                                                                                                                        |                              | <input checked="" type="checkbox"/> New Trip Request    | <input type="checkbox"/> Trip Revision Request   | <input type="checkbox"/> Trip Cancellation           |
| School: <u>West Chester East High School</u>                                                                                                                                                                                                                                                                                           |                              | Sport: <u>Swimming</u>                                  |                                                  |                                                      |
| Coach(s) In charge: <u>David McCormick</u>                                                                                                                                                                                                                                                                                             |                              | In Season: <input type="checkbox"/>                     | Post Season: <input checked="" type="checkbox"/> |                                                      |
| Destination: <u>PIAA State Swimming Championships - Bucknell Univerlsty</u>                                                                                                                                                                                                                                                            |                              |                                                         |                                                  |                                                      |
| Trip Day(s)/Date(s): <u>Thursday, 3/14 through Saturday, 3/16/2019</u>                                                                                                                                                                                                                                                                 |                              |                                                         |                                                  |                                                      |
| Number of Students: <u>6</u>                                                                                                                                                                                                                                                                                                           |                              | Total Passengers: <u>7</u>                              | % of Eligible Students going: <u>100</u>         |                                                      |
| Adult Chaperone to Student ratio: <u>1 / 6</u>                                                                                                                                                                                                                                                                                         |                              | Names of Coach/Staff Chaperones: <u>David McCormick</u> |                                                  |                                                      |
| ~ Other Adult Chaperones: _____                                                                                                                                                                                                                                                                                                        |                              |                                                         |                                                  |                                                      |
| Nurse required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Refer to 121AG6)                                                                                                                                                                                                                     |                              |                                                         |                                                  |                                                      |
| <b>ESTIMATED COST</b>                                                                                                                                                                                                                                                                                                                  |                              |                                                         |                                                  |                                                      |
| Substitute(s) needed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                                                                                                                                                                                                                              |                              | If so, how many: <u>2</u>                               | Cost: <u>\$318.62</u>                            | Budget/Activity Code: <u>1-1100-00-00-54-954-315</u> |
| Name of Staff Member Driving Students: <u>David McCormick</u>                                                                                                                                                                                                                                                                          |                              |                                                         |                                                  |                                                      |
| Mileage/Tolls: (If applicable)                                                                                                                                                                                                                                                                                                         |                              | <u>\$200.00</u>                                         | <u>1-3200-000-20-30-953-580 (gas, tolls)</u>     |                                                      |
| Hotel/Food/Airfare: (If applicable)                                                                                                                                                                                                                                                                                                    |                              | <u>\$2534.95</u>                                        | <u>1-3200-000-20-30-953-580</u>                  |                                                      |
| Meal(s): (allowance \$31.50/Adult, \$20.00/Student)                                                                                                                                                                                                                                                                                    |                              | <u>\$1383.50</u>                                        | <u>1-3200-000-20-30-953-580</u>                  |                                                      |
| Registration/Entrance Fee: (If applicable)                                                                                                                                                                                                                                                                                             |                              | _____                                                   | _____                                            |                                                      |
| <input type="checkbox"/> Walking <input type="checkbox"/> Parent Providing Trans. <input type="checkbox"/> Public Transportation<br><input type="checkbox"/> Bus <input checked="" type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach # of Buses/Rentals/Coaches <u>1</u> <u>\$400.00</u> <u>1-3200-000-20-30-953-580</u> |                              |                                                         |                                                  |                                                      |
| ~ Rental Company/Carrier: <u>Auto Rent</u>                                                                                                                                                                                                                                                                                             |                              |                                                         |                                                  |                                                      |
| ~ Request Drop and Pick (Krapf Only): <input type="checkbox"/> Yes <input type="checkbox"/> No                                                                                                                                                                                                                                         |                              |                                                         |                                                  |                                                      |
| Drop at: _____                                                                                                                                                                                                                                                                                                                         |                              | at _____                                                | <input type="checkbox"/> AM                      | <input type="checkbox"/> PM                          |
| Pick up: _____                                                                                                                                                                                                                                                                                                                         |                              | at _____                                                | <input type="checkbox"/> AM                      | <input type="checkbox"/> PM                          |
| Students Leaving From: <u>West Chester East</u>                                                                                                                                                                                                                                                                                        |                              | at <u>7:30</u>                                          | <input checked="" type="checkbox"/> AM           | <input type="checkbox"/> PM                          |
| Students Returning To: <u>West Chester East</u>                                                                                                                                                                                                                                                                                        |                              | at <u>11:30</u>                                         | <input type="checkbox"/> AM                      | <input checked="" type="checkbox"/> PM               |
| TOTAL Cost of Trip: \$ <u>4817.07</u>                                                                                                                                                                                                                                                                                                  |                              | Pupil Cost: \$ _____                                    | TOTAL Cost to the District: \$ <u>4817.07</u>    |                                                      |
| Requested by: <u>David McCormick</u>                                                                                                                                                                                                                                                                                                   |                              | Signature: <u>[Signature]</u>                           | Date: <u>3/16/19</u>                             |                                                      |
| <b>APPROVAL</b>                                                                                                                                                                                                                                                                                                                        |                              |                                                         |                                                  |                                                      |
| Principal:                                                                                                                                                                                                                                                                                                                             | Approved: <u>[Signature]</u> | Date: <u>3/11/19</u>                                    |                                                  |                                                      |
| Athletic Director:                                                                                                                                                                                                                                                                                                                     | Approved: <u>[Signature]</u> | Date: <u>3/16/19</u>                                    |                                                  |                                                      |
| Director of Secondary Education                                                                                                                                                                                                                                                                                                        | Approved: <u>[Signature]</u> | Date: <u>3/11/19</u>                                    |                                                  |                                                      |
| Transportation:                                                                                                                                                                                                                                                                                                                        | _____                        | Date: _____                                             |                                                  |                                                      |
| Scheduled Date:                                                                                                                                                                                                                                                                                                                        | _____                        | Contractor: _____                                       |                                                  |                                                      |
| Krapf Cost:                                                                                                                                                                                                                                                                                                                            | _____                        | Additional Cost: _____                                  |                                                  |                                                      |
| <b>Spellman Office Only:</b> Overnight Trip will appear on the <u>April 2019</u> Board Consent Agenda.                                                                                                                                                                                                                                 |                              |                                                         |                                                  |                                                      |

# WEST CHESTER AREA SCHOOL DISTRICT

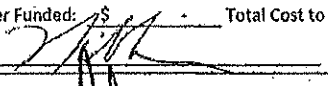
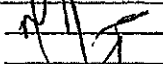
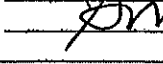
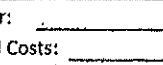
ADMINISTRATIVE GUIDELINE  
APPROVED: September 25, 2017  
REVISED:

## 121AG8 Application for Approval of Overnight PIAA Sanctioned Athletic Trip

| <b>PROPOSAL</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <input checked="" type="checkbox"/> New Trip Request | <input type="checkbox"/> Trip Revision Request |                                 | <input type="checkbox"/> Trip Cancellation |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|------------------------------------------------|---------------------------------|--------------------------------------------|--|--------|------|----------------------|------------------------------------------------------------------------------------------------------------------|--|--|--|---------------------------------------------------------------|--|--|--|--------------------------------|--------|--|---------------------------------|-------------------------------------|----------|--|---------------------------------|-----------------------------------------------------|----------|--|---------------------------------|--------------------------------------------|---|--|--|
| School: <u>RUSTIN</u> Sport: <u>Swim/Dive Team</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                      |                                                |                                 |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| Coach(s) in charge: <u>Katherine Arnao</u> In Season: <input type="checkbox"/> Post Season: <input checked="" type="checkbox"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                      |                                                |                                 |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| Destination: <u>Bucknell University</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                      |                                                |                                 |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| Trip Day(s)/Date(s): <u>3/14/19 - 3/16/19</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                      |                                                |                                 |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| Number of Students: <u>2</u> Total Passengers: <u>3</u> % of Eligible Students going: <u>100</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                      |                                                |                                 |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| Adult Chaperone to Student ratio: <u>1</u> / <u>2</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                      |                                                |                                 |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| Names of Coach/Staff Chaperones: <u>Katherine Arnao</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                      |                                                |                                 |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| ~ Other Adult Chaperones: _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                      |                                                |                                 |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| Nurse required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Refer to 121AG6)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                      |                                                |                                 |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| <b>ESTIMATED COST</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                      |                                                |                                 |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| <table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:60%;"></th> <th style="width:10%;">Number</th> <th style="width:10%;">Cost</th> <th style="width:20%;">Budget/Activity Code</th> </tr> </thead> <tbody> <tr> <td>Substitute(s) needed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No if so, how many: _____</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Name of Staff Member Driving Students: <u>Katherine Arnao</u></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Mileage/Tolls: (if applicable)</td> <td style="text-align: center;">160.23</td> <td></td> <td><u>1-3200-000-20-30-953 580</u></td> </tr> <tr> <td>Hotel/Food/Airfare: (if applicable)</td> <td style="text-align: center;">\$338.00</td> <td></td> <td><u>1-3200-000-20-30-953 580</u></td> </tr> <tr> <td>Meal(s): (allowance \$31.50/Adult, \$20.00/Student)</td> <td style="text-align: center;">\$429.00</td> <td></td> <td><u>1-3200-000-20-30-953 580</u></td> </tr> <tr> <td>Registration/Entrance Fee: (if applicable)</td> <td style="text-align: center;">0</td> <td></td> <td></td> </tr> </tbody> </table> |                                                      |                                                |                                 |                                            |  | Number | Cost | Budget/Activity Code | Substitute(s) needed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No if so, how many: _____ |  |  |  | Name of Staff Member Driving Students: <u>Katherine Arnao</u> |  |  |  | Mileage/Tolls: (if applicable) | 160.23 |  | <u>1-3200-000-20-30-953 580</u> | Hotel/Food/Airfare: (if applicable) | \$338.00 |  | <u>1-3200-000-20-30-953 580</u> | Meal(s): (allowance \$31.50/Adult, \$20.00/Student) | \$429.00 |  | <u>1-3200-000-20-30-953 580</u> | Registration/Entrance Fee: (if applicable) | 0 |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Number                                               | Cost                                           | Budget/Activity Code            |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| Substitute(s) needed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No if so, how many: _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                      |                                                |                                 |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| Name of Staff Member Driving Students: <u>Katherine Arnao</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                      |                                                |                                 |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| Mileage/Tolls: (if applicable)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 160.23                                               |                                                | <u>1-3200-000-20-30-953 580</u> |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| Hotel/Food/Airfare: (if applicable)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | \$338.00                                             |                                                | <u>1-3200-000-20-30-953 580</u> |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| Meal(s): (allowance \$31.50/Adult, \$20.00/Student)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | \$429.00                                             |                                                | <u>1-3200-000-20-30-953 580</u> |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| Registration/Entrance Fee: (if applicable)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 0                                                    |                                                |                                 |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| <input type="checkbox"/> Walking <input type="checkbox"/> Parent Providing Trans. <input type="checkbox"/> Public Transportation<br><input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach # of Buses/Rentals/Coaches _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                      |                                                |                                 |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| ~ Rental Company/Carrier: _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                      |                                                |                                 |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| ~ Request Drop and Pick (Krapf Only): <input type="checkbox"/> Yes <input type="checkbox"/> No                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                      |                                                |                                 |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| Drop at: _____ at _____ <input type="checkbox"/> AM <input type="checkbox"/> PM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                      |                                                |                                 |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| Pick up: _____ at _____ <input type="checkbox"/> AM <input type="checkbox"/> PM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                      |                                                |                                 |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| Students Leaving From: <u>Rustin</u> at <u>9am</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                      |                                                |                                 |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| Students Returning To: <u>Rustin</u> at <u>4pm</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                      |                                                |                                 |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| <b>TOTAL Cost of Trip: \$ 927.23      Pupil Cost: \$ 0      TOTAL Cost to the District: \$ 927.23</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                      |                                                |                                 |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| Requested by: <u>Sarah Knapp</u> Signature: <u>Sarah Knapp</u> Date: <u>3/13/19</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                      |                                                |                                 |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| <b>APPROVAL</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                      |                                                |                                 |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| Principal: <u>Mike Marano</u> Approved: _____ Date: <u>3-7-19</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                      |                                                |                                 |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| Athletic Director: <u>Andrew Landycaff</u> Approved: _____ Date: <u>3-8-19</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                      |                                                |                                 |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| Director of Secondary Education: _____ Approved: _____ Date: <u>3/12/19</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                      |                                                |                                 |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| Transportation: _____ Date: _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                      |                                                |                                 |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| Scheduled Date: _____ Contractor: _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                      |                                                |                                 |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| Krapf Cost: _____ Additional Cost: _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                      |                                                |                                 |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |
| <b>Spellman Office Only: Overnight Trip will appear on the <u>April 23</u> Board Consent Agenda.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                      |                                                |                                 |                                            |  |        |      |                      |                                                                                                                  |  |  |  |                                                               |  |  |  |                                |        |  |                                 |                                     |          |  |                                 |                                                     |          |  |                                 |                                            |   |  |  |

APPROVED: August 1, 2015  
 REVISED: December 14, 2017


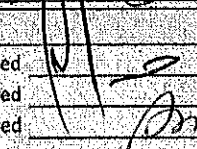
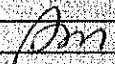
**121AG1 Application for Approval of Study, Excursion, and  
 Extracurricular Trips and Approval of Bus Transportation**

| Proposal                                                                             | New Trip Request                                                              | Trip Revision Request                                                               | Trip Cancellation Request                                                                          |
|--------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|
| School                                                                               | Rustin High School                                                            |                                                                                     | Grade/Subject/Club: Rustin Ice Hockey                                                              |
| Teacher(s) in Charge:                                                                | Nicholas Russo - Head Coach, Michael Giduck - Asst. Coach and Team Manager    |                                                                                     |                                                                                                    |
| Destination:                                                                         | Pittsburgh, PA                                                                |                                                                                     |                                                                                                    |
| Trip Day(s)/Date(s):                                                                 | Fri 3/22 - Sat 3/23                                                           |                                                                                     | Competition Yes X No                                                                               |
| Overnight Trip:                                                                      | Yes X No                                                                      | In State X Out of State                                                             | Out of Country Name Tour Company:                                                                  |
| Special Instructions (rain date, etc.):                                              | PA HS Championships                                                           |                                                                                     |                                                                                                    |
| How is it related to curriculum:                                                     | HS Ice hockey Team - School Board Approved as a Recognized Athletic Group     |                                                                                     |                                                                                                    |
| Objectives of the proposed trip:                                                     | Interscholastic Activity                                                      |                                                                                     |                                                                                                    |
| Number of Pupils:                                                                    | 23                                                                            | Total Passengers:                                                                   | 30 Per Pupil Cost: 140.00                                                                          |
| Adult Chaperone to Student Ratio:                                                    | 1 / 3                                                                         | % of Eligible Students Going:                                                       | 100.00%                                                                                            |
| Names of Teacher/Staff Chaperones:                                                   | Nicholas Russo & Michael Giduck                                               |                                                                                     |                                                                                                    |
| Other Adult Chaperones:                                                              | Ken Sherlko, David Aurillo, Jim Rolston, Samantha Hunt, Kevin Murphy          |                                                                                     |                                                                                                    |
| Nurses required on this trip:                                                        | Yes                                                                           | No X                                                                                | (refer to 121AG6)                                                                                  |
| <b>Estimated Cost</b>                                                                |                                                                               |                                                                                     |                                                                                                    |
|                                                                                      | # Staff                                                                       | # Days                                                                              | Cost/Day Total Cost % Budget Code/Account/Project                                                  |
| Substitute(s) Needed:                                                                | 0                                                                             |                                                                                     | 159.31 0.00                                                                                        |
| Agency Nurses Needed:                                                                |                                                                               |                                                                                     | 0.00 0.00                                                                                          |
| Name of Staff Member Driving Students:                                               | Perklomen Tours                                                               |                                                                                     |                                                                                                    |
| Mileage/Tolls: (if applicable)                                                       | NA                                                                            |                                                                                     |                                                                                                    |
| Hotel/Food/Airfare: (if applicable)                                                  | NA                                                                            |                                                                                     |                                                                                                    |
| Registration/Entrance Fee: (if applicable)                                           | NA                                                                            |                                                                                     |                                                                                                    |
| Other Costs:                                                                         | NA                                                                            |                                                                                     |                                                                                                    |
| Walking                                                                              | Parent Provided Transportation                                                |                                                                                     | Public Transportation                                                                              |
| Bus                                                                                  | Van/Car Rental                                                                | Coach                                                                               |                                                                                                    |
|                                                                                      | Vehicle:                                                                      | # Days                                                                              | Cost/Vehicle Total Cost % Budget Code/Account/Project                                              |
| Buses/Rentals/Coaches                                                                |                                                                               |                                                                                     | 0.00                                                                                               |
| Rental Company/Carrier:                                                              | Perklomen Tours                                                               |                                                                                     |                                                                                                    |
| Students Leaving From:                                                               | Rustin HS                                                                     | at                                                                                  | 11:00 AM am pm                                                                                     |
| Students Returning To:                                                               | Rustin HS                                                                     | at                                                                                  | 8:00 PM am pm                                                                                      |
| Request Drop off/Pick up (only if using Krapf):                                      | Yes                                                                           | No                                                                                  | Drop at: _____ at _____ am pm                                                                      |
|                                                                                      |                                                                               |                                                                                     | Pick up at: _____ at _____ am pm                                                                   |
| What are the planned activities to assist students who require financial assistance: | Club scholarship is available                                                 |                                                                                     |                                                                                                    |
| Additional information (bus w/lift, star seat, ski boxes, special instructions)      | All costs will be covered by Rustin Ice Hockey                                |                                                                                     |                                                                                                    |
| Total Cost of Trip:                                                                  | #VALUE!                                                                       | Pupil Cost: \$                                                                      | 3,220.00 Other Funded: \$ Total Cost to the District: #VALUE!                                      |
| Requested By:                                                                        | Nicholas Russo                                                                | Signature:                                                                          |  Date: 3/19/19 |
| <b>Approval</b>                                                                      |                                                                               |                                                                                     |                                                                                                    |
| Principal                                                                            | Approved                                                                      |  | Date: 3/22/19                                                                                      |
| Supervisor                                                                           | Approved                                                                      |  | Date:                                                                                              |
| Director of: Elementary Secondary Pupil Services                                     | Approved                                                                      |  | Date:                                                                                              |
| Transportation:                                                                      |                                                                               |                                                                                     | Date:                                                                                              |
| Schedule Dates:                                                                      |                                                                               | Contractor:                                                                         |                                                                                                    |
| Krapf Costs:                                                                         |                                                                               | Additional Costs:                                                                   |                                                                                                    |
| Spellman Office Only:                                                                | Overnight Trip will appear on the <u>April 23, 2019</u> Board Consent Agenda. |                                                                                     |                                                                                                    |

MAR 22 2019

APPROVED: August 1, 2015  
 REVISED: December 14, 2017

**121AG1 Application for Approval of Study, Excursion, and  
 Extracurricular Trips and Approval of Bus Transportation**

| Proposal                                                                             | New Trip Request                                                           | Trip Revision Request                                                                | Trip Cancellation Request                                                                          |
|--------------------------------------------------------------------------------------|----------------------------------------------------------------------------|--------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|
| School                                                                               | Rustin High School                                                         |                                                                                      | Grade/Subject/Club: Rustin Ice Hockey                                                              |
| Teacher(s) in Charge:                                                                | Nicholas Russo - Head Coach, Michael Giduck - Asst. Coach and Team Manager |                                                                                      |                                                                                                    |
| Destination:                                                                         | Cleveland, Ohio                                                            |                                                                                      |                                                                                                    |
| Trip Day(s)/Date(s):                                                                 | Wed 3/27 - Mon 4/1, 2019                                                   |                                                                                      | Competition Yes X No                                                                               |
| Overnight Trip:                                                                      | Yes X No                                                                   | In State Out of State X Out of Country                                               | Name Tour Company:                                                                                 |
| Special Instructions (rain date, etc.):                                              | USA Hockey HS National Championships                                       |                                                                                      |                                                                                                    |
| How is it related to curriculum:                                                     | HS Ice hockey Team - School Board Approved as a Recognized Athletic Group  |                                                                                      |                                                                                                    |
| Objectives of the proposed trip:                                                     | Interscholastic Activity - National HS Championships                       |                                                                                      |                                                                                                    |
| Number of Pupils:                                                                    | 22                                                                         | Total Passengers:                                                                    | 28                                                                                                 |
| Adult Chaperone to Student Ratio:                                                    | 1 / 4                                                                      | Per Pupil Cost:                                                                      | 800.00                                                                                             |
| Names of Teacher/Staff Chaperones:                                                   | Nicholas Russo & Michael Giduck                                            |                                                                                      |                                                                                                    |
| Other Adult Chaperones:                                                              | Ken Sheriko, David Aurillo, Jim Rolston, Samantha Hunt                     |                                                                                      |                                                                                                    |
| Nurses required on this trip:                                                        | Yes                                                                        | No X                                                                                 | (refer to 121AG6)                                                                                  |
| Estimated Cost                                                                       |                                                                            |                                                                                      |                                                                                                    |
|                                                                                      | # Staff                                                                    | # Days                                                                               | Cost/Day                                                                                           |
| Substitute(s) Needed:                                                                | 0                                                                          |                                                                                      | 159.31                                                                                             |
| Agency Nurses Needed:                                                                |                                                                            |                                                                                      | 0.00                                                                                               |
| Name of Staff Member Driving Students:                                               | Perkioinen Tours                                                           |                                                                                      |                                                                                                    |
| Mileage/Tolls: (if applicable)                                                       | NA                                                                         |                                                                                      |                                                                                                    |
| Hotel/Food/Airfare: (if applicable)                                                  | NA                                                                         |                                                                                      |                                                                                                    |
| Registration/Entrance Fee: (if applicable)                                           | NA                                                                         |                                                                                      |                                                                                                    |
| Other Costs:                                                                         | NA                                                                         |                                                                                      |                                                                                                    |
| Walking                                                                              | Parent Provided Transportation                                             |                                                                                      | Public Transportation                                                                              |
| Bus                                                                                  | Van/Car Rental                                                             | Coach                                                                                |                                                                                                    |
|                                                                                      | Vehicle                                                                    | # Days                                                                               | Cost/Vehicle                                                                                       |
| Buses/Rentals/Coaches                                                                |                                                                            |                                                                                      | 0.00                                                                                               |
| Rental Company/Carrier:                                                              | Perkioinen Tours                                                           |                                                                                      |                                                                                                    |
| Students Leaving From:                                                               | Rustin HS                                                                  | at                                                                                   | 3:00 PM                                                                                            |
| Students Returning To:                                                               | Rustin HS                                                                  | at                                                                                   | 7:00 PM                                                                                            |
| Request Drop off/Pick up (only if using Krapf):                                      | Yes                                                                        | No                                                                                   | Drop at: _____ at _____ am pm                                                                      |
|                                                                                      |                                                                            |                                                                                      | Pick up at: _____ at _____ am pm                                                                   |
| What are the planned activities to assist students who require financial assistance: | Club scholarship is available                                              |                                                                                      |                                                                                                    |
| Additional Information (bus w/lift, star seat, ski boxes, special instructions)      | All costs will be covered by Rustin Ice Hockey                             |                                                                                      |                                                                                                    |
| Total Cost of Trip:                                                                  | #VALUE!                                                                    | Pupil Cost:                                                                          | \$ 17,600.00                                                                                       |
| Other Funded:                                                                        | \$                                                                         | Total Cost to the District:                                                          | #VALUE!                                                                                            |
| Requested By:                                                                        | Nicholas Russo                                                             | Signature:                                                                           |  Date: 3/20/19 |
| Approval                                                                             |                                                                            |                                                                                      |                                                                                                    |
| Principal                                                                            | Approved                                                                   |   | Date: 3/22/19                                                                                      |
| Supervisor                                                                           | Approved                                                                   |                                                                                      | Date:                                                                                              |
| Director of: Elementary Secondary Pupil Services                                     | Approved                                                                   |  | Date: 3/25/19                                                                                      |
| Transportation:                                                                      |                                                                            |                                                                                      | Date:                                                                                              |
| Schedule Dates:                                                                      |                                                                            | Contractor:                                                                          |                                                                                                    |
| Krapf Costs:                                                                         |                                                                            | Additional Costs:                                                                    |                                                                                                    |
| Spellman Office Only:                                                                | Overnight Trip will appear on the                                          |                                                                                      | Board Consent Agenda.                                                                              |

# WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015  
REVISED: December 14, 2017

## 121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

|                                                                                                                                                                                            |                                                                     |                                                                                    |                                                               |                                                                     |                  |                                           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|------------------------------------------------------------------------------------|---------------------------------------------------------------|---------------------------------------------------------------------|------------------|-------------------------------------------|
| <b>Proposal</b>                                                                                                                                                                            |                                                                     | <input checked="" type="checkbox"/> <b>New Trip Request</b>                        | <input type="checkbox"/> <b>Trip Revision Request</b>         | <input type="checkbox"/> <b>Trip Cancellation Request</b>           |                  |                                           |
| School                                                                                                                                                                                     | East High School                                                    |                                                                                    | Grade/Subject/Club: DECA                                      |                                                                     |                  |                                           |
| Teacher(s) in Charge:                                                                                                                                                                      | Carol Lill and Christy Rutherford                                   |                                                                                    |                                                               |                                                                     |                  |                                           |
| Destination:                                                                                                                                                                               | Orlando, Florida                                                    |                                                                                    |                                                               |                                                                     |                  |                                           |
| Trip Day(s)/Date(s):                                                                                                                                                                       | April 27-May 1                                                      |                                                                                    | Competition                                                   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                  |                                           |
| ~ Overnight Trip:                                                                                                                                                                          | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> In State <input checked="" type="checkbox"/> Out of State | <input type="checkbox"/> Out of Country                       | Name Tour Company: _____                                            |                  |                                           |
| Special Instructions (rain date, etc.): _____                                                                                                                                              |                                                                     |                                                                                    |                                                               |                                                                     |                  |                                           |
| How is it related to curriculum: <u>Students have placed at the state level to attend this international competition. All competition areas are assessing curriculum based topics.</u>     |                                                                     |                                                                                    |                                                               |                                                                     |                  |                                           |
| Objectives of the proposed trip: <u>To compete at the international level for our DECA competition</u>                                                                                     |                                                                     |                                                                                    |                                                               |                                                                     |                  |                                           |
| Number of Pupils:                                                                                                                                                                          | <u>37</u>                                                           | Total Passengers:                                                                  | <u>39</u>                                                     | Per Pupil Cost: <u>808.00</u>                                       |                  |                                           |
| Adult Chaperone to Student Ratio:                                                                                                                                                          | <u>2 /</u>                                                          | <u>19</u>                                                                          | % of Eligible Students Going:                                 | <u>100.00%</u>                                                      |                  |                                           |
| Names of Teacher/Staff Chaperones: _____                                                                                                                                                   |                                                                     |                                                                                    |                                                               |                                                                     |                  |                                           |
| ~ Other Adult Chaperones: _____                                                                                                                                                            |                                                                     |                                                                                    |                                                               |                                                                     |                  |                                           |
| Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)                                                                        |                                                                     |                                                                                    |                                                               |                                                                     |                  |                                           |
| <b>Estimated Cost</b>                                                                                                                                                                      |                                                                     |                                                                                    |                                                               |                                                                     |                  |                                           |
|                                                                                                                                                                                            | # Staff                                                             | # Days                                                                             | Cost/Day                                                      | Total Cost                                                          | %                | Budget Code/Account/Project               |
| Substitute(s) Needed:                                                                                                                                                                      | <u>2</u>                                                            | <u>3</u>                                                                           | <u>159.31</u>                                                 | <u>955.86</u>                                                       |                  | principal budget                          |
| Airport transportation (students)                                                                                                                                                          | <u>37</u>                                                           | <u>1</u>                                                                           | <u>30.00</u>                                                  | <u>1,110.00</u>                                                     |                  | 50-000-222-018-222                        |
| Name of Staff Member Driving Students:                                                                                                                                                     | <u>(37 students @ \$100 registration fee) 3700.00</u>               |                                                                                    |                                                               |                                                                     |                  | 50-000-222-018-222                        |
| Mileage/Tolls: (if applicable)                                                                                                                                                             | <u>(airfare \$344.45*37)</u>                                        |                                                                                    |                                                               | <u>12,744.65</u>                                                    |                  | 50-000-222-018-222                        |
| Hotel/Food/Airfare: (if applicable)                                                                                                                                                        | <u>(2 teacher tickets)</u>                                          |                                                                                    |                                                               | <u>688.90</u>                                                       |                  | 01-1360-000-20-003-222-580                |
| Registration/Entrance Fee: (if applicable)                                                                                                                                                 | <u>(2 teacher registration)</u>                                     |                                                                                    |                                                               | <u>200.00</u>                                                       |                  | 01-1360-000-20-003-222-811                |
| Other Costs:                                                                                                                                                                               | <u>Hotel (968)+airport transfer (60)</u>                            |                                                                                    |                                                               | <u>1,028.00</u>                                                     |                  | 01-1360-000-20-003-222-580                |
| <input type="checkbox"/> Walking                                                                                                                                                           | <input type="checkbox"/> Parent Provided Transportation             |                                                                                    | <input type="checkbox"/> Public Transportation                |                                                                     |                  |                                           |
| <input type="checkbox"/> Bus                                                                                                                                                               | <input type="checkbox"/> Van/Car Rental                             |                                                                                    | <input type="checkbox"/> Student Hotel (10 roomsx4 daysx 242) |                                                                     | <u>9680</u>      | 50-000-222-018-222                        |
|                                                                                                                                                                                            | # Vehicles                                                          | # Days                                                                             | Cost/Vehicle                                                  | Total Cost                                                          | %                | Budget Code/Account/Project               |
| Buses/Rentals/Coaches                                                                                                                                                                      |                                                                     |                                                                                    |                                                               | <u>0.00</u>                                                         |                  |                                           |
| ~ Rental Company/Carrier: _____                                                                                                                                                            |                                                                     |                                                                                    |                                                               |                                                                     |                  |                                           |
| Students Leaving From: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm                                                                                              |                                                                     |                                                                                    |                                                               |                                                                     |                  |                                           |
| Students Returning To: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm                                                                                              |                                                                     |                                                                                    |                                                               |                                                                     |                  |                                           |
| ~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm |                                                                     |                                                                                    |                                                               |                                                                     |                  |                                           |
| Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm                                                                                                         |                                                                     |                                                                                    |                                                               |                                                                     |                  |                                           |
| What are the planned activities to assist students who require financial assistance: _____                                                                                                 |                                                                     |                                                                                    |                                                               |                                                                     |                  |                                           |
| Additional Information (bus w/lift, star seat, ski boxes, special instructions)                                                                                                            |                                                                     |                                                                                    |                                                               |                                                                     |                  |                                           |
| <u>30,107.41</u>                                                                                                                                                                           |                                                                     |                                                                                    |                                                               |                                                                     |                  |                                           |
| Total Cost of Trip:                                                                                                                                                                        | <u>\$ 16,727.41</u>                                                 | Pupil Cost:                                                                        | <u>\$ 29,896.00</u>                                           | Other Funded:                                                       | <u>\$ 211.41</u> | Total Cost to the District: <u>\$ -0-</u> |
| Requested By:                                                                                                                                                                              | <u>Carol Lill</u>                                                   | Signature:                                                                         | <u>Carol R. Lill</u>                                          |                                                                     | Date:            | <u>3/5/19</u>                             |
| <b>Approval</b>                                                                                                                                                                            |                                                                     |                                                                                    |                                                               |                                                                     |                  |                                           |
| Principal                                                                                                                                                                                  | Approved                                                            | <u>[Signature]</u>                                                                 | Date:                                                         | <u>3/5/19</u>                                                       |                  |                                           |
| Supervisor                                                                                                                                                                                 | Approved                                                            | _____                                                                              | Date:                                                         | _____                                                               |                  |                                           |
| Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services                                                     | Approved                                                            | <u>[Signature]</u>                                                                 | Date:                                                         | <u>3/8/19</u>                                                       |                  |                                           |
| Transportation:                                                                                                                                                                            | _____                                                               | _____                                                                              | Date:                                                         | _____                                                               |                  |                                           |
| Schedule Dates:                                                                                                                                                                            | _____                                                               | Contractor:                                                                        | _____                                                         |                                                                     |                  |                                           |
| Krapf Costs:                                                                                                                                                                               | _____                                                               | Additional Costs:                                                                  | _____                                                         |                                                                     |                  |                                           |
| Spellman Office Only: _____ Overnight Trip will appear on the _____ Board Consent Agenda.                                                                                                  |                                                                     |                                                                                    |                                                               |                                                                     |                  |                                           |

# WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015  
REVISED: December 14, 2017

## 121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

**New Trip Request**     
  **Trip Revision Request**     
  **Trip Cancellation Request**

School: Henderson      Grade/Subject/Club: 11-12/Academic Team

Teacher(s) in Charge: Steve Sobleck

Destination: HS National Championship Tournament (HSNCT), Atlanta Marriott Marquis, Atlanta, GA

Trip Day(s)/Date(s): 5/24/19 to 5/27/19 (Friday to Monday)      Competition     Yes     No

~ Overnight Trip:     Yes     No     In State     Out of State     Out of Country    Name Tour Company: \_\_\_\_\_

Special instructions (rain date, etc.): N/A

How is it related to curriculum: National Quiz Bowl Tournament. Questions based on core curriculum areas.

Objectives of the proposed trip: Competition in a national tournament.

Number of Pupils: 4      Total Passengers: 5      Per Pupil Cost: 789.00

Adult Chaperone to Student Ratio: 1 / 4      % of Eligible Students Going: \_\_\_\_\_

Names of Teacher/Staff Chaperones: Steve Sobleck

~ Other Adult Chaperones: \_\_\_\_\_

Nurses required on this trip:     Yes     No    (refer to 121AG6)

**Estimated Cost**

|                                            | # Staff              | # Days   | Cost/Day      | Total Cost      | % | Budget Code/Account/Project         |
|--------------------------------------------|----------------------|----------|---------------|-----------------|---|-------------------------------------|
| Substitute(s) Needed:                      | <u>1</u>             | <u>1</u> | <u>159.31</u> | <u>159.31</u>   |   | <u>1-1100-000-20-64-221 act 315</u> |
| Agency Nurses Needed:                      |                      |          | <u>0.00</u>   | <u>0.00</u>     |   |                                     |
| Name of Staff Member Driving Students:     | <u>Steve Sobleck</u> |          |               |                 |   |                                     |
| Mileage/Tolls: (if applicable)             |                      |          |               | <u>60.00</u>    |   | <u>50-000-221-062-221</u>           |
| Hotel/Food/Airfare: (if applicable)        |                      |          |               | <u>2,361.00</u> |   | <u>50-000-221-062-221</u>           |
| Registration/Entrance Fee: (if applicable) |                      |          |               | <u>675.00</u>   |   | <u>50-000-221-062-221</u>           |
| Other Costs:                               |                      |          |               | <u>60.00</u>    |   | <u>50-000-221-062-221</u>           |

Walking       Parent Provided Transportation       Public Transportation

Bus     Van/Car Rental     Coach

| Buses/Rentals/Coaches | # Vehicles | # Days | Cost/Vehicle | Total Cost  | % | Budget Code/Account/Project |
|-----------------------|------------|--------|--------------|-------------|---|-----------------------------|
|                       |            |        |              | <u>0.00</u> |   |                             |

~ Rental Company/Carrier: \_\_\_\_\_

Students Leaving From: Henderson 5/24/19 at 4:30  am     pm

Students Returning To: Henderson 5/27/19 at 5:00  am     pm

~ Request Drop off/Pick up (only if using Krapf):     Yes     No    Drop at: \_\_\_\_\_ at \_\_\_\_\_  am     pm

Pick up at: \_\_\_\_\_ at \_\_\_\_\_  am     pm

What are the planned activities to assist students who require financial assistance:  
Students receive a PTO grant (tentative); students hosted two local quiz bowl tournaments as fundraisers.

Additional Information (bus w/lift, star seat, ski boxes, special instructions)    Other costs: Small fees incurred for mileage and long-term parking for chaperone's personal car (which may be used to transport students to the airport). Taking public transport in Atlanta (\$60.00).

Total Cost of Trip: \$ 3,315.31    Pupil Cost: \$ 3,156.00    Other Funds: \$ \_\_\_\_\_    Total Cost to the District: \$ 159.31

Requested By: Steve Sobleck      Signature: [Signature]      Date: 02/27/2019

**Approval**

Principal: \_\_\_\_\_ Approved: [Signature]      Date: 3/5/19

Supervisor: \_\_\_\_\_ Approved: \_\_\_\_\_      Date: \_\_\_\_\_

Director of:     Elementary     Secondary     Pupil Services    Approved: [Signature]      Date: 3/6/19

Transportation: \_\_\_\_\_      Date: \_\_\_\_\_

Schedule Dates: \_\_\_\_\_      Contractor: \_\_\_\_\_

Krapf Costs: \_\_\_\_\_      Additional Costs: \_\_\_\_\_

Spellman Office Only:      Overnight Trip will appear on the April 8<sup>th</sup> Board Consent Agenda.

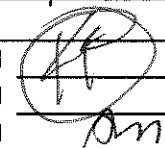


# WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015  
REVISED: December 14, 2017

## 121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

|                                                                                                                                                                                                                                                                      |            |                                                       |                                                                                               |                                                           |                      |                                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------------------------------------------------|-----------------------------------------------------------------------------------------------|-----------------------------------------------------------|----------------------|---------------------------------|
| <b>Proposal</b> <input checked="" type="checkbox"/> <b>New Trip Request</b>                                                                                                                                                                                          |            | <input type="checkbox"/> <b>Trip Revision Request</b> |                                                                                               | <input type="checkbox"/> <b>Trip Cancellation Request</b> |                      |                                 |
| School: <u>East High School</u>                                                                                                                                                                                                                                      |            |                                                       | Grade/Subject/Club: <u>Academic Team</u>                                                      |                                                           |                      |                                 |
| Teacher(s) in Charge: <u>Tracy Heim; Nate Schlamb</u>                                                                                                                                                                                                                |            |                                                       |                                                                                               |                                                           |                      |                                 |
| Destination: <u>Hilton Alexandria Mark Center Hotel, Alexandria VA</u>                                                                                                                                                                                               |            |                                                       |                                                                                               |                                                           |                      |                                 |
| Trip Day(s)/Date(s): <u>Thurs May 30-Sunday June 2, 2019</u>                                                                                                                                                                                                         |            |                                                       | Competition <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No               |                                                           |                      |                                 |
| ~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In State <input checked="" type="checkbox"/> Out of State <input type="checkbox"/> Out of Country Name Tour Company: _____                            |            |                                                       |                                                                                               |                                                           |                      |                                 |
| Special Instructions (rain date, etc.): _____                                                                                                                                                                                                                        |            |                                                       |                                                                                               |                                                           |                      |                                 |
| How is it related to curriculum: <u>The Academic Competition team members must have knowledge in all areas of the curriculum that is taught in the WCASD</u>                                                                                                         |            |                                                       |                                                                                               |                                                           |                      |                                 |
| Objectives of the proposed trip: <u>To win the competition and become the National Academic Team Champions</u>                                                                                                                                                       |            |                                                       |                                                                                               |                                                           |                      |                                 |
| Number of Pupils: <u>30</u>                                                                                                                                                                                                                                          |            | Total Passengers: <u>32</u>                           |                                                                                               | Per Pupil Cost: _____                                     |                      |                                 |
| Adult Chaperone to Student Ratio: <u>2 / 30</u>                                                                                                                                                                                                                      |            | % of Eligible Students Going: <u>100.00%</u>          |                                                                                               |                                                           |                      |                                 |
| Names of Teacher/Staff Chaperones: <u>Tracy Heim; Nate Schlamb</u>                                                                                                                                                                                                   |            |                                                       |                                                                                               |                                                           |                      |                                 |
| ~ Other Adult Chaperones: _____                                                                                                                                                                                                                                      |            |                                                       |                                                                                               |                                                           |                      |                                 |
| Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)                                                                                                                                                  |            |                                                       |                                                                                               |                                                           |                      |                                 |
| <b>Estimated Cost</b>                                                                                                                                                                                                                                                |            |                                                       |                                                                                               |                                                           |                      |                                 |
|                                                                                                                                                                                                                                                                      | # Staff    | # Days                                                | Cost/Day                                                                                      | Total Cost                                                | %                    | Budget Code/Account/Project     |
| Substitute(s) Needed:                                                                                                                                                                                                                                                | <u>2</u>   | <u>2</u>                                              | <u>159.31</u>                                                                                 | <u>637.24</u>                                             |                      | <u>1-1100.000.20.40.222 315</u> |
| Agency Nurses Needed:                                                                                                                                                                                                                                                |            |                                                       | <u>0.00</u>                                                                                   | <u>0.00</u>                                               |                      |                                 |
| Name of Staff Member Driving Students: _____                                                                                                                                                                                                                         |            |                                                       |                                                                                               |                                                           |                      |                                 |
| Mileage/Tolls: (if applicable) _____                                                                                                                                                                                                                                 |            |                                                       |                                                                                               |                                                           |                      |                                 |
| Hotel/Food/Airfare: (if applicable)                                                                                                                                                                                                                                  |            |                                                       |                                                                                               | <u>1,555.56</u>                                           |                      | <u>1-3100.000.20.30.222 580</u> |
| Registration/Entrance Fee: (if applicable) _____                                                                                                                                                                                                                     |            |                                                       |                                                                                               |                                                           |                      |                                 |
| Other Costs: _____                                                                                                                                                                                                                                                   |            |                                                       |                                                                                               |                                                           |                      |                                 |
| <input type="checkbox"/> Walking <input checked="" type="checkbox"/> Parent Provided Transportation <input checked="" type="checkbox"/> Public Transportation<br><input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach |            |                                                       |                                                                                               |                                                           |                      |                                 |
|                                                                                                                                                                                                                                                                      | # Vehicles | # Days                                                | Cost/Vehicle                                                                                  | Total Cost                                                | %                    | Budget Code/Account/Project     |
| Buses/Rentals/Coaches                                                                                                                                                                                                                                                |            |                                                       |                                                                                               | <u>0.00</u>                                               |                      |                                 |
| ~ Rental Company/Carrier: _____                                                                                                                                                                                                                                      |            |                                                       |                                                                                               |                                                           |                      |                                 |
| Students Leaving From: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm                                                                                                                                                                        |            |                                                       |                                                                                               |                                                           |                      |                                 |
| Students Returning To: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm                                                                                                                                                                        |            |                                                       |                                                                                               |                                                           |                      |                                 |
| ~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm                                                                           |            |                                                       |                                                                                               |                                                           |                      |                                 |
| Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm                                                                                                                                                                                   |            |                                                       |                                                                                               |                                                           |                      |                                 |
| What are the planned activities to assist students who require financial assistance: _____                                                                                                                                                                           |            |                                                       |                                                                                               |                                                           |                      |                                 |
| We had a fund raiser in December (Faculty vs. Alums vs. the Academic Team)                                                                                                                                                                                           |            |                                                       |                                                                                               |                                                           |                      |                                 |
| Additional Information (bus w/lift, star seat, ski boxes, special instructions)                                                                                                                                                                                      |            |                                                       |                                                                                               |                                                           |                      |                                 |
| Total Cost of Trip: \$ <u>2,192.80</u> Pupil Cost: \$ <u>-</u> Other Funded: \$ <u>-</u> Total Cost to the District: \$ <u>2,192.80</u>                                                                                                                              |            |                                                       |                                                                                               |                                                           |                      |                                 |
| Requested By: <u>Tracy Heim</u> Signature: <u>Tracy Heim</u> Date: <u>3-19-19</u>                                                                                                                                                                                    |            |                                                       |                                                                                               |                                                           |                      |                                 |
| <b>Approval</b>                                                                                                                                                                                                                                                      |            |                                                       |                                                                                               |                                                           |                      |                                 |
| Principal _____                                                                                                                                                                                                                                                      |            |                                                       | Approved  |                                                           | Date: <u>3.21.19</u> |                                 |
| Supervisor _____                                                                                                                                                                                                                                                     |            |                                                       | Approved _____                                                                                |                                                           | Date: _____          |                                 |
| Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services                                                                                                                               |            |                                                       | Approved <u>an</u>                                                                            |                                                           | Date: <u>3/25/19</u> |                                 |
| Transportation: _____ Date: _____                                                                                                                                                                                                                                    |            |                                                       |                                                                                               |                                                           |                      |                                 |
| Schedule Dates: _____ Contractor: _____                                                                                                                                                                                                                              |            |                                                       |                                                                                               |                                                           |                      |                                 |



|               |                          |
|---------------|--------------------------|
| Book          | Policy Manual            |
| Section       | 300 Employees            |
| Title         | Student Teachers/Interns |
| Code          | 307                      |
| Status        | First Reading            |
| Adopted       | August 1, 2015           |
| Last Reviewed | January 28, 2015         |

### **Authority**

The Board encourages cooperation with colleges and universities within the state to assist in the training of student teachers and interns.

The Board establishes that district schools shall accept student teachers and interns from accredited institutions with which the district has a cooperative agreement approved by the Board. The district shall be given the right to interview individual candidates for student teaching and internships.[\[1\]](#)

Student teachers and interns shall not be accepted into district schools unless they have complied with the mandatory background check requirements for criminal history and child abuse and the district has evaluated the results of those screening processes.[\[2\]](#)[\[3\]](#)[\[4\]](#)

Student teachers and interns shall report, on the designated form, arrests and convictions as required by law. Failure to accurately report such arrests and convictions may, depending on the nature of the offense, subject the individual to criminal prosecution.[\[2\]](#)

### **Delegation of Responsibility**

The Superintendent or designee shall be responsible to assign student teachers and interns to the schools. **The Superintendent or designee shall develop guidelines for Student Teachers/Interns (Policy 307AG1).**

Recommendations for selection of cooperating teachers shall be made by the building principal, with the agreement of the college or university supervisor.

The Superintendent or designee shall ensure distribution of student teachers throughout the district.

Student teachers and interns shall comply with the health examination requirements of the state and Board policy applicable to district staff.[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)

While serving in district schools, student teachers and interns shall be responsible for their conduct to the supervising teacher/administrator and building principal.

Student teachers, interns, and faculty of other educational institutions shall be offered the opportunity to visit district schools and observe classes. Such observers must be treated as any other visitor and shall be under the direct supervision of the building principal or designee.[\[10\]](#)

Legal

1. 24 P.S. 510
2. 24 P.S. 111
3. 22 PA Code 8.1 et seq
4. 23 Pa. C.S.A. 6301 et seq
5. 24 P.S. 1418
6. 28 PA Code 23.43
7. 28 PA Code 23.44
8. 28 PA Code 23.45
9. Pol. 314
10. Pol. 907

Last Modified by Linda Cherashore on April 16, 2019



|         |                                     |
|---------|-------------------------------------|
| Book    | Policy Manual                       |
| Section | 300 Employees                       |
| Title   | Student Teachers/Interns Guidelines |
| Code    | 307AG1                              |
| Status  | First Reading                       |

### **Authority**

The district will cooperate with accredited colleges and universities to provide opportunities for student teachers to complete their student teaching experience in district schools. It is expected that the cooperating teacher and student teacher will perform as a team, providing developmentally appropriate instruction for district students.

### **Delegation of Responsibility**

The Superintendent or designee(s) will be responsible for coordinating the student teacher programs and for assigning student teachers to district schools. After considering the best interests of district students and staff, s/he will determine the number of student teachers the district will accept for each semester of the school year.

The ~~Curriculum~~ Supervisors and the Director of Elementary Education will be responsible for selecting interested and qualified cooperating teachers to supervise the student teachers, with the agreement of the college or university supervisor. Building principals may decline the placement of a student teacher and the assignment of a cooperating teacher.

### **Building Administrators**

Building administrators will meet with each student teacher assigned to their building and will orient the student teachers regarding the applicable Board policies, the district's expectations and standards, school facilities, educational programs and activities.

Building administrators are responsible for monitoring the conduct of student teachers assigned to their buildings.

Building administrators may observe the instruction given by a student teacher. The results of any evaluation made during the visit will be provided to the student teacher through the cooperating teacher.

Building administrators may meet with each cooperating teacher and student teacher at the end of the assignment as a debriefing session.

### **Curriculum Supervisors/Director of Elementary Education/Human Resources**

The ~~offices of the Curriculum~~ Supervisors and the Director of Elementary Education will coordinate the pairing of student teachers with WCASD teachers and input the required information into the Student Teacher Google document. This information will be entered into the Student Teacher database by Human Resources. ~~Curriculum~~ Supervisors and the Director of Elementary Education's office will review the TB test and background clearances prior to finalizing pairings of student teachers with cooperating teachers.

### **Cooperating Teachers**

In order to provide the highest quality experience for student teachers, only professional employees who have attained Instructional II certifications will be approved as cooperating teachers.

Any professional employee who has been recorded with significant deficiencies, needs improvement and/or unsatisfactory ratings on district evaluation forms in the most recent two (2) years will not be selected as a cooperating teacher.

At no time will the presence of a student teacher release the cooperating teacher from the responsibility of instruction, evaluation, discipline and safety of assigned students.

No cooperating teacher will be assigned a student teacher for longer than one school year and not for two consecutive years unless approved by the Superintendent or his/her designees.

No cooperating teacher will be assigned more than one (1) student teacher at a time. Cooperating teachers are responsible for monitoring the conduct of assigned student teachers.

Each cooperating teacher will be responsible for assessing the student teacher's performance and for assigning responsibilities commensurate with his/her ability and training. Conferences between the cooperating teacher and the student teacher to evaluate his/her strengths and weaknesses will be held on a regular basis and as needed.

A cooperating teacher must always maintain a presence in the classroom during the student teacher's placement. The cooperating teacher will provide appropriate opportunities for the student teacher to function with limited mentorship as the placement progresses.

The cooperating teacher will recommend grades and/or provide written evaluations for a student teacher in accordance with the sponsoring institution's philosophy.

Cooperating teachers will complete the evaluation form in the District's student teacher database at the conclusion of the assignment.

### **Student Teachers**

Each student teacher will accept and share all assignments, duties and hours of the cooperating teacher, and attend assigned meetings.

Student teachers will be required to develop lesson plans for all student instruction in accordance with the lesson plans required for the cooperating teacher. Such plans will be submitted to the cooperating teacher for approval.

All student instruction must be developmentally appropriate, and required work must be submitted in a timely manner by the student teacher.

Student teachers will abide by the Board policies, administrative regulations and school rules at all times.

Student teachers will not act as a substitute teacher

Prior to being paired with a cooperating teacher, the college/university must provide on behalf of all student teachers the appropriate subject area Curriculum Supervisor and Director of Elementary Education with the following information which must be dated within one year of start date:

- a. PA State Criminal History Clearance
- b. PA Child Abuse History Clearance
- c. Federal Criminal History Clearance
- d. Proof of TB testing
- e. Transcript of credits or lists of course work.
- f. Resume of previous experiences with children. Other information requested by Curriculum Supervisors and/Director of Elementary Education.

At the beginning of their assignment, student teachers must report to the building office to complete the Acceptable Use Policy Acknowledgement Form. The building administrator will request that the Technology Department create a network account for email access for the specific time of the assignment.

The ~~offices of the Curriculum~~ Supervisors and the Director of Elementary Education will maintain the Student Teacher Google document with all student teachers noting their placement, location, time period of assignment and contact information.

Any concerns regarding student teacher ability or conduct will be addressed by the ~~offices of the Curriculum~~ Supervisors and Director of Elementary Education in conjunction with the sending college/university.

Video recording of student teaching is permitted under the guidelines of the Employee Use of Electronic Devices Policy (815.4).

### **Colleges/Universities**

A request by an approved college or university for placement of student teachers in district schools for the first semester must be submitted to the Superintendent or his/her designee no later than April 15<sup>th</sup> of the preceding school year.

A request for placement of student teachers for the second semester must be submitted no later than November 15<sup>th</sup> of the current school year.

Upon approval, the Superintendent or his/her designee(s) will share the available grade/subject area pairings with the respective college/university at which point, the university will contact the designated ~~Curriculum~~ Supervisor and Director of Elementary Education and provide the following information:

1. Names of student teachers with desired grades and subjects.
2. Background checks and TB tests
3. Transcript of credits or lists of course work.
4. Resume of previous experiences with children.
5. Other information requested by ~~Curriculum~~ Supervisors and/Director of Elementary Education

The college/university supervisor is responsible for providing clinical supervision and evaluation of the student teacher.

Last Modified by Linda Cherashore on April 10, 2019



|         |               |
|---------|---------------|
| Book    | Policy Manual |
| Section | 200 Pupils    |
| Title   | Student Debt  |
| Code    | 225           |
| Status  | First Reading |

### **Purpose**

The Board recognizes that as a part of the overall school environment, students use district loaned equipment, participate in events, activities or school-sponsored programs in which they may incur financial obligations to the school district. Examples of such financial obligations include, but are not limited to: damages to or loss of textbooks, library books, laptop computers and other technology related accessories; unpaid fundraising obligations; field trip expenses; or other such obligations where monies are owed to the District. While in most cases, these obligations are paid shortly after the encumbrance of the debt, in some cases, these financial obligations drag on for weeks and months. This policy is intended to collect the debt.

### **Authority**

The Board directs that whenever a student has incurred financial debt to the district, and that debt is in excess of fifty dollars (\$50.00), the following steps will be taken:

1. Written notice shall be provided to the parent/guardian and student regarding the amount, type of debt, payment methods, and payment timeframe. The building principal will meet with the parent/guardian to discuss the debt.
2. The district shall allow (4) weeks from provision of written notice of the debt for full payment of the debt, unless other arrangements for payment are agreed to in writing.
3. If full payment is not received within 4 weeks or as otherwise may be agreed to in writing, the District, at its discretion, may deny the student access to **non-funded** extracurricular activities or school social events until the debt is paid, turn the matter over to an outside collection agency, and/or pursue other remedies that may be available at law or in equity.
4. Every attempt to obtain full payment shall be made prior to matriculation of the student to the next grade level.
5. Should a student have any outstanding debt at the time of graduation, the student may not be permitted to participate in graduation ceremonies.

### **Delegation of Responsibility**

The Superintendent or designees shall be responsible for monitoring this policy. In cases where a student has outstanding debt to the district, written notice must be given to the student and his/her parents/guardians at least one (1) week prior to the implementation of any consequences as set forth in paragraphs 3 and 5 herein.

Last Modified by Linda Cherashore on April 10, 2019



|               |                                      |
|---------------|--------------------------------------|
| Book          | Policy Manual                        |
| Section       | 800 Operations                       |
| Title         | Copy of Lending Technology Equipment |
| Code          | 815.3                                |
| Status        | First Reading                        |
| Adopted       | August 1, 2015                       |
| Last Reviewed | July 27, 2015                        |

### **Purpose**

Laptops, handhelds, and other portable electronic equipment make it possible for staff to access electronic resources and perform mandatory administrative and instructional tasks from any location and for students to extend learning **in the classroom**, beyond the normal school day and outside of the school building. This policy establishes procedures for the provision of district-owned portable electronic equipment (equipment) for educational purposes.

### **Definition**

**Portable electronic equipment** is any device that can be transported by the user and used in different environments. Such equipment is considered to be loaned if it is removed with authorization from the district premises for any length of time.

### **Authority**

The Board establishes that equipment must be used for educational purposes only in accordance with all applicable Board policies. The use of equipment for personal purposes is prohibited. Furthermore, equipment shall not be loaned if the loan will cause a disruption in the regular educational program.

### **Guidelines**

The user must sign 815.3-AG-1, Technology Equipment Checklist, prior to receiving equipment as verification of the identification of equipment and other accessories. The user is responsible for the return of all equipment and accessories as specified on the checklist in good working order.

Users shall follow the guidelines described in documentation provided by the Office of Technology. Such documentation will be provided to each user at the time the equipment is received and will be available on the district website.

If the equipment requires repair, the user shall not personally attempt repairs, but will report the problem and return the equipment to district Technical Support staff for diagnosis. The user shall be responsible for repair costs if the equipment is damaged due to misuse, accident, modification, unsuitable physical or operating environment or improper maintenance, provided the repairs are not covered by warranty. The user will not be responsible for the cost of normal repairs.

The district will not be obligated to provide more than one (1) computer to each employee except in a case of a medical requirement as documented by the user's physician.



The user is wholly liable for the full replacement cost of all lost and/or damaged equipment while in his/her possession; this also applies to the transporting of the loaned equipment between school and the home of the user.

If the loaned equipment was purchased by the district with extended warranty and accidental damage **insurance, protection**, the user must **have already** satisfied any cost-sharing conditions imposed by the district ~~before taking possession of the equipment.~~ **in order to benefit from the coverages afforded in the event of damage.** No student shall be denied use of district equipment because of financial reasons. **Coverage does not include damage inflicted intentionally or through neglect and these determinations are made at the sole discretion of the district.**

For equipment not purchased with extended warranty and accidental damage insurance, the district's insurance policy is not in effect while the equipment is out of the district. Users should check their homeowner's policy to determine whether their insurance covers the equipment if damaged or stolen. ~~Students must provide proof of insurance or purchase a separate computer insurance policy. The district will provide annually an option for computer insurance.~~

If equipment is lost or stolen, the loss or theft must be reported to the Technology Department within five (5) working days and, if the equipment was stolen, with a copy of the police report. If the equipment is not covered by district insurance, the user shall take action to reimburse the district for the lost or stolen equipment at the full replacement cost of the equipment within ~~two (2)~~ **four (4)** weeks of the report. Failure of a staff member to reimburse the district as specified shall result in the cost of the equipment being deducted from his/her paycheck.

The district shall not be responsible for any data/files left on a computer when it is returned. The district has the right to erase all files on a hard drive after return of the equipment, unless otherwise prohibited by law.

The user shall not make unauthorized copies of any copyrighted software that may be present on a computer nor load unauthorized copies of any other copyrighted software onto the computer.

Technical support shall not be provided by district technology staff outside of normal working hours or off the district premises.

The district may request immediate return of the equipment for any reason or at any time.

The user must return the equipment prior to leaving the district. Staff members must return equipment with the signed checklist prior to receipt of final paycheck. Students must return the equipment within seven (7) working days after requested by the district. The district shall take action to recover unreturned equipment which may include reporting the equipment as stolen to the police.

The user shall indemnify and hold harmless the district, its agents and employees from and against all claims, suits, actions, damages, or causes from action, arising from personal injury, loss of life or damages to property or both resulting directly or indirectly from the use of district equipment.

### **Delegation of Responsibility**

School administration shall ensure that no equipment leaves the premises without proper documentation.

The Office of Technology shall maintain records of loaned equipment, equipment repairs and loss.

The Superintendent or his/her designee shall determine who may participate in the technology equipment loan program.

Legal

Pol. 000

Pol. 110

Pol. 224

Pol. 252

Pol. 352

Pol. 708

Pol. 710

Pol. 812

Last Modified by Linda Cherashore on April 16, 2019



# WEST CHESTER AREA SCHOOL DISTRICT

## 2018 – 2019 School District Calendar

Board  
approved  
5-29-2018  
Updated  
3-5-2019

| AUGUST 2018 (S-4/T-7)                                                                                                                                                                                                                                                                                                                                                                                                                                  |                       |    |    |    |    |    | SEPTEMBER 2018 (S-17/T-17)                                                                                                                                                                                                                                                                                                                                       |    |    |    |    |    |    | OCTOBER 2018(S-22/T-23)                                                                                                   |    |    |    |    |    |    | NOVEMBER 2018(S-18/T-20)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |    |    |    |    |    |    |   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|----|----|----|----|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|----|----|----|----|----|---------------------------------------------------------------------------------------------------------------------------|----|----|----|----|----|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|----|----|----|----|----|---|
| S                                                                                                                                                                                                                                                                                                                                                                                                                                                      | M                     | T  | W  | R  | F  | S  | S                                                                                                                                                                                                                                                                                                                                                                | M  | T  | W  | R  | F  | S  | S                                                                                                                         | M  | T  | W  | R  | F  | S  | S                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | M  | T  | W  | R  | F  | S  |   |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                       |    | 1  | 2  | 3  | 4  | 2                                                                                                                                                                                                                                                                                                                                                                | ×  | 4  | 5  | 6  | 7  | 8  |                                                                                                                           | 1  | 2  | 3  | 4  | 5  | 6  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |    |    |    |    | 1  | 2  | 3 |
| 5                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 6                     | 7  | 8  | 9  | 10 | 11 | 9                                                                                                                                                                                                                                                                                                                                                                | ×  | 11 | 12 | 13 | 14 | 15 | 7                                                                                                                         | 8  | 9  | 10 | 11 | 12 | 13 | 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 5  | 6  | 7  | 8  | 9  | 10 |   |
| 12                                                                                                                                                                                                                                                                                                                                                                                                                                                     | New Teacher Induction |    |    |    |    | 18 | 16                                                                                                                                                                                                                                                                                                                                                               | 17 | 18 | ×  | 20 | 21 | 22 | 14                                                                                                                        | 15 | 16 | 17 | 18 | 19 | 20 | 11                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 12 | 13 | 14 | 15 | 16 | 17 |   |
| 19                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 20                    | 21 | 22 | 23 | 24 | 25 | 23                                                                                                                                                                                                                                                                                                                                                               | 24 | 25 | 26 | 27 | 28 | 29 | 21                                                                                                                        | 22 | 23 | 24 | 25 | 26 | 27 | 18                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 19 | 20 | 21 | ×  | ×  | 24 |   |
| 26                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 27                    | 28 | 29 | 30 | ×  | 1  | 30                                                                                                                                                                                                                                                                                                                                                               |    |    |    |    |    |    | 28                                                                                                                        | 29 | 30 | 31 |    |    |    | 25                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 26 | 27 | 28 | 29 | 30 |    |   |
| <ul style="list-style-type: none"> <li>8/13 – 8/17: New Teacher Induction</li> <li>8/21 – 8/23: Teacher In-service</li> <li>8/22: Kindergarten Open House at 7:00 pm</li> <li>8/23: Elementary Sneak-A-Peek</li> <li>8/27: First day of school for students</li> <li>8/28: Grades 1-2 Open House at 7:00 pm – all elementary schools</li> <li>8/29: Grades 3-5 Open House at 7:00 pm – all elementary schools</li> <li>8/31: Schools closed</li> </ul> |                       |    |    |    |    |    | <ul style="list-style-type: none"> <li>9/03: Schools and offices closed</li> <li>9/05: Grade 6 Open House – all middle schools at 7:00 pm</li> <li>9/06: Grades 7 – 8 Open House – all middle schools at 7:00 pm</li> <li>9/10: Schools closed</li> <li>9/19: School closed</li> <li>9/27: Grades 9 – 12 Open House – all high schools at 6:30 - 8 pm</li> </ul> |    |    |    |    |    |    | <ul style="list-style-type: none"> <li>10/5: Teacher In-service – no school for students</li> <li>10/10: PSATs</li> </ul> |    |    |    |    |    |    | <ul style="list-style-type: none"> <li>11/02: End of 1<sup>st</sup> Marking Period</li> <li>11/06: Teacher In-service – no school for students</li> <li>11/19: Half day for elem. students; elem. parent conferences; full day for middle &amp; high school students</li> <li>11/20: Half day for elementary &amp; middle school students, elementary &amp; middle school parent conferences; full day for high school students</li> <li>11/21: No school for students – parent conferences AM; teacher half day</li> <li>11/22, 11/23: Schools and District Office closed</li> <li>11/26: Schools re-open</li> <li>11/29: End of 1<sup>st</sup> Trimester</li> </ul> |    |    |    |    |    |    |   |

| DECEMBER 2018 (S-15/T-15)                                                                                                                                                        |    |    |    |    |    |    | JANUARY 2019 (S-21/T-21)                                                                                                                                                                                                                                                                                                                                                                          |    |    |    |    |    |    | FEBRUARY 2019 (S-19/T-19)                                                                                                                              |    |    |    |    |    |    | MARCH 2019 (Sec-20/Elem-20/T-21)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |    |    |    |    |    |    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|----|----|----|----|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|----|----|----|----|----|--------------------------------------------------------------------------------------------------------------------------------------------------------|----|----|----|----|----|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|----|----|----|----|----|
| S                                                                                                                                                                                | M  | T  | W  | R  | F  | S  | S                                                                                                                                                                                                                                                                                                                                                                                                 | M  | T  | W  | R  | F  | S  | S                                                                                                                                                      | M  | T  | W  | R  | F  | S  | S                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | M  | T  | W  | R  | F  | S  |
|                                                                                                                                                                                  |    |    |    |    |    | 1  | ×                                                                                                                                                                                                                                                                                                                                                                                                 | ×  | 2  | 3  | 4  | 5  |    |                                                                                                                                                        |    |    |    | 1  | 2  |    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |    |    |    | 1  | 2  |    |
| 2                                                                                                                                                                                | 3  | 4  | 5  | 6  | 7  | 8  | 6                                                                                                                                                                                                                                                                                                                                                                                                 | 7  | 8  | 9  | 10 | 11 | 12 | 3                                                                                                                                                      | 4  | 5  | 6  | 7  | 8  | 9  | 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 4  | 5  | 6  | 7  | 8  | 9  |
| 9                                                                                                                                                                                | 10 | 11 | 12 | 13 | 14 | 15 | 13                                                                                                                                                                                                                                                                                                                                                                                                | 14 | 15 | 16 | 17 | 18 | 19 | 10                                                                                                                                                     | 11 | 12 | 13 | 14 | 15 | 16 | 10                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 11 | 12 | 13 | 14 | 15 | 16 |
| 16                                                                                                                                                                               | 17 | 18 | 19 | 20 | 21 | 22 | 20                                                                                                                                                                                                                                                                                                                                                                                                | ×  | 22 | 23 | 24 | 25 | 26 | 17                                                                                                                                                     | ×  | 19 | 20 | 21 | 22 | 23 | 17                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 18 | 19 | 20 | 21 | 22 | 23 |
| 23                                                                                                                                                                               | ×  | ×  | ×  | ×  | ×  | 29 | 27                                                                                                                                                                                                                                                                                                                                                                                                | 28 | 29 | 30 | 31 |    |    | 24                                                                                                                                                     | 25 | 26 | 27 | 28 |    |    | 24/31                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 25 | 26 | 27 | 28 | 29 | 30 |
| <ul style="list-style-type: none"> <li>12/24 – 1/01: Schools closed; District Office closed 12/24, 12/25 and 1/1</li> </ul> <p>* Keystone Test Window Wave 1: 12/3 – 12/14 *</p> |    |    |    |    |    |    | <ul style="list-style-type: none"> <li>1/01: Schools and District Office closed</li> <li>1/02: Schools reopen</li> <li>1/18: Teacher In-service PM; half day for students</li> <li>1/21: Schools and District Office closed</li> <li>1/22: End of 2<sup>nd</sup> Marking Period</li> <li>1/23: Beginning of 2<sup>nd</sup> Semester</li> </ul> <p>* Keystone Test Window Wave 2: 1/7 – 1/18 *</p> |    |    |    |    |    |    | <ul style="list-style-type: none"> <li>2/15: Teacher In-service PM; half day for students</li> <li>2/18: Schools and District Office closed</li> </ul> |    |    |    |    |    |    | <ul style="list-style-type: none"> <li>3/6: End of 2<sup>nd</sup> Trimester</li> <li>3/6, 3/7: Half day for elementary &amp; middle school students; parent conferences for elementary &amp; middle school students; full day for high school students</li> <li>3/8: Elementary parent conferences – no school for elementary students; half day for middle &amp; high school students</li> <li>3/11: Teacher In-service – no school for students</li> <li>3/28: End of 3<sup>rd</sup> Marking Period</li> </ul> |    |    |    |    |    |    |

| APRIL 2019 (S-19/T-19)                                                                                                                                                                                                              |    |    |    |    |    |    | MAY 2019 (S-21/T-22)                                                                                                                                                                                                                                                    |    |    |    |    |    |    | JUNE 2019 (S-6/T-7)                                                                                                                                                                                                                                                                                                                                                                |    |    |    |    |    |    | JULY 2019                                                                                                                                                                                                                                                                             |    |    |    |    |    |    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|----|----|----|----|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|----|----|----|----|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|----|----|----|----|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|----|----|----|----|----|
| S                                                                                                                                                                                                                                   | M  | T  | W  | R  | F  | S  | S                                                                                                                                                                                                                                                                       | M  | T  | W  | R  | F  | S  | S                                                                                                                                                                                                                                                                                                                                                                                  | M  | T  | W  | R  | F  | S  | S                                                                                                                                                                                                                                                                                     | M  | T  | W  | R  | F  | S  |
|                                                                                                                                                                                                                                     | 1  | 2  | 3  | 4  | 5  | 6  |                                                                                                                                                                                                                                                                         |    |    | 1  | 2  | 3  | 4  |                                                                                                                                                                                                                                                                                                                                                                                    |    |    |    |    | 1  | 30 | 1                                                                                                                                                                                                                                                                                     | 2  | 3  | ×  | 5  | 6  |    |
| 7                                                                                                                                                                                                                                   | 8  | 9  | 10 | 11 | 12 | 13 | 5                                                                                                                                                                                                                                                                       | 6  | 7  | 8  | 9  | 10 | 11 | 2                                                                                                                                                                                                                                                                                                                                                                                  | 3  | 4  | 5  | 6  | 7  | 8  | 7                                                                                                                                                                                                                                                                                     | 8  | 9  | 10 | 11 | 12 | 13 |
| 14                                                                                                                                                                                                                                  | 15 | 16 | 17 | ×  | ×  | 20 | 12                                                                                                                                                                                                                                                                      | 13 | 14 | 15 | 16 | 17 | 18 | 9                                                                                                                                                                                                                                                                                                                                                                                  | 10 | 11 | 12 | 13 | 14 | 14 | 15                                                                                                                                                                                                                                                                                    | 16 | 17 | 18 | 19 | 20 |    |
| 21                                                                                                                                                                                                                                  | ×  | 23 | 24 | 25 | 26 | 27 | 19                                                                                                                                                                                                                                                                      | 20 | 21 | 22 | 23 | 24 | 25 | 16                                                                                                                                                                                                                                                                                                                                                                                 | 17 | 18 | 19 | 20 | 21 | 22 | 21                                                                                                                                                                                                                                                                                    | 22 | 23 | 24 | 25 | 26 | 27 |
| 28                                                                                                                                                                                                                                  | 29 | 30 |    |    |    |    | 26                                                                                                                                                                                                                                                                      | ×  | 28 | 29 | 30 | 31 |    | 23/30                                                                                                                                                                                                                                                                                                                                                                              | 24 | 25 | 26 | 27 | 28 | 29 | 28                                                                                                                                                                                                                                                                                    | 29 | 30 | 31 |    |    |    |
| <ul style="list-style-type: none"> <li>4/18 – 4/22: Schools closed</li> <li>4/19: Schools and District office closed</li> </ul> <p>PSSA Testing Windows:<br/>4/15-4/26: English / Language Arts<br/>4/29-5/03: Math and Science</p> |    |    |    |    |    |    | <ul style="list-style-type: none"> <li>5/21: Teacher In-service – no school for students</li> <li>5/27: Schools and District Office Closed</li> </ul> <p>PSSA Testing Windows:<br/>Week of 5/6: Make-Up Window</p> <p>* Keystone Testing Window Wave: 5/13 – 5/24 *</p> |    |    |    |    |    |    | <ul style="list-style-type: none"> <li>6/04: Graduation at East High School</li> <li>6/05: Graduation at Rustin High School</li> <li>6/06: Graduation at Henderson High School</li> <li>6/12, 06/13: Half day for students grades K-12</li> <li>6/14: Last student day; half day for all students; high school students make-ups only</li> <li>6/17: Teacher In-service</li> </ul> |    |    |    |    |    |    | <p>District Summer School or Summer Learning Programs are by invitation only. Information is sent home prior to the end of school.</p> <ul style="list-style-type: none"> <li>7/04 : School and District Office closed</li> </ul> <p>*Keystone Testing Window Wave: 7/29 – 8/02 *</p> |    |    |    |    |    |    |

**Total Student Days: 182    Total Teacher Days: 191**

*School emergency days will be made up as follows:*

Day 1: June 11    Day 2: June 12    Day 3: June 13    Day 4: June 14    Day 5: June 17    Day 6: June 18

WEST CHESTER AREA SCHOOL DISTRICT

Pupil Services Committee

April 23, 2019

**ACTION ITEMS**

---

**Approval of Two (2) Special Education Settlement Agreements**

Approval is requested of two (2) Special Education Settlement Agreements  
*I so move.*

**Approval of Sweet Stevens Katz and Williams Pool Counsel annual agreement**

Approval is requested of Sweet Stevens Katz and Williams Pool Counsel annual agreement  
*I so move.*

**Pupil Services Meeting Minutes**  
**April 8, 2019**  
**Pupil Services Committee Meeting**

**Attended:**

**Attending Committee Members:** Joyce Chester, Sue Tiernan, Randell Spackman

**Other Board Members:** Karen Herrmann, Kate Shaw, Brian Gallen

**Administration:** Tammi Florio, Robert Sokolowski, Sara Missett, Michael Wagman, Jim Scanlon

**Ms. Tiernan opened the meeting at 6:30 pm.**

**Items listed on the Pupil Services Committee Regular Agenda of April 8, 2019:**

1. March 11, 2019 Pupil Services Committee Minutes
2. Revisions to Administrative Guideline 204 AG1 Attendance
3. Sweet Stevens Katz and Williams Pool Counsel Agreement

**A. Actions and Outcomes:**

**B. Items to be placed on upcoming Board Agenda:**

1. Approval of March 11, 2019 Pupil Services Committee Minutes vote: 3-0
2. Approval of the Sweet Stevens Katz and Williams Pool Counsel Agreement vote:3-0

**C. Items to be placed on the Consent Agenda:**

1. Approval of the Sweet Stevens Katz and Williams Pool Counsel Agreement

**D. Items to be discussed at a later date:**

**None**

**The meeting ended at 6:54 pm.**

**Next Meeting: Monday, May 13, 2019 – 6:30 pm**

**WEST CHESTER AREA SCHOOL DISTRICT**  
*Property & Finance Committee*  
**April 23, 2019 - ACTION ITEMS**

**Approval of 2019-20 CCIU Core Budget**

Approval is requested for the 2019-20 Chester County Intermediate Unit Core Services Budget in the amount of \$27,930,942.

*I so move.*

**Approval of 2019-20 Occupational Education Budget**

Approval is requested for the 2019-20 Chester County Intermediate Unit Occupational Education Budget in the amount of \$29,995,043.

*I so move.*

**Approval of purchase and installation of (3) modular classrooms at Peirce Middle School**

Approval is requested to award the purchase and installation of (3) Modular Classrooms at Peirce Middle School to Willscot in the amount of \$447,757.22.

*I so move.*

**Approval to award the upgrades to the HVAC system at Starkweather Elementary School**

Approval is requested to award the renovations and upgrades to Starkweather Elementary School HVAC system to Five Star Mechanical in the amount of \$448,900 and Alternative #1 of \$7,000.

*I so move.*

**Approval of Resolution to Adopt Proposed Final Budget for 2019-20**

Approval is requested for the Resolution to adopt the proposed final budget for 2019-20.

*I so move.*

**Committee Meeting Minutes**  
**WEST CHESTER AREA SCHOOL DISTRICT**  
**April 15, 2019 – Property & Finance Committee**

Attending Committee Members: Mr. Gary Bevilacqua-Chair, Mr. Brian Gallen, Dr. Karen Herrmann, Dr. Kate Shaw

Other Board Members: Ms. Joyce Chester, Mr. Chris McCune, Mr. Randell Spackman, Mr. Chris Tabakin, Mrs. Sue Tiernan

Administration: Mr. John Scully, Dr. James Scanlon, Dr. Bob Sokolowski, Mr. Kevin Campbell, Mr. Justin Matys

Also Present: Members of the public

| <b>Action or outcomes from the meeting: (Unless noted, all votes were 4-0.)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| The committee approved the March 18, 2019 Property & Finance Committee Minutes.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Mr. Bevilacqua |
| <p>Mr. Scully reviewed the Budget Forecast Model. The 2018-19 changes to expense projections are decreases to medical and dental expenses totaling \$850,000 and Professional Services for instructional aide expenses of \$250,000. The total changes for 2018-19 resulted in an increase in fund balance of \$1,100,000, which will be utilized to reduce the 2019-20 budget gap. The changes to the 2019-20 expense projections include a reduction in medical and dental expenses of \$888,047 and an increase in supplies expense of \$2,507. There was a reduction in 2019-20 current real estate revenue of \$95,654 and is the result of Delaware County's tax increase reducing below the ACT 1 limit. The changes to the 2019-20 projections and the utilization of the 2018-19 savings will reduce the 2019-20 budget gap by \$1,889,886. Mr. Scully reviewed the Financial Summary – All funds on page 37 of the model and pointed out the Chester County tax rate increase is currently at 2.2%, which is lower than the ACT 1 limit for Chester County. Mr. Scully review the updated staffing grid that includes 3 additional custodial FTEs, which will be funded from a contribution from the Food Service operations. The Administration will continue to review projections for potential savings to reduce the millage impact for the 2019-20 District's final budget.</p> <p>Mr. Scully advised the committee that as part of Moody's annual service they are required to prepare an Annual Issuer Comment Report for West Chester Area SD. The report was positive and recognized the District's credit position as outstanding, and its Aaa rating far surpasses the median rating of Aa3 for school districts nationwide. The key credit factors include a very strong wealth and income profile, an extensive tax base, a healthy financial position, conservative budgeting practices and moderate debt and pension liabilities. Mr. Scully did point out however that the report stated the financial position of the district although healthy, is slightly weak in comparison to its Aaa rating. The cash balance as a percent of operating revenues (16.7%) is below the US median, and decreased between 2014 and 2018. Moreover, West Chester Area SD's fund balance as a percent of operating revenues (12.1%) is materially lower than the US median. Mr. Scully advised that Board that although the fund balance has remained constant and we have not utilized fund balance over the past few years to balance the budgets, the expenditures of the District continue to rise and the amount of reserves as a % of total expenditures is decreasing. Mr. Scully advised the committee that as part of the year end process, if the District should recognize a surplus, consideration should be given to increase the ending fund balance at that time.</p> <p>This is an informational item and no Board action is required.</p> | Mr. Scully     |
| The 2019-20 Proposed Final Budget was presented by Mr. Scully. Mr. Scully reviewed the 2019-20 proposed final budget presentation that provided background of the ACT 1 tax process, 2019-20 budget challenges, and compared revenues & expenses budget data for 2018-19 and 2019-20. The 2019-20 proposed budget increased from the 2018-19 budget by \$8.944 million (3.5%), with the largest increases in staffing expenses of \$4.031 million, retirement costs of \$1.965 million, and professional student services related to special education of \$1.250 million. Mr. Scully reviewed the year end Fund Balance designations for 2018-19 compared to 2019-20. This is an informational item and no Board action is required.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Mr. Scully     |
| Mr. Scully presented the Resolution to adopt the Proposed Final 2019-20 Budget in accordance with the Act 1 timeline. Mr. Scully advised the committee that changes can be made to the proposed final budget up until the time of final budget approval in May. The committee recommended approval of the Resolution to Adopt the 2019-20 Proposed Final Budget.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Mr. Scully     |
| Mr. Campbell presented a contract for a four-year lease of three modular classrooms for Peirce Middle School. Mr. Campbell recommended approval of the contract with Willscot in the amount of \$447,757.22. The contract includes delivery, installation and electrical work. The committee recommended approval of Contract Award, Peirce Middle School for three (3) Modular Classrooms to Willscot in the amount of \$447,757.22.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Mr. Campbell   |
| Mr. Campbell presented information for the Automatic Temperature control upgrades at Starkweather Elementary School and sought approval for the contract to be awarded to the second lowest bidder Five Star mechanical for a base bid \$448,900 and Alternate #1 of \$7,000. The Lowest bidder, Gem Mechanical withdrew their bid due to a clerical error. The committee recommended approval of Contract Award, Renovations and Upgrades to Starkweather Elementary School HVAC System to Five Star Mechanical in the amount of \$448,900 and Alternative #1 of \$7,000.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Mr. Campbell   |
| <b>Items to discuss at a later date:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                |

**Next Meeting Date: Monday, May 20, 2019**

**Project Pricing**

|                                              |           |                    |                  |
|----------------------------------------------|-----------|--------------------|------------------|
| Building Monthly Rental Lease Term           | 48 Months | \$3,991.64         | per month        |
| Rental - Decks, Steps and Ramps              | 48 Months | \$920.00           | per month        |
| <b>Total Monthly Rental</b>                  |           | <b>\$4,911.64</b>  | <b>per month</b> |
| Transportation                               |           | \$18,812.82        | one-time         |
| Deliver Units- Refurb Center                 |           | \$10,419.00        |                  |
| Deliver Units- Project Site                  |           | \$4,779.36         |                  |
| Shuttle Modular Units                        |           | \$3,614.46         |                  |
| Installation                                 |           | \$31,604.07        | one-time         |
| Building Setup (Translift)                   |           | \$16,098.84        |                  |
| Anchor Modular Units                         |           | \$2,113.02         |                  |
| Remove Axles/Tire                            | Included  |                    |                  |
| Remove Hitches                               |           | \$433.74           |                  |
| Interior/Exterior Seams                      |           | \$1,346.43         |                  |
| Carpet Bar                                   |           | \$378.00           |                  |
| Set/Flash Rooftop Mechanical Equipment       |           | \$3,794.28         |                  |
| Add (4) Exterior Egress Doors                |           | \$7,439.76         |                  |
| Skirting                                     |           | \$3,247.64         | one-time         |
| Skirting Framing and Face Material           |           | \$3,247.64         |                  |
| <b>Total - Building / Delivery / Install</b> |           | <b>\$53,664.53</b> |                  |
| Decks / Ramps / Canopies                     |           | \$5,167.47         | one-time         |
| Aluminum ADA Decks, Steps and Ramps          |           | \$5,167.47         |                  |
| General Conditions                           |           | \$18,481.10        | one-time         |
| Modular Building Drawings                    |           | \$6,288.60         |                  |
| Structural Engineering - Foundations         |           | \$1,676.96         |                  |
| Deck, Step and Ramp Drawings                 |           | \$419.24           |                  |
| Prevailing Wage                              |           | \$7,124.00         |                  |



# WILLSCOT

|                                                    |          |             |          |
|----------------------------------------------------|----------|-------------|----------|
| Site Clean Up Labor                                | Included |             |          |
| Building Clean Up Labor                            | Included |             |          |
| Dumpsters                                          | Included |             |          |
| Portable Restroom Stalls                           | Included |             |          |
| Lull Rental w/ Fuel                                |          | \$2,006.02  |          |
| Scissor Lift Rental w/Fuel                         |          | \$966.28    |          |
| Fire Extinguishers for Construction                | Included |             |          |
| Safety PPE                                         | Included |             |          |
| First Aid Kits                                     | Included |             |          |
| Construction Fencing                               | Included |             |          |
| Project Manager                                    | Included |             |          |
| Project Superintendent                             | Included |             |          |
| Safety Manager                                     | Included |             |          |
| Operation & Maintenance Submittals/Manuals         | Included |             |          |
| Closeout Submittals                                | Included |             |          |
| SITE Preparation                                   |          | \$1,927.80  | one-time |
| Stockpile of Excessive Excavated Dirt/Fill         | Included |             |          |
| Electrical Utility Excavation                      |          | \$1,927.80  |          |
| Foundations                                        |          | \$29,334.92 | one-time |
| Foundation and Footing Layout                      | Included |             |          |
| Foundation Excavation, Backfill and Compaction     | Included |             |          |
| Foundation Forming Installation and Removal        | Included |             |          |
| Foundation and Footing Steel Reinforcing           |          | \$5,060.44  |          |
| Conc Augured Footings (30") w/ Dry Stack CMU Piers |          | \$11,807.32 |          |
| Deck, Ramp and Step Concrete Footings              |          | \$12,144.60 |          |
| Dry stack CMU Piers                                |          | \$322.56    |          |
| Site Installed Exterior Finishes                   |          | \$0.00      | one-time |
| Site Installed Building Design Features            |          | \$0.00      | one-time |
| Adjust Doors on Site                               | Included |             |          |

# WILLSCOT

|                                               |                     |                 |
|-----------------------------------------------|---------------------|-----------------|
| Finishes - Site Installed                     | \$0.00              | one-time        |
| Specialties - Factory or Site installed       | \$0.00              | one-time        |
| Plumbing                                      | \$0.00              | one-time        |
| Fire Suppression                              | \$0.00              | one-time        |
| HVAC                                          | \$11,747.01         | one-time        |
| HVAC Install Roof Mounts                      | \$11,747.01         |                 |
| Change HVAC Filters for Turnover              | Included            |                 |
| Test HVAC Units                               | Included            |                 |
| Certified Test and Balance                    | Included            |                 |
| Electrical                                    | \$91,675.67         | one-time        |
| Electrical Service - Complete                 | \$89,115.67         |                 |
| Core Drill/Patch                              | \$2,560.00          |                 |
| Wire Roof Mount HVAC Units (Power)            | Included            |                 |
| Wire Roof Mount HVAC Units (Low Voltage)      | Included            |                 |
| Telephone, Data, TV                           | \$0.00              | one-time        |
| Data - Boxes and Conduits                     | Included            |                 |
| Security                                      | \$0.00              | one-time        |
| Fire Alarm                                    | \$0.00              | one-time        |
| Fire Alarm - Boxes and Conduit                | Included            |                 |
| <b>Total Additional Items / Site Services</b> | <b>\$158,333.97</b> |                 |
| <b>TOTAL (One-Times)</b>                      | <b>\$211,998.50</b> | <b>one-time</b> |

**GRAND TOTAL (One-Times + Lease Revenue)** **\$447,757.22**

excluding Sales Tax

**Note:** Installation, Teardown, Return and Site/Utility Restoration Pricing is based on Willscot standard installation and is subject to change based on final Architectural/Engineered Installation Drawings.

**West Chester Area School District**

**Property and Finance Committee**

**April 15, 2019**

**Approval of Automatic Temperature Control Upgrades**  
**At Starkweather Elementary School**

Approval is sought to award the contract for Automatic Temperature Control (ATC) upgrades at Starkweather Elementary School to the second lowest responsible bidder Five Star Mechanical for a base bid of \$448,900 and Alternate #1 of \$7,000.

The lowest bidder, Gem Mechanical withdrew their bid due to a clerical error.

The budget for this project was \$450,000.

If you have any questions feel free to contact me.

Kevin H. Campbell  
*Director of Facilities and Operations*  
April 15, 2019



**WEST CHESTER AREA SCHOOL DISTRICT**  
**Resolution to Adopt Proposed Final Budget for 2019-2020 Fiscal Year**

**Whereas**, School Code section 687, 24 P.S. § 6-687, requires the School Board to adopt a Proposed Final Budget for the 2019-2020 fiscal year no later than May 31, 2019; and

**Whereas**, School Code section 687 requires the School Board to adopt a Final Budget for the 2019-20 fiscal year no later than June 30, 2019; and

**Whereas**, the 2019-20 Proposed Final Budget is required to be prepared on Pennsylvania Department of Education (PDE) form 2028; and

**Whereas**, School Code section 687 requires that the Proposed Final Budget be made available for public inspection at least twenty (20) days prior to adoption of the Final Budget; and

**Whereas**, School Code section 687 requires ten (10) days public notice prior to the adoption of the Final Budget; and

**Now Therefore be it RESOLVED**, this 23<sup>rd</sup> day of April 2019 by the West Chester Area School District School Board, that:

1. The Proposed Final Budget of the School District for the 2019-2020 fiscal year on form PDE 2028 is attached to this Resolution and shall be adopted as the Proposed Final Budget of the School District for the 2019-2020 fiscal year.
2. The Proposed Final Budget for the 2019-2020 fiscal year shall be made available for public inspection on May 1, 2019 at the school district offices, 782 Springdale Drive, Exton, PA 19341.
3. At least ten (10) days before the date scheduled for adoption of the Final Budget, the Secretary shall advertise public Notice of the proposed date, time and place for the meeting for the adoption of the Final Budget.
4. The public Notice shall be advertised once in a newspaper of general circulation and shall be posted conspicuously at the School District offices.
5. The Administration and School Board will continue to review budget components, and the Proposed Final Budget may be revised prior to adoption as the Final Budget for the 2019-2020 fiscal year.
6. School District officials are directed to take all action necessary or appropriate to carry out the intent of this Resolution; including but not limited to making the required certification to PDE.

ATTEST:

WEST CHESTER AREA SCHOOL BOARD

\_\_\_\_\_  
Linda P. Cherashore, Secretary

By: \_\_\_\_\_  
Chris McCune, President

# FINAL GENERAL FUND BUDGET

Fiscal Year 2019-2020

## General Fund Budget Approval

Date of Adoption of the General Fund Budget:

\_\_\_\_\_  
President of the Board - Original Signature Required

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary of the Board - Original Signature Required

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chief School Administrator - Original Signature Required

\_\_\_\_\_  
Date

Justin Matys

(484)266-1021

Extn :

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Extension

jmatys@wcasd.net

\_\_\_\_\_  
Email Address

PROPOSED FINAL

# CERTIFICATION OF ESTIMATED ENDING FUND BALANCE FROM 2019-2020 GENERAL FUND BUDGET

24 PS 6-688

(10/2010)

|                                           |                     |                    |
|-------------------------------------------|---------------------|--------------------|
| SCHOOL DISTRICT :<br>West Chester Area SD | COUNTY :<br>Chester | AUN :<br>124159002 |
|-------------------------------------------|---------------------|--------------------|

No school district shall approve an increase in real property taxes unless it has adopted a budget that includes an estimated, ending unreserved undesignated fund balance (unassigned) less than or equal to the specified percentage of its total budgeted expenditures:

| Total Budgeted Expenditures           | Fund Balance % Limit<br>(less than or equal to) |
|---------------------------------------|-------------------------------------------------|
| Less Than or Equal to \$11,999,999    | 12.0%                                           |
| Between \$12,000,000 and \$12,999,999 | 11.5%                                           |
| Between \$13,000,000 and \$13,999,999 | 11.0%                                           |
| Between \$14,000,000 and \$14,999,999 | 10.5%                                           |
| Between \$15,000,000 and \$15,999,999 | 10.0%                                           |
| Between \$16,000,000 and \$16,999,999 | 9.5%                                            |
| Between \$17,000,000 and \$17,999,999 | 9.0%                                            |
| Between \$18,000,000 and \$18,999,999 | 8.5%                                            |
| Greater Than or Equal to \$19,000,000 | 8.0%                                            |

Did you raise property taxes in SY 2019-2020 (compared to 2018-2019)?

Yes  No

If yes, see information below, taken from the 2019-2020 General Fund Budget.

|                                                                                   |             |
|-----------------------------------------------------------------------------------|-------------|
| Total Budgeted Expenditures                                                       | \$262344623 |
| Ending Unassigned Fund Balance                                                    | \$15696558  |
| Ending Unassigned Fund Balance as a percentage (%) of Total Budgeted Expenditures | 6.0%        |

The Estimated Ending Unassigned Fund Balance is within the allowable limits.

Yes  No

**I hereby certify that the above information is accurate and complete.**

|                             |      |
|-----------------------------|------|
| SIGNATURE OF SUPERINTENDENT | DATE |
|-----------------------------|------|

DUE DATE: AUGUST 15, 2019

**CERTIFICATION OF USE OF PDE-2028  
FOR PUBLIC INSPECTION OF 2019-2020 PROPOSED BUDGET**

24 PS 6-687(a)(1)

(03/2006)

|                                                       |                            |                                  |
|-------------------------------------------------------|----------------------------|----------------------------------|
| <b>School District Name :</b><br>West Chester Area SD | <b>County :</b><br>Chester | <b>AUN Number :</b><br>124159002 |
|-------------------------------------------------------|----------------------------|----------------------------------|

Section 687(a)(1) of the School Code requires the president of the board of school directors of each school district to certify to the Department of Education that the proposed budget was prepared, presented and will be made available for public inspection using the uniform form prepared and furnished by the Department of Education.

**I hereby certify that the above information is accurate and complete.**

|                                                |             |
|------------------------------------------------|-------------|
| <b>SIGNATURE OF SCHOOL BOARD<br/>PRESIDENT</b> | <b>DATE</b> |
|------------------------------------------------|-------------|

**DUE DATE:            IMMEDIATELY FOLLOWING  
ADOPTION OF PROPOSED  
FINAL GENERAL FUND BUDGET**

PROPOSED FINAL



| <u>Val Number</u> | <u>Description</u>                                                                                                                                          | <u>Justification</u>                                                                                                                        |
|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| 1010              | Budget Approval Date is required before submission on Contact Screen and cannot be a future date.                                                           |                                                                                                                                             |
| 8060              | Ending Fund Balance Entry and Budgetary Reserve: If 5900 Budgetary Reserve is not equal to 0, a justification must be entered below.                        | The Budgetary Reserve represents amounts that may require expenditures by the District that are based on unpredictable budgetary increases. |
| 8080              | Ending Fund Balance Entry and Budgetary Reserve: If 0850 Estimated Ending Unassigned Fund Balance is not equal to 0, a justification must be entered below. | Carried over for future years                                                                                                               |
| 8150              | Ending Fund Balance Entry and Budgetary Reserve: If 0830 Committed Fund Balance is not equal to 0, a justification must be entered below.                   | Committed for Health Care Stabilization                                                                                                     |
| 8160              | Ending Fund Balance Entry and Budgetary Reserve: If 0840 Assigned Fund Balance is not equal to 0, a justification must be entered below.                    | Assigned for Athletics, Alternative Education ad Enrollment Growth.                                                                         |

PROPOSED FINAL

| <u>ITEM</u>                                                                                                                                        | <u>AMOUNTS</u>              |
|----------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|
| <b>Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year</b>       |                             |
| 0810 Nonspendable Fund Balance                                                                                                                     |                             |
| 0820 Restricted Fund Balance                                                                                                                       |                             |
| 0830 Committed Fund Balance                                                                                                                        | 4,159,909                   |
| 0840 Assigned Fund Balance                                                                                                                         | 11,760,417                  |
| 0850 Unassigned Fund Balance                                                                                                                       | 15,696,558                  |
| <b>Total Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year</b> | <b><u>\$31,616,884</u></b>  |
| <b>Estimated Revenues And Other Financing Sources</b>                                                                                              |                             |
| 6000 Revenue from Local Sources                                                                                                                    | 210,081,288                 |
| 7000 Revenue from State Sources                                                                                                                    | 41,615,014                  |
| 8000 Revenue from Federal Sources                                                                                                                  | 1,633,660                   |
| 9000 Other Financing Sources                                                                                                                       |                             |
| <b>Total Estimated Revenues And Other Financing Sources</b>                                                                                        | <b><u>\$253,329,962</u></b> |
| <b>Total Estimated Fund Balance, Revenues, and Other Financing Sources Available for Appropriation</b>                                             | <b><u>\$284,946,846</u></b> |

PROPOSED FINAL

Amount**REVENUE FROM LOCAL SOURCES**

|                                                              |             |
|--------------------------------------------------------------|-------------|
| 6111 Current Real Estate Taxes                               | 175,978,584 |
| 6112 Interim Real Estate Taxes                               | 1,311,932   |
| 6113 Public Utility Realty Taxes                             | 200,000     |
| 6150 Current Act 511 Taxes - Proportional Assessments        | 26,161,477  |
| 6400 Delinquencies on Taxes Levied / Assessed by the LEA     | 2,858,800   |
| 6500 Earnings on Investments                                 | 1,000,000   |
| 6700 Revenues from LEA Activities                            | 191,500     |
| 6800 Revenues from Intermediary Sources / Pass-Through Funds | 1,333,370   |
| 6910 Rentals                                                 | 360,000     |
| 6920 Contributions and Donations from Private Sources        | 11,000      |
| 6940 Tuition from Patrons                                    | 193,140     |
| 6990 Refunds and Other Miscellaneous Revenue                 | 481,485     |

**REVENUE FROM LOCAL SOURCES****\$210,081,288****REVENUE FROM STATE SOURCES**

|                                                                        |            |
|------------------------------------------------------------------------|------------|
| 7110 Basic Education Funding                                           | 8,421,880  |
| 7160 Tuition for Orphans Subsidy                                       | 290,000    |
| 7271 Special Education funds for School-Aged Pupils                    | 6,202,850  |
| 7311 Pupil Transportation Subsidy                                      | 2,139,920  |
| 7312 Nonpublic and Charter School Pupil Transportation Subsidy         | 1,534,225  |
| 7320 Rental and Sinking Fund Payments / Building Reimbursement Subsidy | 1,110,285  |
| 7330 Health Services (Medical, Dental, Nurse, Act 25)                  | 250,300    |
| 7360 Safe Schools                                                      | 480,000    |
| 7505 Ready to Learn Block Grant                                        | 399,095    |
| 7810 State Share of Social Security and Medicare Taxes                 | 3,794,104  |
| 7820 State Share of Retirement Contributions                           | 16,992,355 |

**REVENUE FROM STATE SOURCES****\$41,615,014****REVENUE FROM FEDERAL SOURCES**

|                                                                                                   |         |
|---------------------------------------------------------------------------------------------------|---------|
| 8514 NCLB, Title I - Improving the Academic Achievement of the Disadvantaged                      | 704,467 |
| 8515 NCLB, Title II - Preparing, Training and Recruiting High Quality Teachers and Principals     | 260,260 |
| 8516 NCLB, Title III - Language Instruction for Limited English Proficient and Immigrant Students | 108,968 |
| 8517 NCLB, Title IV - 21st Century Schools                                                        | 59,965  |
| 8810 School-Based Access Medicaid Reimbursement Program (SBAP) Reimbursements (Access)            | 470,000 |

Amount

**REVENUE FROM FEDERAL SOURCES**

|                                                                                          |        |
|------------------------------------------------------------------------------------------|--------|
| 8820 Medical Assistance Reimbursement for Administrative Claiming<br>(Quarterly) Program | 30,000 |
|------------------------------------------------------------------------------------------|--------|

|                                     |                    |
|-------------------------------------|--------------------|
| <b>REVENUE FROM FEDERAL SOURCES</b> | <b>\$1,633,660</b> |
|-------------------------------------|--------------------|

|                                                   |                    |
|---------------------------------------------------|--------------------|
| <b>TOTAL ESTIMATED REVENUES AND OTHER SOURCES</b> | <b>253,329,962</b> |
|---------------------------------------------------|--------------------|

PROPOSED FINAL

Act 1 Index (current): 2.3%

|                                                      |                      |                                     |               |
|------------------------------------------------------|----------------------|-------------------------------------|---------------|
| <b>Calculation Method:</b>                           | <b>Revenue</b>       | <b>Section 672.1 Method Choice:</b> | <b>(a)(1)</b> |
| <b>Number of Decimals For Tax Rate Calculation:</b>  | <b>4</b>             |                                     |               |
| <b>Approx. Tax Revenue from RE Taxes:</b>            | <b>\$175,978,799</b> |                                     |               |
| <b>Amount of Tax Relief for Homestead Exclusions</b> | <b>\$0</b>           |                                     |               |
| <b>Total Approx. Tax Revenue:</b>                    | <b>\$175,978,799</b> |                                     |               |
| <b>Approx. Tax Levy for Tax Rate Calculation:</b>    | <b>\$182,361,450</b> |                                     |               |

|                                                       | Chester          | Delaware       | Total            |
|-------------------------------------------------------|------------------|----------------|------------------|
| <b>2018-19 Data</b>                                   |                  |                |                  |
| a. Assessed Value                                     | \$7,862,001,637  | \$649,992,859  | \$8,511,994,496  |
| b. Real Estate Mills                                  | 21.2723          | 16.0761        |                  |
| <b>I. 2019-20 Data</b>                                |                  |                |                  |
| c. 2017 STEB Market Value                             | \$12,774,058,528 | \$785,726,934  | \$13,559,785,462 |
| d. Assessed Value                                     | \$7,902,001,637  | \$647,545,414  | \$8,549,547,051  |
| e. Assessed Value of New Constr/ Renov                | \$0              | \$0            | \$0              |
| <b>2018-19 Calculations</b>                           |                  |                |                  |
| f. 2018-19 Tax Levy                                   | \$167,242,857    | \$10,449,350   | \$177,692,207    |
| (a * b)                                               |                  |                |                  |
| <b>2019-20 Calculations</b>                           |                  |                |                  |
| g. Percent of Total Market Value                      | 94.20546%        | 5.79454%       | 100.00000%       |
| <b>II.</b>                                            |                  |                |                  |
| h. Rebalanced 2018-19 Tax Levy                        | \$167,395,761    | \$10,296,446   | \$177,692,207    |
| (f Total * g)                                         |                  |                |                  |
| i. Base Mills Subject to Index                        | 21.2917          | 16.0761        |                  |
| (h / a * 1000) if no reassessment                     |                  |                |                  |
| (h / (d-e) * 1000) if reassessment                    |                  |                |                  |
| <b>Calculation of Tax Rates and Levies Generated</b>  |                  |                |                  |
| j. Weighted Avg. Collection Percentage                | 96.50000%        | 96.50000%      | 96.50000%        |
| k. Tax Levy Needed                                    | \$171,794,443    | \$10,567,007   | \$182,361,450    |
| (Approx. Tax Levy * g)                                |                  |                |                  |
| <b>I. 2019-20 Real Estate Tax Rate</b>                | <b>21.7406</b>   | <b>16.3185</b> |                  |
| (k / d * 1000)                                        |                  |                |                  |
| <b>III.</b>                                           |                  |                |                  |
| m. Tax Levy Generated by Mills                        | \$171,794,257    | \$10,566,970   | \$182,361,227    |
| (l / 1000 * d)                                        |                  |                |                  |
| n. Tax Levy minus Tax Relief for Homestead Exclusions |                  |                | \$182,361,227    |
| (m - Amount of Tax Relief for Homestead Exclusions)   |                  |                |                  |
| o. Net Tax Revenue Generated By Mills                 |                  |                | \$175,978,584    |
| (n * Est. Pct. Collection)                            |                  |                |                  |

Act 1 Index (current): 2.3%

Calculation Method:

Revenue

Section 672.1 Method Choice: (a)(1)

Number of Decimals For Tax Rate Calculation:

4

Approx. Tax Revenue from RE Taxes:

\$175,978,799

Amount of Tax Relief for Homestead Exclusions

\$0

Total Approx. Tax Revenue:

\$175,978,799

Approx. Tax Levy for Tax Rate Calculation:

\$182,361,450

|                                                                 | Chester       | Delaware     | Total         |
|-----------------------------------------------------------------|---------------|--------------|---------------|
| <b>Index Maximums</b>                                           |               |              |               |
| p. Maximum Mills Based On Index<br>(i * (1 + Index))            | 21.7814       | 16.4458      |               |
| q. Mills In Excess of Index<br>(if l > p), (l - p))             | 0.0000        | 0.0000       |               |
| r. Maximum Tax Levy Based On Index<br>(p / 1000 * d)            | \$172,116,658 | \$10,649,402 | \$182,766,060 |
| IV. s. Millage Rate within Index?<br>(If l > p Then No)         | Yes           | Yes          |               |
| t. Tax Levy In Excess of Index<br>(if (m > r), (m - r))         | \$0           | \$0          | \$0           |
| u. Tax Revenue In Excess of Index<br>(t * Est. Pct. Collection) | \$0           | \$0          | \$0           |

**Information Related to Property Tax Relief**

|                                               |        |        |     |
|-----------------------------------------------|--------|--------|-----|
| V. Assessed Value Exclusion per Homestead     | \$0.00 | \$0.00 |     |
| Number of Homestead/Farmstead Properties      |        |        |     |
| Median Assessed Value of Homestead Properties |        |        | \$1 |

Act 1 Index (current): 2.3%

Calculation Method:

Revenue

Section 672.1 Method Choice: (a)(1)

Number of Decimals For Tax Rate Calculation:

4

Approx. Tax Revenue from RE Taxes:

\$175,978,799

Amount of Tax Relief for Homestead Exclusions

\$0

Total Approx. Tax Revenue:

\$175,978,799

Approx. Tax Levy for Tax Rate Calculation:

\$182,361,450

Chester

Delaware

Total

State Property Tax Reduction Allocation used for: Homestead Exclusions

Lowering RE Tax Rate

\$0

Prior Year State Property Tax Reduction Allocation used for: Homestead Exclusions

**Amount of Tax Relief from State/Local Sources**

**\$0**

PROPOSED FINAL

CODE

6111 Current Real Estate Taxes

| <u>County Name</u> | <u>Taxable Assessed Value</u> | <u>Real Estate Mills</u> | <u>Tax Levy Generated by Mills</u> | <u>Amount of Tax Relief for Homestead Exclusions</u> | <u>Tax Levy Minus Homestead Exclusions</u> | <u>Percent Collected</u> | <u>Net Tax Revenue Generated By Mills</u> |
|--------------------|-------------------------------|--------------------------|------------------------------------|------------------------------------------------------|--------------------------------------------|--------------------------|-------------------------------------------|
| Chester            | 7,902,001,637                 | 21.7406                  | 171,794,257                        |                                                      |                                            | 96.50000%                |                                           |
| Delaware           | 647,545,414                   | 16.3185                  | 10,566,970                         |                                                      |                                            | 96.50000%                |                                           |
| <b>Totals:</b>     | <b>8,549,547,051</b>          |                          | <b>182,361,227</b>                 | <b>0 =</b>                                           | <b>182,361,227 X</b>                       | <b>96.50000%</b>         | <b>= 175,978,584</b>                      |

|                                                               | <u>Rate</u> |                              | <u>Estimated Revenue</u> |
|---------------------------------------------------------------|-------------|------------------------------|--------------------------|
| 6120 <u>Current Per Capita Taxes, Section 679</u>             | \$0.00      |                              | 0                        |
| 6140 <u>Current Act 511 Taxes – Flat Rate Assessments</u>     | <u>Rate</u> | <u>Add'l Rate (if appl.)</u> | <u>Tax Levy</u>          |
| 6141 Current Act 511 Per Capita Taxes                         | \$0.00      | \$0.00                       | 0                        |
| 6142 Current Act 511 Occupation Taxes – Flat Rate             | \$0.00      | \$0.00                       | 0                        |
| 6143 Current Act 511 Local Services Taxes                     | \$0.00      | \$0.00                       | 0                        |
| 6144 Current Act 511 Trailer Taxes                            | \$0.00      | \$0.00                       | 0                        |
| 6145 Current Act 511 Business Privilege Taxes – Flat Rate     | \$0.00      | \$0.00                       | 0                        |
| 6146 Current Act 511 Mechanical Device Taxes – Flat Rate      | \$0.00      | \$0.00                       | 0                        |
| 6149 Current Act 511 Taxes, Other Flat Rate Assessments       | \$0.00      | \$0.00                       | 0                        |
| <b>Total Current Act 511 Taxes – Flat Rate Assessments</b>    |             |                              | <b>0</b>                 |
| 6150 <u>Current Act 511 Taxes – Proportional Assessments</u>  | <u>Rate</u> | <u>Add'l Rate (if appl.)</u> | <u>Tax Levy</u>          |
| 6151 Current Act 511 Earned Income Taxes                      | 0.500%      | 0.000%                       | 21,766,946               |
| 6152 Current Act 511 Occupation Taxes                         | 0.000       | 0.000                        | 0                        |
| 6153 Current Act 511 Real Estate Transfer Taxes               | 0.500%      | 0.000%                       | 4,394,531                |
| 6154 Current Act 511 Amusement Taxes                          | 0.000%      | 0.000%                       | 0                        |
| 6155 Current Act 511 Business Privilege Taxes                 | 0.000       | 0.000                        | 0                        |
| 6156 Current Act 511 Mechanical Device Taxes – Percentage     | 0.000%      | 0.000%                       | 0                        |
| 6157 Current Act 511 Mercantile Taxes                         | 0.000       | 0.000                        | 0                        |
| 6159 Current Act 511 Taxes, Other Proportional Assessments    | 0           | 0                            | 0                        |
| <b>Total Current Act 511 Taxes – Proportional Assessments</b> |             |                              | <b>26,161,477</b>        |
| <b>Total Act 511, Current Taxes</b>                           |             |                              | <b>26,161,477</b>        |
| <b>Act 511 Tax Limit --&gt;</b>                               |             | <b>13,559,785,462 X</b>      | <b>12</b>                |
|                                                               |             | <b>Market Value</b>          | <b>Mills</b>             |
|                                                               |             |                              | <b>162,717,426</b>       |
|                                                               |             |                              | <b>(511 Limit)</b>       |



| Tax Function | Description                                             | Tax Rate Charged in: |         |                        | Less than or equal to Index | Index | Additional Tax Rate Charged in: |         | Percent Change in Rate | Less than or equal to Index |
|--------------|---------------------------------------------------------|----------------------|---------|------------------------|-----------------------------|-------|---------------------------------|---------|------------------------|-----------------------------|
|              |                                                         | 2018-19 (Rebalanced) | 2019-20 | Percent Change in Rate |                             |       | 2018-19 (Rebalanced)            | 2019-20 |                        |                             |
| 6111         | <u>Current Real Estate Taxes</u>                        |                      |         |                        |                             |       |                                 |         |                        |                             |
|              | Chester                                                 | 21.2917              | 21.7406 | 2.11%                  | Yes                         | 2.3%  |                                 |         |                        |                             |
|              | Delaware                                                | 16.0761              | 16.3185 | 1.51%                  | Yes                         | 2.3%  |                                 |         |                        |                             |
|              | <u>Current Act 511 Taxes – Proportional Assessments</u> |                      |         |                        |                             |       |                                 |         |                        |                             |
| 6151         | Current Act 511 Earned Income Taxes                     | 0.500%               | 0.500%  | 0.00%                  | Yes                         | 2.3%  |                                 |         |                        |                             |
| 6153         | Current Act 511 Real Estate Transfer Taxes              | 0.500%               | 0.500%  | 0.00%                  | Yes                         | 2.3%  |                                 |         |                        |                             |

PROPOSED FINAL

| <u>Description</u>                                           | <u>Amount</u>        |
|--------------------------------------------------------------|----------------------|
| <b>1000 Instruction</b>                                      |                      |
| 1100 Regular Programs - Elementary / Secondary               | 99,679,539           |
| 1200 Special Programs - Elementary / Secondary               | 41,488,839           |
| 1300 Vocational Education                                    | 6,320,537            |
| 1400 Other Instructional Programs - Elementary / Secondary   | 823,503              |
| 1500 Nonpublic School Programs                               | 51,860               |
| <b>Total Instruction</b>                                     | <b>\$148,364,278</b> |
| <b>2000 Support Services</b>                                 |                      |
| 2100 Support Services - Students                             | 9,796,951            |
| 2200 Support Services - Instructional Staff                  | 6,397,377            |
| 2300 Support Services - Administration                       | 12,822,325           |
| 2400 Support Services - Pupil Health                         | 2,336,781            |
| 2500 Support Services - Business                             | 2,034,220            |
| 2600 Operation and Maintenance of Plant Services             | 18,552,518           |
| 2700 Student Transportation Services                         | 14,164,818           |
| 2800 Support Services - Central                              | 3,936,404            |
| 2900 Other Support Services                                  | 226,867              |
| <b>Total Support Services</b>                                | <b>\$70,268,261</b>  |
| <b>3000 Operation of Non-Instructional Services</b>          |                      |
| 3200 Student Activities                                      | 5,498,179            |
| 3300 Community Services                                      | 145,000              |
| <b>Total Operation of Non-Instructional Services</b>         | <b>\$5,643,179</b>   |
| <b>5000 Other Expenditures and Financing Uses</b>            |                      |
| 5100 Debt Service / Other Expenditures and Financing Uses    | 26,555,503           |
| 5200 Interfund Transfers - Out                               | 5,451,612            |
| 5900 Budgetary Reserve                                       | 6,061,790            |
| <b>Total Other Expenditures and Financing Uses</b>           | <b>\$38,068,905</b>  |
| <b>Total Estimated Expenditures and Other Financing Uses</b> | <b>\$262,344,623</b> |

PROPOSED FINAL

## 2019-2020 Final General Fund Budget

LEA : 124159002 West Chester Area SD

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Page - 1 of 4

| <u>Description</u>                                                 | <u>Amount</u>        |
|--------------------------------------------------------------------|----------------------|
| <b>1000 Instruction</b>                                            |                      |
| <b>1100 Regular Programs - Elementary / Secondary</b>              |                      |
| 100 Personnel Services - Salaries                                  | 54,048,591           |
| 200 Personnel Services - Employee Benefits                         | 34,273,056           |
| 300 Purchased Professional and Technical Services                  | 2,349,811            |
| 400 Purchased Property Services                                    | 301,862              |
| 500 Other Purchased Services                                       | 5,423,015            |
| 600 Supplies                                                       | 3,086,420            |
| 700 Property                                                       | 143,045              |
| 800 Other Objects                                                  | 53,739               |
| <b>Total Regular Programs - Elementary / Secondary</b>             | <b>\$99,679,539</b>  |
| <b>1200 Special Programs - Elementary / Secondary</b>              |                      |
| 100 Personnel Services - Salaries                                  | 12,260,086           |
| 200 Personnel Services - Employee Benefits                         | 7,756,031            |
| 300 Purchased Professional and Technical Services                  | 14,453,989           |
| 400 Purchased Property Services                                    | 5,109                |
| 500 Other Purchased Services                                       | 6,735,145            |
| 600 Supplies                                                       | 258,084              |
| 700 Property                                                       | 800                  |
| 800 Other Objects                                                  | 19,595               |
| <b>Total Special Programs - Elementary / Secondary</b>             | <b>\$41,488,839</b>  |
| <b>1300 Vocational Education</b>                                   |                      |
| 100 Personnel Services - Salaries                                  | 2,193,440            |
| 200 Personnel Services - Employee Benefits                         | 1,402,484            |
| 300 Purchased Professional and Technical Services                  | 8,700                |
| 400 Purchased Property Services                                    | 1,976                |
| 500 Other Purchased Services                                       | 2,579,276            |
| 600 Supplies                                                       | 116,756              |
| 700 Property                                                       | 15,000               |
| 800 Other Objects                                                  | 2,905                |
| <b>Total Vocational Education</b>                                  | <b>\$6,320,537</b>   |
| <b>1400 Other Instructional Programs - Elementary / Secondary</b>  |                      |
| 100 Personnel Services - Salaries                                  | 40,000               |
| 200 Personnel Services - Employee Benefits                         | 16,584               |
| 300 Purchased Professional and Technical Services                  | 633,469              |
| 400 Purchased Property Services                                    | 71,050               |
| 500 Other Purchased Services                                       | 61,600               |
| 600 Supplies                                                       | 800                  |
| <b>Total Other Instructional Programs - Elementary / Secondary</b> | <b>\$823,503</b>     |
| <b>1500 Nonpublic School Programs</b>                              |                      |
| 300 Purchased Professional and Technical Services                  | 51,860               |
| <b>Total Nonpublic School Programs</b>                             | <b>\$51,860</b>      |
| <b>Total Instruction</b>                                           | <b>\$148,364,278</b> |
| <b>2000 Support Services</b>                                       |                      |

| <u>Description</u>                                  | <u>Amount</u>       |
|-----------------------------------------------------|---------------------|
| <b>2100 Support Services - Students</b>             |                     |
| 100 Personnel Services - Salaries                   | 5,784,571           |
| 200 Personnel Services - Employee Benefits          | 3,673,659           |
| 300 Purchased Professional and Technical Services   | 176,769             |
| 500 Other Purchased Services                        | 59,320              |
| 600 Supplies                                        | 95,300              |
| 700 Property                                        | 500                 |
| 800 Other Objects                                   | 6,832               |
| <b>Total Support Services - Students</b>            | <b>\$9,796,951</b>  |
| <b>2200 Support Services - Instructional Staff</b>  |                     |
| 100 Personnel Services - Salaries                   | 3,170,727           |
| 200 Personnel Services - Employee Benefits          | 2,597,840           |
| 300 Purchased Professional and Technical Services   | 305,372             |
| 400 Purchased Property Services                     | 3,114               |
| 500 Other Purchased Services                        | 52,902              |
| 600 Supplies                                        | 251,602             |
| 700 Property                                        | 7,700               |
| 800 Other Objects                                   | 8,120               |
| <b>Total Support Services - Instructional Staff</b> | <b>\$6,397,377</b>  |
| <b>2300 Support Services - Administration</b>       |                     |
| 100 Personnel Services - Salaries                   | 6,752,967           |
| 200 Personnel Services - Employee Benefits          | 4,312,081           |
| 300 Purchased Professional and Technical Services   | 1,308,857           |
| 400 Purchased Property Services                     | 33,425              |
| 500 Other Purchased Services                        | 223,598             |
| 600 Supplies                                        | 135,607             |
| 700 Property                                        | 900                 |
| 800 Other Objects                                   | 54,890              |
| <b>Total Support Services - Administration</b>      | <b>\$12,822,325</b> |
| <b>2400 Support Services - Pupil Health</b>         |                     |
| 100 Personnel Services - Salaries                   | 1,396,722           |
| 200 Personnel Services - Employee Benefits          | 887,577             |
| 300 Purchased Professional and Technical Services   | 12,075              |
| 400 Purchased Property Services                     | 2,675               |
| 500 Other Purchased Services                        | 5,800               |
| 600 Supplies                                        | 30,927              |
| 700 Property                                        | 300                 |
| 800 Other Objects                                   | 705                 |
| <b>Total Support Services - Pupil Health</b>        | <b>\$2,336,781</b>  |
| <b>2500 Support Services - Business</b>             |                     |
| 100 Personnel Services - Salaries                   | 1,152,909           |
| 200 Personnel Services - Employee Benefits          | 736,756             |
| 300 Purchased Professional and Technical Services   | 46,350              |
| 400 Purchased Property Services                     | 8,604               |
| 500 Other Purchased Services                        | 18,680              |

| <u>Description</u>                                             | <u>Amount</u>       |
|----------------------------------------------------------------|---------------------|
| 600 Supplies                                                   | 34,750              |
| 800 Other Objects                                              | 36,171              |
| <b>Total Support Services - Business</b>                       | <b>\$2,034,220</b>  |
| <b>2600 <u>Operation and Maintenance of Plant Services</u></b> |                     |
| 100 Personnel Services - Salaries                              | 7,761,259           |
| 200 Personnel Services - Employee Benefits                     | 4,940,524           |
| 300 Purchased Professional and Technical Services              | 85,435              |
| 400 Purchased Property Services                                | 3,234,100           |
| 500 Other Purchased Services                                   | 596,900             |
| 600 Supplies                                                   | 1,647,800           |
| 700 Property                                                   | 271,000             |
| 800 Other Objects                                              | 15,500              |
| <b>Total Operation and Maintenance of Plant Services</b>       | <b>\$18,552,518</b> |
| <b>2700 <u>Student Transportation Services</u></b>             |                     |
| 100 Personnel Services - Salaries                              | 235,004             |
| 200 Personnel Services - Employee Benefits                     | 149,253             |
| 300 Purchased Professional and Technical Services              | 5,000               |
| 400 Purchased Property Services                                | 3,000               |
| 500 Other Purchased Services                                   | 13,737,561          |
| 600 Supplies                                                   | 33,400              |
| 800 Other Objects                                              | 1,600               |
| <b>Total Student Transportation Services</b>                   | <b>\$14,164,818</b> |
| <b>2800 <u>Support Services - Central</u></b>                  |                     |
| 100 Personnel Services - Salaries                              | 1,907,065           |
| 200 Personnel Services - Employee Benefits                     | 1,217,104           |
| 300 Purchased Professional and Technical Services              | 162,990             |
| 400 Purchased Property Services                                | 248,650             |
| 500 Other Purchased Services                                   | 33,860              |
| 600 Supplies                                                   | 328,040             |
| 800 Other Objects                                              | 38,695              |
| <b>Total Support Services - Central</b>                        | <b>\$3,936,404</b>  |
| <b>2900 <u>Other Support Services</u></b>                      |                     |
| 500 Other Purchased Services                                   | 126,867             |
| 800 Other Objects                                              | 100,000             |
| <b>Total Other Support Services</b>                            | <b>\$226,867</b>    |
| <b>Total Support Services</b>                                  | <b>\$70,268,261</b> |
| <b>3000 <u>Operation of Non-Instructional Services</u></b>     |                     |
| <b>3200 <u>Student Activities</u></b>                          |                     |
| 100 Personnel Services - Salaries                              | 2,920,892           |
| 200 Personnel Services - Employee Benefits                     | 1,350,489           |
| 300 Purchased Professional and Technical Services              | 348,949             |
| 400 Purchased Property Services                                | 143,204             |
| 500 Other Purchased Services                                   | 417,784             |
| 600 Supplies                                                   | 210,040             |

| <u>Description</u>                                                | <u>Amount</u>        |
|-------------------------------------------------------------------|----------------------|
| 700 Property                                                      | 18,435               |
| 800 Other Objects                                                 | 88,386               |
| <b>Total Student Activities</b>                                   | <b>\$5,498,179</b>   |
| <b>3300 Community Services</b>                                    |                      |
| 300 Purchased Professional and Technical Services                 | 145,000              |
| <b>Total Community Services</b>                                   | <b>\$145,000</b>     |
| <b>Total Operation of Non-Instructional Services</b>              | <b>\$5,643,179</b>   |
| <b>5000 Other Expenditures and Financing Uses</b>                 |                      |
| <b>5100 Debt Service / Other Expenditures and Financing Uses</b>  |                      |
| 800 Other Objects                                                 | 10,265,503           |
| 900 Other Uses of Funds                                           | 16,290,000           |
| <b>Total Debt Service / Other Expenditures and Financing Uses</b> | <b>\$26,555,503</b>  |
| <b>5200 Interfund Transfers - Out</b>                             |                      |
| 900 Other Uses of Funds                                           | 5,451,612            |
| <b>Total Interfund Transfers - Out</b>                            | <b>\$5,451,612</b>   |
| <b>5900 Budgetary Reserve</b>                                     |                      |
| 800 Other Objects                                                 | 6,061,790            |
| <b>Total Budgetary Reserve</b>                                    | <b>\$6,061,790</b>   |
| <b>Total Other Expenditures and Financing Uses</b>                | <b>\$38,068,905</b>  |
| <b>TOTAL EXPENDITURES</b>                                         | <b>\$262,344,623</b> |

PROPOSED FINAL

**Cash and Short-Term Investments**

**06/30/2019 Estimate**

**06/30/2020 Projection**

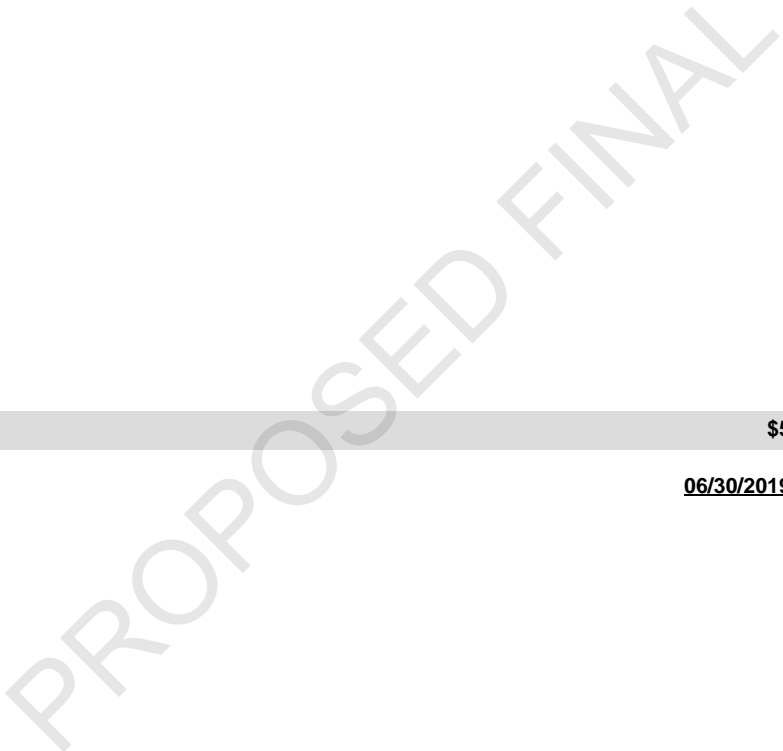
|                                                              |                     |                     |
|--------------------------------------------------------------|---------------------|---------------------|
| General Fund                                                 | 31,616,884          | 22,602,223          |
| Public Purpose (Expendable) Trust Fund                       |                     |                     |
| Other Comptroller-Approved Special Revenue Funds             |                     |                     |
| Athletic / School-Sponsored Extra Curricular Activities Fund |                     |                     |
| Capital Reserve Fund - § 690, §1850                          |                     |                     |
| Capital Reserve Fund - § 1431                                | 24,263,230          | 24,159,984          |
| Other Capital Projects Fund                                  |                     |                     |
| Debt Service Fund                                            |                     |                     |
| Food Service / Cafeteria Operations Fund                     |                     |                     |
| Child Care Operations Fund                                   |                     |                     |
| Other Enterprise Funds                                       |                     |                     |
| Internal Service Fund                                        |                     |                     |
| Private Purpose Trust Fund                                   |                     |                     |
| Investment Trust Fund                                        |                     |                     |
| Pension Trust Fund                                           |                     |                     |
| Activity Fund                                                |                     |                     |
| Other Agency Fund                                            |                     |                     |
| Permanent Fund                                               |                     |                     |
| <b>Total Cash and Short-Term Investments</b>                 | <b>\$55,880,114</b> | <b>\$46,762,207</b> |

**Long-Term Investments**

**06/30/2019 Estimate**

**06/30/2020 Projection**

|                                                              |  |  |
|--------------------------------------------------------------|--|--|
| General Fund                                                 |  |  |
| Public Purpose (Expendable) Trust Fund                       |  |  |
| Other Comptroller-Approved Special Revenue Funds             |  |  |
| Athletic / School-Sponsored Extra Curricular Activities Fund |  |  |
| Capital Reserve Fund - § 690, §1850                          |  |  |
| Capital Reserve Fund - § 1431                                |  |  |
| Other Capital Projects Fund                                  |  |  |
| Debt Service Fund                                            |  |  |
| Food Service / Cafeteria Operations Fund                     |  |  |
| Child Care Operations Fund                                   |  |  |
| Other Enterprise Funds                                       |  |  |
| Internal Service Fund                                        |  |  |
| Private Purpose Trust Fund                                   |  |  |
| Investment Trust Fund                                        |  |  |
| Pension Trust Fund                                           |  |  |
| Activity Fund                                                |  |  |
| Other Agency Fund                                            |  |  |



Long-Term Investments

06/30/2019 Estimate

06/30/2020 Projection

Permanent Fund

|                                    |  |  |
|------------------------------------|--|--|
| <b>Total Long-Term Investments</b> |  |  |
|------------------------------------|--|--|

|                                   |                     |                     |
|-----------------------------------|---------------------|---------------------|
| <b>TOTAL CASH AND INVESTMENTS</b> | <b>\$55,880,114</b> | <b>\$46,762,207</b> |
|-----------------------------------|---------------------|---------------------|

PROPOSED FINAL



**Long-Term Indebtedness**

**06/30/2019 Estimate**

**06/30/2020 Projection**

**General Fund**

|                                                 |             |             |
|-------------------------------------------------|-------------|-------------|
| 0510 Bonds Payable                              | 250,425,000 | 254,135,000 |
| 0520 Extended-Term Financing Agreements Payable |             |             |
| 0530 Lease-Purchase Obligations                 |             |             |
| 0540 Accumulated Compensated Absences           |             |             |
| 0550 Authority Lease Obligations                |             |             |
| 0560 Other Post-Employment Benefits (OPEB)      |             |             |
| 0599 Other Noncurrent Liabilities               |             |             |

|                           |                      |                      |
|---------------------------|----------------------|----------------------|
| <b>Total General Fund</b> | <b>\$250,425,000</b> | <b>\$254,135,000</b> |
|---------------------------|----------------------|----------------------|

**Public Purpose (Expendable) Trust Fund**

|                                                 |
|-------------------------------------------------|
| 0510 Bonds Payable                              |
| 0520 Extended-Term Financing Agreements Payable |
| 0530 Lease-Purchase Obligations                 |
| 0540 Accumulated Compensated Absences           |
| 0550 Authority Lease Obligations                |
| 0560 Other Post-Employment Benefits (OPEB)      |
| 0599 Other Noncurrent Liabilities               |

|                                                     |  |  |
|-----------------------------------------------------|--|--|
| <b>Total Public Purpose (Expendable) Trust Fund</b> |  |  |
|-----------------------------------------------------|--|--|

**Other Comptroller-Approved Special Revenue Funds**

|                                                 |
|-------------------------------------------------|
| 0510 Bonds Payable                              |
| 0520 Extended-Term Financing Agreements Payable |
| 0530 Lease-Purchase Obligations                 |
| 0540 Accumulated Compensated Absences           |
| 0550 Authority Lease Obligations                |
| 0560 Other Post-Employment Benefits (OPEB)      |
| 0599 Other Noncurrent Liabilities               |

|                                                               |  |  |
|---------------------------------------------------------------|--|--|
| <b>Total Other Comptroller-Approved Special Revenue Funds</b> |  |  |
|---------------------------------------------------------------|--|--|

**Athletic / School-Sponsored Extra Curricular Activities Fund**

|                                                 |
|-------------------------------------------------|
| 0510 Bonds Payable                              |
| 0520 Extended-Term Financing Agreements Payable |
| 0530 Lease-Purchase Obligations                 |
| 0540 Accumulated Compensated Absences           |
| 0550 Authority Lease Obligations                |
| 0560 Other Post-Employment Benefits (OPEB)      |
| 0599 Other Noncurrent Liabilities               |

|                                                                           |  |  |
|---------------------------------------------------------------------------|--|--|
| <b>Total Athletic / School-Sponsored Extra Curricular Activities Fund</b> |  |  |
|---------------------------------------------------------------------------|--|--|

**Capital Reserve Fund - \$ 690, \$1850**

|                                                 |
|-------------------------------------------------|
| 0510 Bonds Payable                              |
| 0520 Extended-Term Financing Agreements Payable |

PROPOSED FINAL

**Long-Term Indebtedness**

**06/30/2019 Estimate**

**06/30/2020 Projection**

- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

**Total Capital Reserve Fund - \$ 690, \$1850**

**Capital Reserve Fund - \$ 1431**

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

**Total Capital Reserve Fund - \$ 1431**

**Other Capital Projects Fund**

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

**Total Other Capital Projects Fund**

**Debt Service Fund**

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

**Total Debt Service Fund**

**Food Service / Cafeteria Operations Fund**

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations

PROPOSED FINAL

**Long-Term Indebtedness**

**06/30/2019 Estimate**

**06/30/2020 Projection**

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

**Total Food Service / Cafeteria Operations Fund**

**Child Care Operations Fund**

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

**Total Child Care Operations Fund**

**Other Enterprise Funds**

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

**Total Other Enterprise Funds**

**Internal Service Fund**

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

**Total Internal Service Fund**

**Private Purpose Trust Fund**

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

**Total Private Purpose Trust Fund**

PROPOSED FINAL

**Long-Term Indebtedness**

**06/30/2019 Estimate**

**06/30/2020 Projection**

**Investment Trust Fund**

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

**Total Investment Trust Fund**

**Pension Trust Fund**

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

**Total Pension Trust Fund**

**Activity Fund**

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

**Total Activity Fund**

**Other Agency Fund**

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

**Total Other Agency Fund**

**Permanent Fund**

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable

PROPOSED FINAL

| <u>Long-Term Indebtedness</u>              | <u>06/30/2019 Estimate</u> | <u>06/30/2020 Projection</u> |
|--------------------------------------------|----------------------------|------------------------------|
| 0530 Lease-Purchase Obligations            |                            |                              |
| 0540 Accumulated Compensated Absences      |                            |                              |
| 0550 Authority Lease Obligations           |                            |                              |
| 0560 Other Post-Employment Benefits (OPEB) |                            |                              |
| 0599 Other Noncurrent Liabilities          |                            |                              |
| <b>Total Permanent Fund</b>                |                            |                              |
| <b>Total Long-Term Indebtedness</b>        | <b>\$250,425,000</b>       | <b>\$254,135,000</b>         |

PROPOSED FINAL

**Short-Term Payables**

06/30/2019 Estimate

06/30/2020 Projection

- General Fund
- Public Purpose (Expendable) Trust Fund
- Other Comptroller-Approved Special Revenue Funds
- Athletic / School-Sponsored Extra Curricular Activities Fund
- Capital Reserve Fund - § 690, §1850
- Capital Reserve Fund - § 1431
- Other Capital Projects Fund
- Debt Service Fund
- Food Service / Cafeteria Operations Fund
- Child Care Operations Fund
- Other Enterprise Funds
- Internal Service Fund
- Private Purpose Trust Fund
- Investment Trust Fund
- Pension Trust Fund
- Activity Fund
- Other Agency Fund
- Permanent Fund

**Total Short-Term Payables**

|                           |                      |                      |
|---------------------------|----------------------|----------------------|
| <b>TOTAL INDEBTEDNESS</b> | <b>\$250,425,000</b> | <b>\$254,135,000</b> |
|---------------------------|----------------------|----------------------|

PROPOSED FINAL

| Account Description                                                                                  | Amounts             |
|------------------------------------------------------------------------------------------------------|---------------------|
| 0810 Nonspendable Fund Balance                                                                       |                     |
| 0820 Restricted Fund Balance                                                                         |                     |
| 0830 Committed Fund Balance                                                                          | 4,159,909           |
| 0840 Assigned Fund Balance                                                                           | 2,745,756           |
| 0850 Unassigned Fund Balance                                                                         | 15,696,558          |
| <b>Total Ending Fund Balance - Committed, Assigned, and Unassigned</b>                               | <b>\$22,602,223</b> |
| <b>5900 Budgetary Reserve</b>                                                                        | <b>6,061,790</b>    |
| <b>Total Estimated Ending Committed, Assigned, and Unassigned Fund Balance and Budgetary Reserve</b> | <b>\$28,664,013</b> |

PROPOSED FINAL

**WEST CHESTER AREA SCHOOL DISTRICT**  
**April 23, 2019 SCHOOL BOARD MEETING**  
**CONSENT AGENDA RESOLUTION**  
**Approval of the March 31, 2019 Financial Report**

Approval is requested for the West Chester School District Financial Report for the month ending March 31, 2019. I so move.

**2018-19 General Fund Financial Analysis**

The expenses and revenues as of March 2019 represent 9 months of financial activity for the District. As of February month end, we have collected \$1,457,655 more than our \$168.1 million current real estate tax budget. Any outstanding taxes not collected by December 31st were submitted to the County on January 15 for collection in accordance with PA tax collection law. Year-to-date we have collected \$1,009,000 in interim taxes which is \$157,300 more than last year. We will continue to receive interim tax revenues throughout the remainder of the school year and are optimistic that we will reach our budget of \$1.2 million.

The second largest local revenue category is Earned Income Tax which is trending in-line with last year's collections as compared to budget. We have received \$2,772,000 in transfer taxes year to date; this amount is behind last year and is the result of the size and timing of property transfers within the District.

Our local revenues YTD total \$192.2 million or 96.03 % of budget. State revenues are on target with budget, year-to-date we have received \$8.5 million in combined Basic Education and Special Education subsidies which is on target with budget. Federal revenues are also on target with budget.

We have made revisions to our expenses for the 2018-19 school year. The revisions include a reduction of \$476,500 in salaries due to attrition and vacancies, a \$74,400 reduction of salaries and supplies related to the removal of the elementary summer school program, a reduction in employee benefits in the amount of \$850,000 due to lower than anticipated claims as well as changes to the managed care programs, a reduction of charter school tuition expense in the amount of \$1,525,000 due to lower than expected enrollments, a reduction in contracted special education aides in the amount of \$400,000 due to vacancies, a reduction in student transportation in the amount of \$300,000, and a reduction in curriculum proposals in the amount of \$5,000. We reduced debt service expense in the amount of \$167,548 as a result of lower than anticipated interest rates on the new debt issue and reduced educational supplies in the amount of \$19,126 as a result of the PPA enrollment reconciliation. We will continue to monitor our expenses throughout the year and any savings recognized will be set aside to help offset the millage increase for 2019-20.

And as you can see on the statement, we have budgeted \$253.4 million in expenses and \$246.8 million in revenues this year and we budgeted to use \$6.6 million of our fund balance to close the gap between the expenses and revenues.

Our fund balance is projected to be \$31.9 million at June 30th but the District does have a budget gap to close for the 2019-20 budget so we may need to use a portion of the fund balance to close the gap.

This concludes the financial report.

John T. Scully, School Board Treasurer



West Chester Area School District  
 2018-19 General Fund Including Technology and Federal Programs  
 Revenue for the Month Ending March 31, 2019

|                            | CURRENT YR<br>BUDGET  | YEAR TO DATE<br>REVENUE | AVAILABLE<br>BALANCE | YTD RECEIPTS<br>CURR VS. PRIOR YR | % OF BUDGET<br>RECEIVED<br>CURRENT YR | % OF BUDGET<br>RECEIVED VS.<br>PRIOR YR |
|----------------------------|-----------------------|-------------------------|----------------------|-----------------------------------|---------------------------------------|-----------------------------------------|
| CURRENT REAL ESTATE        | 168,126,224.00        | 169,583,879.30          | (1,457,655.30)       | 6,514,186.65                      | 100.87%                               | 100.64%                                 |
| INTERIM R. E. TAXES        | 1,191,092.00          | 1,009,055.86            | 182,036.14           | 157,343.15                        | 84.72%                                | 71.67%                                  |
| PUBLIC UTILITY R. T.       | 200,000.00            | 192,821.01              | 7,178.99             | 9,541.32                          | 96.41%                                | 91.64%                                  |
| EARNED INCOME TAXES        | 21,695,267.00         | 14,057,406.34           | 7,637,860.66         | 204,216.75                        | 64.79%                                | 65.13%                                  |
| REAL ESTATE TRANSFER       | 4,308,364.00          | 2,772,018.47            | 1,536,345.53         | (699,167.69)                      | 64.34%                                | 84.64%                                  |
| DELIQU TAX LEVIED          | 3,008,800.00          | 1,564,620.87            | 1,444,179.13         | (51,742.45)                       | 52.00%                                | 53.72%                                  |
| EARNINGS-INVESTMENTS       | 499,990.00            | 2,190,341.03            | (1,690,351.03)       | 949,836.60                        | 438.08%                               | 313.23%                                 |
| PARKING FEES               | 60,000.00             | 63,638.00               | (3,638.00)           | (677.00)                          | 106.06%                               | 107.19%                                 |
| RENTALS                    | 360,000.00            | 243,854.75              | 116,145.25           | (55,227.70)                       | 67.74%                                | 83.08%                                  |
| CONTRIBUTIONS              | 20,000.00             | 19,291.41               | 708.59               | (7,725.60)                        | 96.46%                                | 135.09%                                 |
| SUMMER SCHL TUITION        | 45,000.00             | 41,151.11               | 3,848.89             | (7,382.68)                        | 91.45%                                | 161.78%                                 |
| RCPTS OTHER LEA'S PA       | 78,000.00             | 55,916.02               | 22,083.98            | (13,939.07)                       | 71.69%                                | 22.53%                                  |
| OUTDOOR EDU. TUITION       | 71,540.00             | 18,793.06               | 52,746.94            | (18,525.94)                       | 26.27%                                | 27.51%                                  |
| MISCELLANEOUS REVENU       | 76,000.00             | 54,131.76               | 21,868.24            | 52,182.49                         | 71.23%                                | 1.96%                                   |
| REF PRIOR YR EXPEN.        | 25,000.00             | 999.11                  | 24,000.89            | (36,056.24)                       | 4.00%                                 | 148.22%                                 |
| ACTIVITY FEE REVENUE       | 380,485.00            | 341,205.00              | 39,280.00            | (8,370.00)                        | 89.68%                                | 91.88%                                  |
| ADVERTISING REVENUE        | -                     | 206.96                  | (206.96)             | (192.33)                          | 0.00%                                 | 0.00%                                   |
| <b>LOCAL REVENUES</b>      | <b>200,145,762.00</b> | <b>192,209,330.06</b>   | <b>7,936,431.94</b>  | <b>6,988,300.26</b>               | <b>96.03%</b>                         | <b>95.66%</b>                           |
| BASIC INSTR. SUBSIDY       | 8,208,631.00          | 4,709,154.50            | 3,499,476.50         | 232,110.50                        | 57.37%                                | 55.84%                                  |
| TUITION ORPHANS            | 290,000.00            | -                       | 290,000.00           | -                                 | 0.00%                                 | 0.00%                                   |
| SPECIAL ED FUNDING         | 6,202,850.00          | 3,885,044.00            | 2,317,806.00         | (112,715.53)                      | 62.63%                                | 70.39%                                  |
| PRRI/APS DIRECT PAYMENTS   | -                     | 2,780.68                | (2,780.68)           | 2,780.68                          | 0.00%                                 | 0.00%                                   |
| TRANSPORTATION SUB.        | 3,674,145.00          | 2,438,579.00            | 1,235,566.00         | (16,022.00)                       | 66.37%                                | 65.45%                                  |
| RENT SUBSIDY               | 1,112,753.00          | 363,584.69              | 749,168.31           | (529,112.23)                      | 32.67%                                | 81.72%                                  |
| MEDICAL-DENTAL SVCS.       | 250,301.00            | -                       | 250,301.00           | (250,301.11)                      | 0.00%                                 | 112.61%                                 |
| BASIC ED REIM SUPP         | 3,468,141.00          | 3,468,140.90            | 0.10                 | (75,251.99)                       | 100.00%                               | 100.00%                                 |
| SCHOOL SAFETY AND SECURITY | -                     | 25,000.00               | (25,000.00)          | 25,000.00                         | 0.00%                                 | 0.00%                                   |
| READY TO LEARN BLOCK GRANT | 399,095.00            | 399,095.00              | -                    | -                                 | 100.00%                               | 100.00%                                 |
| SOC SEC/MED SUBSIDY        | 3,667,436.00          | 1,583,218.65            | 2,084,217.35         | 44,069.10                         | 43.17%                                | 44.20%                                  |
| RETIREMENT SUBSIDY         | 16,009,741.00         | 7,398,773.83            | 8,610,967.17         | 388,553.66                        | 46.21%                                | 46.56%                                  |
| <b>STATE REVENUES</b>      | <b>43,283,093.00</b>  | <b>24,273,371.25</b>    | <b>19,009,721.75</b> | <b>(290,888.92)</b>               | <b>56.08%</b>                         | <b>59.30%</b>                           |
| IDEA 619 FUNDS             | 3,724.00              | -                       | 3,724.00             | -                                 | 0.00%                                 | 0.00%                                   |
| IDEA PASS THROUGH          | 1,311,916.00          | -                       | 1,311,916.00         | (93.68)                           | 0.00%                                 | 0.01%                                   |
| TITLE I                    | 835,294.00            | 422,680.23              | 412,613.77           | (110,788.02)                      | 50.60%                                | 54.46%                                  |
| TITLE II                   | 262,337.00            | 135,475.91              | 126,861.09           | (38,229.38)                       | 51.64%                                | 63.68%                                  |
| TITLE III LEP/IMMIGRAN     | 108,968.00            | 102,269.96              | 6,698.04             | (4,019.96)                        | 93.85%                                | 90.99%                                  |
| TITLE IV                   | -                     | 51,908.73               | (51,908.73)          | 46,915.65                         | 0.00%                                 | 0.00%                                   |
| MA DIRECT SERVICES         | 660,000.00            | 1,033,076.33            | (373,076.33)         | 253,519.98                        | 156.53%                               | 190.14%                                 |
| MA ADMIN TIME STUDY        | 30,000.00             | 33,689.54               | (3,689.54)           | 10,226.81                         | 112.30%                               | 78.21%                                  |
| <b>FEDERAL PROGRAMS</b>    | <b>3,212,239.00</b>   | <b>1,779,100.70</b>     | <b>1,433,138.30</b>  | <b>157,531.40</b>                 | <b>55.39%</b>                         | <b>54.00%</b>                           |
| <b>TOTAL REVENUES</b>      | <b>246,641,094.00</b> | <b>218,261,802.01</b>   | <b>28,379,291.99</b> | <b>6,854,942.74</b>               | <b>88.49%</b>                         | <b>88.81%</b>                           |

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WEST CHESTER AREA SCHOOL DISTRICT  
 EXPENDITURE STATUS REPORT

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| ACCOUNT | TITLE                    | BUDGET        | PERIOD<br>EXPENDITURES | ENCUMBRANCES<br>OUTSTANDING | YEAR TO DATE<br>EXP | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|---------|--------------------------|---------------|------------------------|-----------------------------|---------------------|----------------------|-------------|
| 111     | REG SALARIES ADMIN       | 8,422,301.00  | 612,679.74             | .00                         | 6,184,756.07        | 2,237,544.93         | 73.43       |
| 121     | REG SALARIES PROF        | 68,314,621.00 | 6,203,429.71           | .00                         | 49,880,854.68       | 18,433,766.32        | 73.02       |
| 123     | EXTRA ASSIGN PROF        | 1,076,527.09  | 21,836.93              | .00                         | 630,166.41          | 446,360.68           | 58.54       |
| 124     | SABBATICL LV PROF        | 250,000.00    | 12,700.00              | .00                         | 76,674.99           | 173,325.01           | 30.67       |
| 125     | SUBJ CHRPRS PROF         | 421,496.00    | 33,595.00              | .00                         | 300,359.60          | 121,136.40           | 71.26       |
| 127     | RETIREMT SEV PROF        | 392,000.00    | .00                    | .00                         | .00                 | 392,000.00           | .00         |
| 128     | HOMEBD INSTR PROF        | .00           | .00                    | .00                         | 1,268.75            | -1,268.75            | .00         |
| 135     | SUPPLEMTL CONTR PROF     | 2,167,000.00  | 230,666.76             | .00                         | 1,618,809.38        | 548,190.62           | 74.70       |
| 141     | REG SALARIES TECHNCL     | 3,498,455.00  | 287,367.85             | .00                         | 2,648,452.45        | 850,002.55           | 75.70       |
| 143     | EXTRA ASSIGN TECHNCL     | 1,000.00      | .00                    | .00                         | .00                 | 1,000.00             | .00         |
| 151     | REG SALARIES OFFICE      | 2,920,770.00  | 217,751.14             | .00                         | 1,979,300.69        | 941,469.31           | 67.77       |
| 153     | O/T SALARIES OFFICE      | 69,685.83     | 4,875.78               | .00                         | 53,197.77           | 16,488.06            | 76.34       |
| 154     | SALARIES AIDES           | 460,477.00    | 30,883.26              | .00                         | 247,704.01          | 212,772.99           | 53.79       |
| 158     | TECH AIDES               | 422,668.00    | 31,936.85              | .00                         | 274,545.94          | 148,122.06           | 64.96       |
| 161     | REG SALARIES O & M       | 5,140,650.00  | 350,678.23             | .00                         | 3,061,288.83        | 2,079,361.17         | 59.55       |
| 162     | TEMP SALARIES O & M      | 100,000.00    | 9,832.00               | .00                         | 146,179.75          | -46,179.75           | 146.18      |
| 163     | O/T SALARIES O & M       | 188,700.00    | 52,247.70              | .00                         | 77,105.29           | 111,594.71           | 40.86       |
| 167     | CUSTODIAL SEVERANCE      | 40,000.00     | .00                    | .00                         | .00                 | 40,000.00            | .00         |
| 168     | TECH TRADE/CRAFTS        | 663,126.00    | 46,069.00              | .00                         | 418,414.28          | 244,711.72           | 63.10       |
| 173     | EXPENSE REPORTS          | .00           | 13,386.90              | .00                         | 20,229.05           | -20,229.05           | .00         |
| 191     | REG SALARIES INSTRL AIDE | 2,251,047.00  | 156,219.82             | .00                         | 1,313,616.66        | 937,430.34           | 58.36       |
| 193     | O/T INSTRUCTIONAL AIDES  | 56,765.80     | 87.79                  | .00                         | 33,637.21           | 23,128.59            | 59.26       |
| 211     | MEDICAL INSURANCE        | 15,154,402.00 | 1,474,802.68           | .00                         | 12,106,393.52       | 3,048,008.48         | 79.89       |
| 212     | DENTAL INSURANCE         | 1,269,793.00  | 103,972.75             | .00                         | 845,125.59          | 424,667.41           | 66.56       |
| 213     | LIFE INSURANCE           | 177,730.21    | 18,035.96              | .00                         | 142,682.70          | 35,047.51            | 80.28       |
| 214     | INC. PROT. INS.          | 178,784.00    | 7,497.87               | .00                         | 62,023.23           | 116,760.77           | 34.69       |
| 215     | EYE CARE INS             | 191,750.00    | 16,810.32              | .00                         | 136,776.78          | 54,973.22            | 71.33       |
| 216     | PRESCRIPTION INS         | 4,645,727.00  | 353,391.37             | .00                         | 2,890,918.92        | 1,754,808.08         | 62.23       |
| 220     | SOCIAL SECURITY CONT     | 7,334,729.51  | 601,912.19             | .00                         | 4,960,954.42        | 2,373,775.09         | 67.64       |
| 230     | RETIREMENT CONTRIBS      | 32,022,558.94 | 2,751,837.10           | .00                         | 22,849,073.66       | 9,173,485.28         | 71.35       |
| 240     | TUITION REIMBURSE        | 600,000.00    | 7,413.30               | .00                         | 260,915.72          | 339,084.28           | 43.49       |
| 250     | UNEMPLOYMENT COMP        | 375,969.00    | .00                    | .00                         | 42,590.53           | 333,378.47           | 11.33       |
| 260     | WORKMEN'S COMPENS        | 375,969.00    | 15,595.42              | .00                         | 558,869.24          | -182,900.24          | 148.65      |
| 290     | OTHER EMPLOYEE BEN       | .00           | .00                    | .00                         | 278,289.20          | -278,289.20          | .00         |
| 300     | PRCHSD PRO&TECH SVS      | 2,600.00      | .00                    | .00                         | 76,536.10           | -73,936.10           | 2943.70     |
| 302     | PURCH PROF AIDES         | 3,160,733.01  | 272,634.04             | 1,375,975.16                | 1,656,579.00        | 128,178.85           | 95.94       |
| 303     | PURCH PROF TSS CCIU      | 475,000.00    | 147,433.25             | .00                         | 275,657.21          | 199,342.79           | 58.03       |
| 304     | PURCH PROF TSS CONTRACTE | 1,750,000.00  | 2,224.74               | .00                         | 288,654.99          | 1,461,345.01         | 16.49       |
| 310     | OFFICIAL/ADMIN SVCS      | 672,612.00    | 52,834.57              | .00                         | 399,156.18          | 273,455.82           | 59.34       |
| 315     | PURCH PROF TEACHER SVCS  | 2,166,347.92  | 446,530.64             | .00                         | 974,031.54          | 1,192,316.38         | 44.96       |
| 316     | PURCH PROF AIDES SVCS    | 176,000.00    | 80,564.38              | .00                         | 161,788.36          | 14,211.64            | 91.93       |
| 317     | PURCH PROF ADM SUPPRT SU | 100,000.00    | 18,995.38              | .00                         | 62,407.08           | 37,592.92            | 62.41       |
| 322     | PROF ED SVCS IU'S        | 6,391,524.88  | 1,290,321.11           | .00                         | 3,220,617.98        | 3,170,906.90         | 50.39       |
| 323     | PROF ED SVCS OTHER       | 2,627,012.00  | 387,140.05             | .00                         | 1,706,100.00        | 920,912.00           | 64.94       |
| 324     | PROF ED SRVS EMPL TRAIN. | 151,163.20    | 9,708.00               | 8,447.00                    | 107,801.65          | 34,914.55            | 76.90       |
| 329     | PROF. EDUC. SVCS- OTHER  | 411,672.50    | 42,257.45              | .00                         | 249,875.31          | 161,797.19           | 60.70       |

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WEST CHESTER AREA SCHOOL DISTRICT  
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|---------|--------------------------|---------------|------------------------|-----------------------------|---------------------|----------------------|-------------|
| 330     | OTHER PROF SERVICES      | 2,022,474.13  | 192,177.37             | 38,176.09                   | 1,160,268.73        | 824,029.31           | 59.28       |
| 340     | TECHNICAL SERVICES       | 30,000.00     | .00                    | .00                         | 10,365.00           | 19,635.00            | 34.55       |
| 348     | PROF SVCS - TECHN LGY    | 87,904.32     | 937.95                 | .00                         | 45,288.34           | 42,615.98            | 51.52       |
| 350     | SECURITY/SAFETY SVCS     | 162,500.00    | 12,319.40              | 1,750.00                    | 43,025.64           | 117,724.36           | 27.55       |
| 360     | EMPLOYEE TRAINING AND DE | 1,000.00      | .00                    | .00                         | 1,000.00            | .00                  | 100.00      |
| 390     | OTHER PURCH. SVCS        | 163,181.60    | 10,733.15              | 1,269.20                    | 90,565.81           | 71,346.59            | 56.28       |
| 422     | ELECTRICITY              | 1,743,000.00  | 135,896.97             | .00                         | 1,080,380.57        | 662,619.43           | 61.98       |
| 424     | WATER/SEWAGE             | 552,000.00    | 34,479.71              | 352.67                      | 329,447.63          | 222,199.70           | 59.75       |
| 430     | REPAIRS & MAINT SVCS     | 971,058.66    | 55,733.49              | 218,613.85                  | 517,296.57          | 235,148.24           | 75.78       |
| 432     | REPAIRS & MAINT- SVC EQU | 5,960.48      | 1,358.96               | 588.08                      | 4,282.40            | 1,090.00             | 81.71       |
| 438     | REPAIRS & MAINT- TECH    | 265,717.00    | .00                    | 3,820.00                    | 233,019.63          | 28,877.37            | 89.13       |
| 441     | RENTAL - LAND & BLDGS    | 193,280.00    | 6,718.00               | 13,230.98                   | 115,383.02          | 64,666.00            | 66.54       |
| 442     | EQUIPMENT RENTAL         | 266,644.70    | 16,335.94              | 83,741.45                   | 132,582.76          | 50,320.49            | 81.13       |
| 444     | RENTAL VEHICLES          | 2,836.85      | 562.94                 | 268.98                      | 2,035.99            | 531.88               | 81.25       |
| 449     | OTHER RENTAL             | 4,242.93      | .00                    | 1,522.38                    | 517.93              | 2,202.62             | 48.09       |
| 513     | CONTRACTED CARRIERS      | 13,882,131.88 | 541,629.76             | .00                         | 7,847,950.35        | 6,034,181.53         | 56.53       |
| 521     | FIRE INSURANCE           | 172,000.00    | .00                    | .00                         | 169,149.00          | 2,851.00             | 98.34       |
| 522     | AUTO LIABILITY INS       | 50,500.00     | .00                    | .00                         | 46,864.50           | 3,635.50             | 92.80       |
| 523     | GNRL PROP & LIAB INS     | 224,900.00    | .00                    | .00                         | 218,419.00          | 6,481.00             | 97.12       |
| 525     | BONDING INSURANCE        | 26,100.00     | .00                    | .00                         | 75.00               | 26,025.00            | .29         |
| 529     | OTHER INSURANCE          | 59,500.00     | .00                    | .00                         | 58,302.00           | 1,198.00             | 97.99       |
| 530     | TELEPHONE & POSTAGE      | 295,800.74    | 18,486.44              | 10,322.08                   | 210,407.97          | 75,070.69            | 74.62       |
| 538     | COMMUNICATIONS-TECH      | 150,200.00    | 2,161.06               | 50,309.61                   | 16,668.39           | 83,222.00            | 44.59       |
| 540     | ADVERTISING              | 14,000.00     | 170.65                 | 2,616.76                    | 5,947.25            | 5,435.99             | 61.17       |
| 550     | PRINTING AND BINDING     | 67,628.07     | 3,797.47               | 571.38                      | 34,950.50           | 32,106.19            | 52.53       |
| 560     | TUITION                  | 1,200,000.00  | 104,657.66             | .00                         | 675,733.96          | 524,266.04           | 56.31       |
| 561     | TUIT TO LEA WITHIN       | 83,600.00     | 12,704.90              | .00                         | 172,022.93          | -88,422.93           | 205.77      |
| 562     | TUITION - CHARTER SCHOOL | 9,801,264.00  | 763,759.10             | .00                         | 5,919,783.71        | 3,881,480.29         | 60.40       |
| 563     | TUIT TO PRIV SCHOOLS     | 700,845.00    | 56,933.00              | .00                         | 639,528.50          | 61,316.50            | 91.25       |
| 564     | TUIT TO AREA VO-TECH     | 2,795,498.00  | 50,095.96              | .00                         | 2,002,708.77        | 792,789.23           | 71.64       |
| 567     | TUITION TO APP PRIV. SCH | 1,583,674.00  | 80,706.90              | .00                         | 1,278,425.59        | 305,248.41           | 80.73       |
| 568     | TUITION PRRI, ALT ED,DTE | 10,000.00     | .00                    | .00                         | 464.73              | 9,535.27             | 4.65        |
| 569     | TUITION OTHER            | 15,000.00     | .00                    | .00                         | 4,609.00            | 10,391.00            | 30.73       |
| 580     | TRAVEL EXPENSES          | 164,528.34    | 13,490.56              | 2,640.13                    | 60,799.31           | 101,088.90           | 38.56       |
| 581     | TRAVEL-PROF. DEVELOPMENT | 135,638.42    | 12,245.32              | 2,667.20                    | 47,341.61           | 85,629.61            | 36.87       |
| 595     | I.U. PAYMNT BY W/H       | 128,218.00    | .00                    | .00                         | 128,297.37          | -79.37               | 100.06      |
| 610     | GENERAL SUPPLIES         | 2,787,869.82  | 226,933.91             | 441,884.99                  | 1,778,477.42        | 567,507.41           | 79.64       |
| 618     | SUPPLIES-TECHNOLOGY      | 9,388.43      | 681.86                 | 250.43                      | 16,309.74           | -7,171.74            | 176.39      |
| 621     | NATURAL GAS              | 633,322.92    | 106,660.44             | .00                         | 470,713.45          | 162,609.47           | 74.32       |
| 624     | OIL                      | 13,677.08     | .00                    | .00                         | 13,677.08           | .00                  | 100.00      |
| 626     | GASOLINE & DIESEL        | 68,900.00     | 5,413.18               | 18,694.60                   | 36,858.13           | 13,347.27            | 80.63       |
| 627     | DIESEL FUEL              | 18,000.00     | 110.02                 | 5,601.68                    | 5,804.45            | 6,593.87             | 63.37       |
| 635     | FOOD MEALS & REFRESHMENT | 69,906.30     | 6,492.73               | 880.92                      | 41,065.89           | 27,959.49            | 60.00       |
| 640     | BOOKS & PERIODICALS      | 1,247,562.04  | 8,105.74               | 147,389.96                  | 865,648.75          | 234,523.33           | 81.20       |
| 648     | BOOKS -TECHNOLOGY        | 121,340.00    | 1,140.00               | .00                         | 1,140.00            | 120,200.00           | .94         |
| 650     | SUPPLIES & FEES- TECH RE | 1,168,236.64  | 17,132.72              | 102,788.10                  | 891,162.78          | 174,285.76           | 85.08       |

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WEST CHESTER AREA SCHOOL DISTRICT  
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|--------------|--------------------------|----------------|------------------------|-----------------------------|---------------------|----------------------|-------------|
| 750          | EQUIP - ORIG & ADDT'L    | 5,439.70       | .00                    | 5,189.70                    | 2,132.19            | -1,882.19            | 134.60      |
| 752          | CAP EQUIP- ORIG. OR ADD  | 2,205.22       | .00                    | .00                         | 2,205.22            | .00                  | 100.00      |
| 758          | EQUIPMENT-TECHNOLOGY     | 8,073.12       | 453.60                 | 92.68                       | 3,691.04            | 4,289.40             | 46.87       |
| 760          | EQUIPMENT - REPLACEMENT  | 11,058.00      | .00                    | 890.92                      | -4,221.00           | 14,388.08            | -30.11      |
| 762          | CAP EQUIP- REPLACE       | 237,566.59     | 4,248.78               | .00                         | 161,042.07          | 76,524.52            | 67.79       |
| 767          | NON CAP TECH EQUIP-REPLA | .00            | .00                    | 7,260.04                    | 17,739.96           | -25,000.00           | .00         |
| 768          | EQUIP REPLACE-TECHNOLOGY | 5,835.25       | .00                    | .00                         | 614.60              | 5,220.65             | 10.53       |
| 810          | DUES AND FEES            | 221,018.23     | 12,695.54              | 18,477.04                   | 151,016.44          | 51,524.75            | 76.69       |
| 811          | MEMBERSHIPS              | 101,293.63     | 2,804.00               | 1,612.50                    | 81,878.68           | 17,802.45            | 82.42       |
| 832          | INT SERIAL BONDS         | 10,083,420.00  | 344,357.25             | .00                         | 5,872,493.75        | 4,210,926.25         | 58.24       |
| 880          | REFNDS OF PR YRS RCP     | 55,000.00      | .00                    | .00                         | .00                 | 55,000.00            | .00         |
| 890          | MISC EXPENDITURES        | 48,809.02      | .00                    | .00                         | .00                 | 48,809.02            | .00         |
| 899          | STUDENT ACTIVITY         | 102,000.00     | .00                    | .00                         | 32,883.47           | 69,116.53            | 32.24       |
| 912          | SERIAL BNDS PRN PYMT     | 15,690,000.00  | 3,160,000.00           | .00                         | 5,285,000.00        | 10,405,000.00        | 33.68       |
| 932          | CAP RESERVE FD TRANS     | 5,257,722.00   | .00                    | .00                         | 1,475,264.00        | 3,782,458.00         | 28.06       |
| TOTAL REPORT |                          | 253,269,839.00 | 22,443,479.46          | 2,567,896.56                | 163,786,888.29      | 86,915,054.15        | 65.68       |

DATE: 04/05/2019  
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WEST CHESTER AREA SCHOOL DISTRICT  
 REVENUE STATUS REPORT

PAGE NUMBER: 1  
 REVSTA11

SELECTION CRITERIA: orgn.fund='22'  
 ACCOUNTING PERIOD: 9/19

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| ACCOUNT - - - - - | TITLE - - - - -      | BUDGET       | PERIOD<br>RECEIPTS | RECEIVABLES | YEAR TO DATE<br>RECEIPTS | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|-------------------|----------------------|--------------|--------------------|-------------|--------------------------|----------------------|-------------|
| R6500             | EARNINGS-INVESTMENTS | 75,000.00    | 63,485.63          | .00         | 466,313.91               | -391,313.91          | 621.75      |
| ACCOUNT-R6910     | RENTALS              |              |                    |             |                          |                      |             |
| R6910             | RENTALS              | .00          | .00                | .00         | 126,000.00               | -126,000.00          | .00         |
| ACCOUNT-R6990     | MISCELLANEOUS REVENU |              |                    |             |                          |                      |             |
| R6990             | MISCELLANEOUS REVENU | 125,000.00   | .00                | .00         | .00                      | 125,000.00           | .00         |
| ACCOUNT-R9310     | GENRL FND TRANSFERS  |              |                    |             |                          |                      |             |
| R9310             | GENRL FND TRANSFERS  | 3,782,458.00 | .00                | .00         | .00                      | 3,782,458.00         | .00         |
| ACCOUNT-R9400     | SALE OF FIXED ASSETS |              |                    |             |                          |                      |             |
| R9400             | SALE OF FIXED ASSETS | 1,300,000.00 | 17,480.00          | .00         | 137,615.50               | 1,162,384.50         | 10.59       |
| TOTAL REPORT      |                      | 5,282,458.00 | 80,965.63          | .00         | 729,929.41               | 4,552,528.59         | 13.82       |

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WEST CHESTER AREA SCHOOL DISTRICT  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTA11

SELECTION CRITERIA: orgn.fund='22'  
 ACCOUNTING PERIOD: 9/19

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| ACCOUNT      | TITLE                    | BUDGET       | PERIOD<br>EXPENDITURES | ENCUMBRANCES<br>OUTSTANDING | YEAR TO DATE<br>EXP | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|--------------|--------------------------|--------------|------------------------|-----------------------------|---------------------|----------------------|-------------|
| 123          | EXTRA ASSIGN PROF        | .00          | .00                    | .00                         | 138.36              | -138.36              | .00         |
| 213          | LIFE INSURANCE           | .00          | .00                    | .00                         | .83                 | -.83                 | .00         |
| 220          | SOCIAL SECURITY CONT     | .00          | .00                    | .00                         | 9.76                | -9.76                | .00         |
| 230          | RETIREMENT CONTRIBS      | .00          | .00                    | .00                         | 46.25               | -46.25               | .00         |
| 330          | OTHER PROF SERVICES      | .00          | 80.00                  | 1,356.00                    | 3,560.00            | -4,916.00            | .00         |
| 390          | OTHER PURCH. SVCS        | .00          | 4,273.29               | 78,408.68                   | 140,256.00          | -218,664.68          | .00         |
| 422          | ELECTRICITY              | 85,000.00    | 3,860.79               | .00                         | 31,915.67           | 53,084.33            | 37.55       |
| 424          | WATER/SEWAGE             | 29,000.00    | 516.87                 | .00                         | 3,285.92            | 25,714.08            | 11.33       |
| 529          | OTHER INSURANCE          | -10,000.00   | -125.00                | .00                         | 72,275.00           | -82,275.00           | -722.75     |
| 621          | NATURAL GAS              | 18,000.00    | 5,279.09               | .00                         | 20,003.68           | -2,003.68            | 111.13      |
| 756          | CAP TECH HARDWARE ORIGIN | 93,424.00    | 40,500.00              | .00                         | 92,823.70           | 600.30               | 99.36       |
| 757          | NON CAP TECH EQUIP-ORIG  | 58,732.00    | .00                    | .00                         | 58,731.07           | .93                  | 100.00      |
| 760          | EQUIPMENT - REPLACEMENT  | 60,000.00    | -709.00                | .00                         | 44,235.92           | 15,764.08            | 73.73       |
| 766          | CAP TECH HARDWARE REPLAC | 390,950.00   | .00                    | .00                         | 910,431.88          | -519,481.88          | 232.88      |
| 767          | NON CAP TECH EQUIP-REPLA | 2,754,952.00 | 27,363.90              | 189,584.67                  | 1,991,541.74        | 573,825.59           | 79.17       |
| 768          | EQUIP REPLACE-TECHNOLOGY | .00          | 29,835.00              | .00                         | -50,313.99          | 50,313.99            | .00         |
| 810          | DUES AND FEES            | 10,000.00    | 3.25                   | .00                         | 7,284.19            | 2,715.81             | 72.84       |
| TOTAL REPORT |                          | 3,490,058.00 | 110,878.19             | 269,349.35                  | 3,326,225.98        | -105,517.33          | 103.02      |

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WEST CHESTER AREA SCHOOL DISTRICT  
REVENUE STATUS REPORT

PAGE NUMBER: 1  
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SELECTION CRITERIA: orgn.fund='27'  
ACCOUNTING PERIOD: 9/19

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| ACCOUNT - - - - - | TITLE - - - - -     | BUDGET       | PERIOD<br>RECEIPTS | RECEIVABLES | YEAR TO DATE<br>RECEIPTS | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|-------------------|---------------------|--------------|--------------------|-------------|--------------------------|----------------------|-------------|
| R9310             | GENRL FND TRANSFERS | 1,475,264.00 | .00                | .00         | 1,475,264.00             | .00                  | 100.00      |
| TOTAL REPORT      |                     | 1,475,264.00 | .00                | .00         | 1,475,264.00             | .00                  | 100.00      |

DATE: 04/05/2019  
 TIME: 10:47:27

WEST CHESTER AREA SCHOOL DISTRICT  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTA11

SELECTION CRITERIA: orgn.fund='27'  
 ACCOUNTING PERIOD: 9/19

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| ACCOUNT      | TITLE                   | BUDGET       | PERIOD<br>EXPENDITURES | ENCUMBRANCES<br>OUTSTANDING | YEAR TO DATE<br>EXP | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|--------------|-------------------------|--------------|------------------------|-----------------------------|---------------------|----------------------|-------------|
| 300          | PRCHSD PRO&TECH SVS     | .00          | .00                    | 4,503.74                    | 20,921.70           | -25,425.44           | .00         |
| 330          | OTHER PROF SERVICES     | .00          | .00                    | 49,928.89                   | 505,716.00          | -555,644.89          | .00         |
| 390          | OTHER PURCH. SVCS       | .00          | .00                    | 49,548.27                   | 876,183.60          | -925,731.87          | .00         |
| 610          | GENERAL SUPPLIES        | .00          | 757.58                 | 757.58                      | 16,333.07           | -17,090.65           | .00         |
| 750          | EQUIP - ORIG & ADDT'L   | .00          | 418.84                 | 323.96                      | 8,365.82            | -8,689.78            | .00         |
| 752          | CAP EQUIP- ORIG. OR ADD | 1,855,264.00 | .00                    | .00                         | .00                 | 1,855,264.00         | .00         |
| 891          | RETAINAGE               | .00          | .00                    | 135,167.69                  | -135,167.69         | .00                  | .00         |
| TOTAL REPORT |                         | 1,855,264.00 | 1,176.42               | 240,230.13                  | 1,292,352.50        | 322,681.37           | 82.61       |



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WEST CHESTER AREA SCHOOL DISTRICT  
REVENUE STATUS REPORT

PAGE NUMBER: 1  
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SELECTION CRITERIA: orgn.fund='29'  
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| ACCOUNT - - - - | TITLE - - - - | BUDGET     | PERIOD<br>RECEIPTS | RECEIVABLES | YEAR TO DATE<br>RECEIPTS | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|-----------------|---------------|------------|--------------------|-------------|--------------------------|----------------------|-------------|
| R6710           | GATE RECEIPTS | 131,500.00 | 570.00             | .00         | 147,390.00               | -15,890.00           | 112.08      |
| TOTAL REPORT    |               | 131,500.00 | 570.00             | .00         | 147,390.00               | -15,890.00           | 112.08      |

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 TIME: 10:47:56

WEST CHESTER AREA SCHOOL DISTRICT  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTA11

SELECTION CRITERIA: orgn.fund='29'  
 ACCOUNTING PERIOD: 9/19

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| ACCOUNT      | TITLE                | BUDGET     | PERIOD<br>EXPENDITURES | ENCUMBRANCES<br>OUTSTANDING | YEAR TO DATE<br>EXP | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|--------------|----------------------|------------|------------------------|-----------------------------|---------------------|----------------------|-------------|
| 135          | SUPPLEMTL CONTR PROF | .00        | 1,170.00               | .00                         | 36,943.00           | -36,943.00           | .00         |
| 213          | LIFE INSURANCE       | .00        | .00                    | .00                         | 1.76                | -1.76                | .00         |
| 220          | SOCIAL SECURITY CONT | .00        | 87.57                  | .00                         | 2,724.10            | -2,724.10            | .00         |
| 230          | RETIREMENT CONTRIBS  | .00        | 267.45                 | .00                         | 8,848.80            | -8,848.80            | .00         |
| 350          | SECURITY/SAFETY SVCS | 4,254.77   | .00                    | .00                         | 4,254.77            | .00                  | 100.00      |
| 390          | OTHER PURCH. SVCS    | 65,036.00  | 3,412.00               | .00                         | 25,980.00           | 39,056.00            | 39.95       |
| 513          | CONTRACTED CARRIERS  | 3,080.00   | .00                    | .00                         | .00                 | 3,080.00             | .00         |
| 580          | TRAVEL EXPENSES      | 2,010.00   | 165.39                 | .00                         | 1,799.18            | 210.82               | 89.51       |
| 610          | GENERAL SUPPLIES     | 36,787.00  | 8,724.10               | 2,862.97                    | 12,473.97           | 21,450.06            | 41.69       |
| 762          | CAP EQUIP- REPLACE   | 18,060.00  | .00                    | .00                         | .00                 | 18,060.00            | .00         |
| 810          | DUES AND FEES        | 2,272.23   | .00                    | .00                         | -341.00             | 2,613.23             | -15.01      |
| TOTAL REPORT |                      | 131,500.00 | 13,826.51              | 2,862.97                    | 92,684.58           | 35,952.45            | 72.66       |

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WEST CHESTER AREA SCHOOL DISTRICT  
REVENUE STATUS REPORT

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SELECTION CRITERIA: orgn.fund='30'  
ACCOUNTING PERIOD: 9/19

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| ACCOUNT - - - - - | TITLE - - - - -     | BUDGET | PERIOD<br>RECEIPTS | RECEIVABLES | YEAR TO DATE<br>RECEIPTS | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|-------------------|---------------------|--------|--------------------|-------------|--------------------------|----------------------|-------------|
| R9110             | BOND ISSUE PROCEEDS | .00    | .00                | .00         | 9,990,000.00             | -9,990,000.00        | .00         |
| TOTAL REPORT      |                     | .00    | .00                | .00         | 9,990,000.00             | -9,990,000.00        | .00         |

**WEST CHESTER AREA SCHOOL DISTRICT  
CAPITAL PROJECTS FUND  
Month Ending March 31, 2019**

| <b>Project</b>                | <b>Description</b>                            | <b>Project Budget</b> | <b>Project to Date<br/>Expenses at<br/>Prior 6/30</b> | <b>Current Fiscal Year<br/>to Date Expenses</b> | <b>Total Expenses</b> | <b>Budget Balance</b> |
|-------------------------------|-----------------------------------------------|-----------------------|-------------------------------------------------------|-------------------------------------------------|-----------------------|-----------------------|
| <b>Current Projects</b>       |                                               |                       |                                                       |                                                 |                       |                       |
| C007                          | Westtown-Thornbury Renovations/Additions      | 10,389,690.18         | 10,378,836.28                                         | 0.00                                            | 10,378,836.28         | 10,853.90             |
| C009                          | East Bradford Renovations/Additions           | 10,260,000.00         | 9,995,956.02                                          | 1,075.25                                        | 9,997,031.27          | 262,968.73            |
| C031                          | Fern Hill Renovation/Additions                | 13,424,457.55         | 13,424,457.55                                         | 0.00                                            | 13,424,457.55         | 0.00                  |
| C033                          | Exton Renovations/Additions                   | 17,750,000.00         | 12,562,659.66                                         | 3,667,126.52                                    | 16,229,786.18         | 1,520,213.82          |
| C034                          | East Goshen Design and Construction           | 15,500,000.00         | 2,146,768.98                                          | 4,710,649.96                                    | 6,857,418.94          | 8,642,581.06          |
| C035                          | Mary C Howse Design and Construction          | 11,900,000.00         | 53,376.67                                             | 0.00                                            | 53,376.67             | 11,846,623.33         |
| C036                          | Glen Acres Design and Construction            | 12,900,000.00         | 105,605.32                                            | 84,055.98                                       | 189,661.30            | 12,710,338.70         |
| C038                          | Starkweather Design and Construction          | 10,400,000.00         | 477,471.31                                            | 75.00                                           | 477,546.31            | 9,922,453.69          |
| C052                          | Henderson Life Skills Classroom Renovation    | 50,000.00             | 12,368.25                                             | 22,805.53                                       | 35,173.78             | 14,826.22             |
| C054                          | East Replace 2 Chillers and Add 1 Chiller     | 950,000.00            | 15,810.80                                             | 7,792.59                                        | 23,603.39             | 926,396.61            |
| C056                          | Operations Repair Retaining Wall              | 179,351.85            | 13,023.00                                             | 166,328.85                                      | 179,351.85            | 0.00                  |
| C057                          | New Elementary School Design and Construction | 25,500,000.00         | 800.00                                                | 344,084.62                                      | 344,884.62            | 25,155,115.38         |
| C058                          | Penn Wood Addition                            | 1,000,000.00          | 0.00                                                  | 1,805.00                                        | 1,805.00              | 998,195.00            |
| C999                          | 2012-2023 Labor                               | 4,915,221.54          | 2,661,577.22                                          | 290,841.22                                      | 2,952,418.44          | 1,962,803.10          |
| <b>Total Current Projects</b> |                                               | <b>135,118,721.12</b> | <b>51,848,711.06</b>                                  | <b>9,296,640.52</b>                             | <b>61,145,351.58</b>  | <b>73,973,369.54</b>  |

WEST CHESTER AREA SCHOOL DISTRICT  
 FOOD SERVICES FUND  
 MARCH 31, 2019

|                           | 2018-19<br>CONTRACT<br>BUDGET | ACTUAL<br>MARCH 2019 | YTD<br>2018-19 |
|---------------------------|-------------------------------|----------------------|----------------|
| <u>REVENUE</u>            |                               |                      |                |
| CAFETERIA SALES           | 2,785,919                     | 327,095              | 1,879,805      |
| GOVERNMENT REIMBURSEMENTS | 579,810                       | 93,737               | 549,861        |
| TOTAL REVENUE             | 3,365,729                     | 420,832              | 2,429,665      |
| <u>EXPENDITURES</u>       |                               |                      |                |
| COST OF FOOD              | 984,987                       | 135,235              | 796,744        |
| <i>COMMODITY USAGE</i>    | (38,155)                      |                      | 80,212         |
| LABOR                     | 1,829,648                     | 178,642              | 1,214,752      |
| ADMINISTRATIVE EXPENSE    | 51,953                        | 6,266                | 43,863         |
| MANAGEMENT FEE            | 61,374                        | 5,304                | 37,130         |
| OTHER DIRECT EXPENSES     | 374,650                       | 24,072               | 284,752        |
| TOTAL EXPENDITURES        | 3,264,457                     | 349,520              | 2,377,243      |
| PROFIT/LOSS               | 101,272                       | 71,312               | 52,423         |

WEST CHESTER AREA SCHOOL DISTRICT  
March 2019

|                                 | 452<br>EB | 440<br>EG | 438<br>EX | 444<br>FH | 445<br>GA | 451<br>HILLS | 437<br>MCH | 448<br>PW | 453<br>SS | 447<br>WT | Total<br>Elementary | 328<br>F.M. | 326<br>P.M. | 327<br>S.M. | 223<br>RUSTIN | 222<br>EAST | 221<br>HEND. | Total<br>Secondary | OTHER | TOTAL |        |                              |                                 |
|---------------------------------|-----------|-----------|-----------|-----------|-----------|--------------|------------|-----------|-----------|-----------|---------------------|-------------|-------------|-------------|---------------|-------------|--------------|--------------------|-------|-------|--------|------------------------------|---------------------------------|
| Kindergarten                    | 57        | 48        | 77        | 87        | 87        | 86           | 102        | 58        | 91        | 77        | 770                 |             |             |             |               |             |              |                    |       |       | 770    | Kindergarten                 |                                 |
| Special Education - Kinder      | 8         | 6         | 8         | 4         | 14        | 7            | 12         | 5         | 13        | 12        | 89                  |             |             |             |               |             |              |                    |       |       | 89     | Special Education - Kinder   |                                 |
| Grade 1                         | 71        | 71        | 101       | 83        | 93        | 78           | 92         | 79        | 79        | 93        | 840                 |             |             |             |               |             |              |                    |       |       | 840    | Grade 1                      |                                 |
| Special Education - Grade 1     | 6         | 8         | 11        | 6         | 8         | 6            | 7          | 7         | 6         | 10        | 75                  |             |             |             |               |             |              |                    |       |       | 75     | Special Education - Grade 1  |                                 |
| Grade 2                         | 54        | 57        | 79        | 79        | 75        | 90           | 102        | 72        | 77        | 76        | 761                 |             |             |             |               |             |              |                    |       |       | 761    | Grade 2                      |                                 |
| Special Education - Grade 2     | 10        | 7         | 15        | 10        | 16        | 7            | 12         | 6         | 8         | 8         | 99                  |             |             |             |               |             |              |                    |       |       | 99     | Special Education - Grade 2  |                                 |
| Grade 3                         | 50        | 67        | 72        | 73        | 72        | 83           | 74         | 70        | 90        | 63        | 714                 |             |             |             |               |             |              |                    |       |       | 714    | Grade 3                      |                                 |
| Special Education - Grade 3     | 8         | 13        | 13        | 18        | 13        | 8            | 14         | 15        | 13        | 14        | 129                 |             |             |             |               |             |              |                    |       |       | 129    | Special Education - Grade 3  |                                 |
| Grade 4                         | 77        | 55        | 78        | 76        | 85        | 93           | 96         | 79        | 70        | 68        | 777                 |             |             |             |               |             |              |                    |       |       | 777    | Grade 4                      |                                 |
| Special Education - Grade 4     | 13        | 10        | 18        | 11        | 19        | 16           | 13         | 21        | 22        | 16        | 159                 |             |             |             |               |             |              |                    |       |       | 159    | Special Education - Grade 4  |                                 |
| Grade 5                         | 63        | 58        | 76        | 94        | 76        | 97           | 84         | 64        | 102       | 73        | 787                 |             |             |             |               |             |              |                    |       |       | 787    | Grade 5                      |                                 |
| Special Education - Grade 5     | 19        | 12        | 15        | 13        | 18        | 15           | 17         | 26        | 9         | 17        | 161                 |             |             |             |               |             |              |                    |       |       | 161    | Special Education - Grade 5  |                                 |
| Grade 6                         |           |           |           |           |           |              |            |           |           |           |                     | 237         | 328         | 239         |               |             |              |                    |       |       | 804    | Grade 6                      |                                 |
| Special Education - Grade 6     |           |           |           |           |           |              |            |           |           |           |                     | 42          | 45          | 37          |               |             |              |                    |       |       | 124    | Special Education - Grade 6  |                                 |
| Grade 7                         |           |           |           |           |           |              |            |           |           |           |                     | 261         | 290         | 246         |               |             |              |                    |       |       | 797    | Grade 7                      |                                 |
| Special Education - Grade 7     |           |           |           |           |           |              |            |           |           |           |                     | 45          | 46          | 35          |               |             |              |                    |       |       | 126    | Special Education - Grade 7  |                                 |
| Grade 8                         |           |           |           |           |           |              |            |           |           |           |                     | 243         | 272         | 278         |               |             |              |                    |       |       | 793    | Grade 8                      |                                 |
| Special Education - Grade 8     |           |           |           |           |           |              |            |           |           |           |                     | 46          | 39          | 38          |               |             |              |                    |       |       | 123    | Special Education - Grade 8  |                                 |
| Grade 9                         |           |           |           |           |           |              |            |           |           |           |                     |             |             |             | 273           | 263         | 315          |                    |       |       | 851    | Grade 9                      |                                 |
| Special Education - Grade 9     |           |           |           |           |           |              |            |           |           |           |                     |             |             |             | 35            | 47          | 43           |                    |       |       | 125    | Special Education - Grade 9  |                                 |
| Grade 10                        |           |           |           |           |           |              |            |           |           |           |                     |             |             |             | 292           | 282         | 278          |                    |       |       | 852    | Grade 10                     |                                 |
| Special Education - Grade 10    |           |           |           |           |           |              |            |           |           |           |                     |             |             |             | 53            | 44          | 50           |                    |       |       | 147    | Special Education - Grade 10 |                                 |
| Grade 11                        |           |           |           |           |           |              |            |           |           |           |                     |             |             |             | 282           | 252         | 247          |                    |       |       | 781    | Grade 11                     |                                 |
| Special Education - Grade 11    |           |           |           |           |           |              |            |           |           |           |                     |             |             |             | 40            | 43          | 36           |                    |       |       | 119    | Special Education - Grade 11 |                                 |
| Grade 12                        |           |           |           |           |           |              |            |           |           |           |                     |             |             |             | 273           | 266         | 270          |                    |       |       | 809    | Grade 12                     |                                 |
| Special Education - Grade 12    |           |           |           |           |           |              |            |           |           |           |                     |             |             |             | 41            | 44          | 42           |                    |       |       | 127    | Special Education - Grade 12 |                                 |
| Regular Education               | 372       | 356       | 483       | 492       | 488       | 527          | 550        | 422       | 509       | 450       | 4,649               | 741         | 890         | 763         | 1,120         | 1,063       | 1,110        | 5,687              |       |       | 10,336 | Regular Education            |                                 |
| Special Education               | 64        | 56        | 80        | 62        | 88        | 59           | 75         | 80        | 71        | 77        | 712                 | 133         | 130         | 110         | 169           | 178         | 171          | 891                |       |       | 1,603  | Special Education            |                                 |
| In - District Total             | 436       | 412       | 563       | 554       | 576       | 586          | 625        | 502       | 580       | 527       | 5,361               | 874         | 1,020       | 873         | 1,289         | 1,241       | 1,281        | 6,578              |       |       | 11,939 | In - District Total          |                                 |
| Out of District Totals          |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       |       |        |                              |                                 |
| Alternative Ed. Reg. Ed.        |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 6     | 6      | Alternative Ed. Reg. Ed.     |                                 |
| Alternative Ed. Special Ed.     |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 161   | 161    | Alternative Ed. Special Ed.  |                                 |
| Charter Schools                 |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       |       |        |                              |                                 |
| Achievement Cyber               |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       |       | 1      | 1                            | Achievement Cyber               |
| Agora Cyber                     |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       |       | 6      | 6                            | Agora Cyber                     |
| Avon Grove                      |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       |       | 2      | 2                            | Avon Grove                      |
| Chester County Family Academy   |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       |       | 42     | 42                           | Chester County Family Academy   |
| Chester Community Charter       |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       |       | -      | -                            | Chester Community Charter       |
| Collegium                       |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       |       | 296    | 296                          | Collegium                       |
| Commonwealth Connection - Cyber |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       |       | 18     | 18                           | Commonwealth Connection - Cyber |
| Insight                         |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       |       | 2      | 2                            | Insight                         |
| PA Distance                     |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       |       | 2      | 2                            | PA Distance                     |
| Pa Leadership - Cyber           |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       |       | 109    | 109                          | Pa Leadership - Cyber           |
| Pennsylvania Cyber              |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       |       | 2      | 2                            | Pennsylvania Cyber              |
| Pa Virtual - Cyber              |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       |       | 5      | 5                            | Pa Virtual - Cyber              |
| Reach                           |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       |       | 7      | 7                            | Reach                           |
| Renaissance Academy             |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       |       | 3      | 3                            | Renaissance Academy             |
| 21st Century - Cyber            |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       |       | 15     | 15                           | 21st Century - Cyber            |
| Outside PA                      |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       |       | -      | -                            | Outside PA                      |
| GRAND TOTAL                     | 436       | 412       | 563       | 554       | 576       | 586          | 625        | 502       | 580       | 527       | 5,361               | 874         | 1,020       | 873         | 1,289         | 1,241       | 1,281        | 6,578              | 677   |       | 12,616 |                              |                                 |



**WEST CHESTER AREA SCHOOL DISTRICT**

**April 23, 2019 SCHOOL BOARD MEETING**

**CONSENT AGENDA RESOLUTION**

**Approval of School Board Treasurer's Report and Statement of Disbursements  
Summary Schedule for the Period of March 1, 2019 to March 31, 2019**

The Treasurer's Report includes the schedules of the School District's cash balances for the General Fund, Activity/Trust Funds, and Cafeteria Fund; the investments schedule for the General Fund, Capital Reserve and Capital Project Funds; the schedule of disbursements for all funds, and the debit memos and check register for all funds. The Statement of Disbursements Summary Lists total expenditures by fund for the period.

Approval is requested for the Treasurer's Report and the disbursements listed on the Statement of Disbursements Summary for the period of March 1 to March 31, 2019 totaling \$29,944,631.77.

I so move.

*The Treasurer's Report is available in its entirety on the business office webpage and in the Board Meeting packet posted on School Board webpage at [www.wcasd.net](http://www.wcasd.net). Please contact the School Board Secretary for any hard copies of the report.*

John T. Scully  
School Board Treasurer



WEST CHESTER AREA SCHOOL DISTRICT  
CASH BALANCE STATEMENT  
March 31, 2019

CASH BALANCE FEBRUARY 28, 2019 \$ 18,143,339.45

RECEIPTS MARCH 1, 2019 - MARCH 31, 2019

|                                                |                  |                         |
|------------------------------------------------|------------------|-------------------------|
| GENERAL FUND                                   | \$ 33,884,245.09 |                         |
| CAPITAL RESERVE FUND                           | \$ 18,360.75     |                         |
| CAPITAL RESERVE FUND- FACILITIES               | \$ -             |                         |
| CAPITAL PROJECTS FUND                          | \$ 1,500,000.00  |                         |
| SPECIAL REVENUE FUND-ATHLETICS                 | \$ 1,105.00      |                         |
| TRUST FUNDS                                    | \$ 28,183.49     |                         |
|                                                |                  |                         |
| TOTAL RECEIPTS MARCH 1, 2019 - MARCH 31, 2019  |                  | \$ <u>35,431,894.33</u> |
|                                                |                  |                         |
| AVAILABLE FUNDS MARCH 1, 2019 - MARCH 31, 2019 |                  | \$ 53,575,233.78        |

DISBURSEMENTS MARCH 1, 2019 - MARCH 31, 2019

CHECKS & EFT'S APPROVED APRIL 22, 2019 ck #40067479-40067578,ck #40067579-40067666,ck #40067667-40067793,ck #40067794-40067937,ck #40067938-40067959,eft #V1002703-V1002717,eft #V1002718-V1002735,eft #V1002736-V1002757,eft #V1002758-V1002784

|                                | <u>CHECKS</u> | <u>EFT'S</u> | <u>TOTAL</u> |
|--------------------------------|---------------|--------------|--------------|
| GENERAL FUND                   | 4,452,542.19  | 93,861.92    | 4,546,404.11 |
| CAPITAL RESERVE FUNDS          | 54,430.04     | 498.84       | 54,928.88    |
| CAPITAL PROJECTS FUND          | 540,791.34    | 13,814.80    | 554,606.14   |
| SPECIAL REVENUE FUND-ATHLETICS | 10,770.10     | -            | 10,770.10    |
| TRUST FUNDS                    | 17,832.16     | 455.86       | 18,288.02    |
| TOTAL                          | 5,076,365.83  | 108,631.42   | 5,184,997.25 |

VOIDS AND OTHER DISBURSEMENTS MARCH 1, 2019 - MARCH 31, 2019

|                                | <u>VOIDS</u> | <u>DEBIT MEMOS</u> | <u>INVESTMENTS</u> | <u>TOTAL</u>  |
|--------------------------------|--------------|--------------------|--------------------|---------------|
| GENERAL FUND                   | (20,625.39)  | 24,078,445.50      | -                  | 24,057,820.11 |
| CAPITAL RESERVE FUND           | -            | -                  | -                  | -             |
| CAPITAL PROJECTS FUND          | -            | -                  | -                  | -             |
| SPECIAL REVENUE FUND-ATHLETICS | (71.00)      | -                  | -                  | (71.00)       |
| TRUST FUNDS                    | -            | -                  | -                  | -             |
| TOTAL                          | (20,696.39)  | 24,078,445.50      | -                  | 24,057,749.11 |

TOTAL DISBURSEMENTS MARCH 1, 2019 - MARCH 31, 2019

|                                | <u>CHECKS/VOIDS</u> | <u>EFT'S/DEBIT MEMOS</u> | <u>INVESTMENTS</u> | <u>TOTAL</u>  |
|--------------------------------|---------------------|--------------------------|--------------------|---------------|
| GENERAL FUND                   | 4,431,916.80        | 24,172,307.42            | -                  | 28,604,224.22 |
| CAPITAL RESERVE FUND           | 54,430.04           | 498.84                   | -                  | 54,928.88     |
| CAPITAL PROJECTS FUND          | 540,791.34          | 13,814.80                | -                  | 554,606.14    |
| SPECIAL REVENUE FUND-ATHLETICS | 10,699.10           | -                        | -                  | 10,699.10     |
| TRUST FUNDS                    | 17,832.16           | 455.86                   | -                  | 18,288.02     |
| TOTAL                          | 5,055,669.44        | 24,187,076.92            | -                  | 29,242,746.36 |

CASH BALANCE MARCH 31, 2019 \$ 24,332,487.42

WEST CHESTER AREA SCHOOL DISTRICT  
DISBURSEMENT APPROVAL REPORT  
MARCH 31, 2019

|                                | <u>VOIDS</u>       | <u>DEBIT MEMOS</u>   | <u>INVESTMENTS</u> | <u>TOTAL</u>         |
|--------------------------------|--------------------|----------------------|--------------------|----------------------|
| GENERAL FUND                   | (20,625.39)        | 24,078,445.50        | -                  | 24,057,820.11        |
| CAPITAL RESERVE FUND           | -                  | -                    | -                  | -                    |
| CAPITAL PROJECTS FUND          | -                  | -                    | -                  | -                    |
| SPECIAL REVENUE FUND-ATHLETICS | (71.00)            | -                    | -                  | (71.00)              |
| TRUST FUNDS                    | -                  | -                    | -                  | -                    |
| <b>TOTAL</b>                   | <b>(20,696.39)</b> | <b>24,078,445.50</b> | <b>-</b>           | <b>24,057,749.11</b> |

CHECKS & EFT'S APPROVED APRIL 22, 2019 ck #40067479-40067578,ck #40067579-40067666,ck #40067667-40067793,ck #40067794-40067937,ck #40067938-40067959,eft #V1002703-V1002717,eft #V1002718-V1002735,eft #V1002736-V1002757,eft #V1002758-V1002784

|                                | <u>CHECKS</u>       | <u>EFT'S</u>      | <u>TOTAL</u>        |
|--------------------------------|---------------------|-------------------|---------------------|
| GENERAL FUND                   | 4,452,542.19        | 93,861.92         | 4,546,404.11        |
| CAPITAL RESERVE FUND           | 54,430.04           | 498.84            | 54,928.88           |
| CAPITAL PROJECTS FUND          | 540,791.34          | 13,814.80         | 554,606.14          |
| SPECIAL REVENUE FUND-ATHLETICS | 10,770.10           | -                 | 10,770.10           |
| TRUST FUNDS                    | 17,832.16           | 455.86            | 18,288.02           |
| <b>TOTAL</b>                   | <b>5,076,365.83</b> | <b>108,631.42</b> | <b>5,184,997.25</b> |

TOTAL DISBURSEMENTS FOR APPROVAL APRIL 22, 2019

|                                | <u>CHECKS/<br/>VOIDS</u> | <u>DEBIT MEMOS/<br/>EFT'S</u> | <u>INVESTMENTS</u> | <u>TOTAL</u>         |
|--------------------------------|--------------------------|-------------------------------|--------------------|----------------------|
| GENERAL FUND                   | 4,431,916.80             | 24,172,307.42                 | -                  | 28,604,224.22        |
| CAPITAL RESERVE FUND           | 54,430.04                | 498.84                        | -                  | 54,928.88            |
| CAPITAL PROJECTS FUND          | 540,791.34               | 13,814.80                     | -                  | 554,606.14           |
| SPECIAL REVENUE FUND-ATHLETICS | 10,699.10                | -                             | -                  | 10,699.10            |
| TRUST FUNDS                    | 17,832.16                | 455.86                        | -                  | 18,288.02            |
| <b>TOTAL</b>                   | <b>5,055,669.44</b>      | <b>24,187,076.92</b>          | <b>-</b>           | <b>29,242,746.36</b> |

# INVESTMENT BALANCE STATEMENT

Page 3

**END-OF-MONTH: March 31, 2019**

| INSTRUMENT                                      | INSTITUTION           | PURCHASE DATE | DUE DATE | % RATE | PREVIOUS Mo. Balance  | INTEREST MONTH | AMOUNT               |
|-------------------------------------------------|-----------------------|---------------|----------|--------|-----------------------|----------------|----------------------|
| <b><u>GENERAL FUND</u></b>                      |                       |               |          |        |                       |                |                      |
| PSDLAF-General Fund Acct.                       | PSDMAX-9101063        |               | *        | 2.24%  | 5,224,613.64          | 9,284.18       | 8,390,880.44         |
| INVEST-Tax Appeals Fund                         | INVEST 4-001          |               | *        | 2.44%  | 278,987.23            | 578.82         | 279,566.05           |
| CRIMs General Fund                              | Fulton Financial      |               | *        |        | <u>100,265,802.53</u> | 165,193.57     | <u>71,430,996.10</u> |
| <i>TOTAL GENERAL FUND AT INTEREST =</i>         |                       |               |          |        | 105,769,403.40        |                | 80,101,442.59        |
| <b><u>CAPITAL RESERVE FUND</u></b>              |                       |               |          |        |                       |                |                      |
| WT Maint. Escrow 164-46                         | PLGIT/ARM Escr 164-46 | 6/2/10        | *        | 2.34%  | 2,798.84              | 160.72         | 2,959.56             |
| East Bradford Escrow 164-54                     | PLGIT/ARM 164-54      | 7/2/13        | *        | 2.34%  | 2,857.29              | 165.47         | 3,022.76             |
| WWT Maint. Escrow 164-60                        | PLGIT/ARM 164-60      | 4/25/16       | *        | 2.34%  | 31,612.62             | 1,990.40       | 33,603.02            |
| G.O.B. Series of 2018 164-66                    | PLGIT/ARM 164-66      | 10/1/18       | *        | 2.34%  | 55,056.65             | 9,651.12       | 64,707.77            |
| CRIMs Capital Projects                          | Fulton Financial      |               | *        |        | <u>18,553,779.25</u>  | 51,517.92      | <u>18,605,297.17</u> |
| <i>TOTAL CAPITAL RESERVE FUND AT INTEREST =</i> |                       |               |          |        | 18,646,104.65         |                | 18,709,590.28        |
| <b><u>CAPITAL PROJECT FUND INVESTMENTS</u></b>  |                       |               |          |        |                       |                |                      |
| WT Maint. Escrow 164-46                         | PLGIT/ARM Escr 164-46 | 6/2/10        | *        | 2.34%  | 78,000.00             |                | 78,000.00            |
| East Bradford Escrow 164-54                     | PLGIT/ARM 164-54      | 7/2/13        | *        | 2.34%  | 80,328.50             |                | 80,328.50            |
| WWT Maint. Escrow 164-60                        | PLGIT/ARM 164-60      | 4/25/16       | *        | 2.34%  | 968,991.10            |                | 968,991.10           |
| G.O.B. Series of 2018 164-66                    | PLGIT/ARM 164-66      | 10/1/18       | *        | 2.34%  | <u>5,813,267.87</u>   |                | <u>4,313,267.87</u>  |
| <i>TOTAL CAPITAL PROJECT FUND AT INTEREST =</i> |                       |               |          |        | 6,940,587.47          |                | 5,440,587.47         |

\*Investment Accounts with Average % Yield for the period

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                       | Transaction Amount |
|--------------|--------------|------------|---------------|-----------------------------------|--------------------|
| 01           | 40067479     | 03/05/2019 | 093349        | 21ST CENTURY CYBER CHARTER        | \$20,011.80        |
|              | 40067480     | 03/05/2019 | 006775        | A ANCHOR TOILETS PORTABLE         | \$95.00            |
|              | 40067481     | 03/05/2019 | 1003432       | AHOLD FINANCIAL SERVICES          | \$248.63           |
|              | 40067482     | 03/05/2019 | 1004912       | ALTA LANGUAGE SERVICES, INC.      | \$2,716.10         |
|              | 40067483     | 03/05/2019 | 007075        | AQUA PA                           | \$1,371.70         |
|              | 40067484     | 03/05/2019 | 1006471       | ASAP HYDRAULICS EXTON LLC         | \$246.65           |
|              | 40067485     | 03/05/2019 | 1000953       | AVON GROVE CHARTER SCHOOL         | \$6,008.53         |
|              | 40067486     | 03/05/2019 | 010830        | BARNES & NOBLE INC.               | \$700.39           |
|              | 40067487     | 03/05/2019 | 1006591       | BAYADA HOME HEALTH CARE           | \$1,150.00         |
|              | 40067488     | 03/05/2019 | 1008511       | BERKS DEAF AND HARD OF HEARING    | \$745.56           |
|              | 40067490     | 03/05/2019 | 015400        | BOROUGH OF WEST CHESTER           | \$101.11           |
|              | 40067491     | 03/05/2019 | 017340        | BSN SPORTS                        | \$5,677.12         |
|              | 40067492     | 03/05/2019 | 017290        | BUCKS COUNTY IU #22               | \$43,675.00        |
|              | 40067493     | 03/05/2019 | 1007181       | BUSINESSSOLVER.COM, INC.          | \$1,839.40         |
|              | 40067494     | 03/05/2019 | 1007441       | C & S OPERATIONS INC              | \$1,500.00         |
|              | 40067495     | 03/05/2019 | 1003362       | CARLSON, MARTHA                   | \$69.18            |
|              | 40067496     | 03/05/2019 | 1008437       | CENTRAL VALLEY SCHOOL DISTRICT    | \$2,200.00         |
|              | 40067497     | 03/05/2019 | 023755        | CHESTER COUNTY INT UNIT # 24      | \$106,795.55       |
|              | 40067498     | 03/05/2019 | 024252        | CHESTER COUNTY RUNNING STORE      | \$800.00           |
|              | 40067499     | 03/05/2019 | 1007829       | CHILDREN'S PLUS INC.              | \$2,097.65         |
|              | 40067500     | 03/05/2019 | 028880        | CONWAY POWER EQUIPMENT INC        | \$17.67            |
|              | 40067501     | 03/05/2019 | 029320        | CORESOURCE, INC.                  | \$1,613.30         |
|              | 40067502     | 03/05/2019 | 029668        | COYLE, LYNCH & COMPANY            | \$3,000.00         |
|              | 40067503     | 03/05/2019 | 031600        | DAVIS TROPHIES & SPORTSWEAR       | \$35.00            |
|              | 40067504     | 03/05/2019 | 1007266       | DELAWARE COUNTY COMMUNITY COLLEGE | \$150.00           |
|              | 40067505     | 03/05/2019 | 032180        | DELAWARE COUNTY I. U.             | \$10,544.05        |
|              | 40067506     | 03/05/2019 | 1001584       | DELTA-T GROUP, INC.               | \$22,540.56        |
|              | 40067507     | 03/05/2019 | 1001174       | DEMOULIN BROS. & CO.              | \$2,622.00         |
|              | 40067508     | 03/05/2019 | 9095          | DI FELICE, RICHARD                | \$140.00           |
|              | 40067509     | 03/05/2019 | 1007800       | DIMARCO, DON & DIANE              | \$1,050.00         |
|              | 40067510     | 03/05/2019 | 1007783       | EASTERN SALT COMPANY INC.         | \$3,072.53         |
|              | 40067511     | 03/05/2019 | 037255        | ECONOMY GLASS SPECIALISTS         | \$1,000.00         |
|              | 40067512     | 03/05/2019 | 1008353       | EI US LLC / LEARN WELL SERVICES   | \$682.50           |
|              | 40067513     | 03/05/2019 | 040060        | ELMARK GRAPHICS, INC              | \$211.00           |
|              | 40067514     | 03/05/2019 | 040835        | EVAN-MOOR EDUCATIONAL PUBLISHR    | \$813.71           |
|              | 40067515     | 03/05/2019 | 1003612       | FASTENAL COMPANY                  | \$48.14            |
|              | 40067516     | 03/05/2019 | 042490        | FEDERAL EXPRESS CORP              | \$41.39            |
|              | 40067517     | 03/05/2019 | 042520        | FERGUSON ENT., INC. #501          | \$392.51           |
|              | 40067518     | 03/05/2019 | 043200        | FISHER SCIENTIFIC CO              | \$45.72            |

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                         | Transaction Amount |
|--------------|--------------|------------|---------------|-------------------------------------|--------------------|
| 01           | 40067519     | 03/05/2019 | 1006249       | GENERAL HEALTHCARE RESOURCES, INC.  | \$2,685.50         |
|              | 40067520     | 03/05/2019 | 1008457       | GIORGIO'S PIZZA & SUBS              | \$67.23            |
|              | 40067521     | 03/05/2019 | 050075        | GREAT AMERICA FINANCIAL SERVICES    | \$1,099.00         |
|              | 40067522     | 03/05/2019 | 1007133       | HEMPFIELD SCHOOL DISTRICT           | \$3,703.50         |
|              | 40067524     | 03/05/2019 | 1007968       | HONORS GRADUATION                   | \$397.75           |
|              | 40067525     | 03/05/2019 | 1007772       | IPS LASER EXPRESS / IPS GLOBAL      | \$1,614.35         |
|              | 40067527     | 03/05/2019 | 1007442       | INSIGHT WORKFORCE SOLUTIONS LLC     | \$36,705.23        |
|              | 40067528     | 03/05/2019 | 1008507       | INTEGRITY WORKFORCE SOLUTIONS INC   | \$16,756.89        |
|              | 40067530     | 03/05/2019 | 1007550       | JUST A CHANCE                       | \$413.40           |
|              | 40067531     | 03/05/2019 | 1007504       | JUST THERAPY, LLC                   | \$70.00            |
|              | 40067532     | 03/05/2019 | 062600        | KEEN COMPRESSED GAS CO              | \$133.54           |
|              | 40067533     | 03/05/2019 | 063024        | KEN-CREST SERVICES                  | \$70.50            |
|              | 40067534     | 03/05/2019 | 063720        | KIDS DISCOVER                       | \$131.67           |
|              | 40067536     | 03/05/2019 | 065200        | KRAPF JR & SON INC GEORGE           | \$20,191.71        |
|              | 40067537     | 03/05/2019 | 1005310       | LIBERTY TOOL                        | \$112.08           |
|              | 40067538     | 03/05/2019 | 1008644       | MAPLE ZONE BATWORKS INC             | \$150.00           |
|              | 40067539     | 03/05/2019 | 1007760       | MATTHEWS PAOLI FORD                 | \$562.94           |
|              | 40067540     | 03/05/2019 | 1008460       | MCENTIRE, JAMES MR. & MRS.          | \$362.13           |
|              | 40067541     | 03/05/2019 | 073020        | MCMaster-CARR SUPPLY CO             | \$114.12           |
|              | 40067542     | 03/05/2019 | 1007554       | MEDIA SUPPLY, INC.                  | \$61.87            |
|              | 40067543     | 03/05/2019 | 1002849       | PMEA                                | \$770.00           |
|              | 40067544     | 03/05/2019 | 1006527       | MONTGOMERY COUNTY INTERMEDIATE UNIT | \$570.00           |
|              | 40067545     | 03/05/2019 | 077500        | NASCO                               | \$994.53           |
|              | 40067546     | 03/05/2019 | 1006532       | NATIONAL HISTORY BEE                | \$385.00           |
|              | 40067547     | 03/05/2019 | 1000637       | NOVACARE REHABILITATION             | \$14,490.00        |
|              | 40067552     | 03/05/2019 | 079550        | OFFICE DEPOT                        | \$12,739.55        |
|              | 40067553     | 03/05/2019 | 1007235       | OFFICE DEPOT T                      | \$23.97            |
|              | 40067554     | 03/05/2019 | 079853        | ON THE GO KIDS, INC                 | \$306,348.91       |
|              | 40067555     | 03/05/2019 | 080430        | PAFPC                               | \$360.00           |
|              | 40067556     | 03/05/2019 | 080436        | PASLAX                              | \$60.00            |
|              | 40067557     | 03/05/2019 | 1007529       | PASTNER JAFFE, MORGAN ROSE          | \$83.02            |
|              | 40067558     | 03/05/2019 | 1007567       | PCMG, INC.                          | \$246.92           |
|              | 40067559     | 03/05/2019 | 081550        | PEPPER & SON INC J W                | \$116.23           |
|              | 40067560     | 03/05/2019 | 1000268       | PLAQUES AND SUCH                    | \$440.36           |
|              | 40067561     | 03/05/2019 | 083425        | PSAT/NMSQT                          | \$9,316.00         |
|              | 40067562     | 03/05/2019 | 1004513       | PURE HEALTH SOLUTIONS INC           | \$49.00            |
|              | 40067563     | 03/05/2019 | 1003675       | REMILLARD, LEX                      | \$600.00           |
|              | 40067564     | 03/05/2019 | 084798        | RENAISSANCE ACADEMY                 | \$3,891.96         |
|              | 40067565     | 03/05/2019 | 085740        | ROCHESTER 100 INC                   | \$472.50           |

## West Chester Area School District Check Register

| Fund Charged      | Check Number | Check Date | Vendor Number | Vendor Name                      | Transaction Amount  |
|-------------------|--------------|------------|---------------|----------------------------------|---------------------|
| 01                | 40067566     | 03/05/2019 | 086660        | SCHOLASTIC MAGAZINES             | \$490.06            |
|                   | 40067568     | 03/05/2019 | 088570        | SKILLPATH SEMINARS               | \$249.00            |
|                   | 40067569     | 03/05/2019 | 1000546       | SOUTHPAW ENTERPRISE              | \$304.00            |
|                   | 40067570     | 03/05/2019 | 091360        | SWEET, STEVENS, KATZ, & WILLIAMS | \$1,605.54          |
|                   | 40067572     | 03/05/2019 | 1006892       | U. S. BANK EQUIPMENT FINANCE     | \$8,481.83          |
|                   | 40067573     | 03/05/2019 | 094325        | UNIVERSITY OF OREGON             | \$4,676.00          |
|                   | 40067574     | 03/05/2019 | 1007699       | US MEDICAL STAFFING, INC.        | \$2,805.91          |
|                   | 40067575     | 03/05/2019 | 1002676       | VERIZON WIRELESS                 | \$1,130.58          |
|                   | 40067576     | 03/05/2019 | 049790        | W. W. GRAINGER, INC.             | \$32.86             |
|                   | 40067577     | 03/05/2019 | 097000        | WEST GOSHEN TOWNSHIP             | \$6,755.80          |
|                   | 40067578     | 03/05/2019 | 097096        | WEST WHITELAND TOWNSHIP          | \$5,601.60          |
| <b>01 - Total</b> |              |            |               |                                  | <b>\$715,563.99</b> |
| 29                | 40067491     | 03/05/2019 | 017340        | BSN SPORTS                       | \$384.00            |
| <b>29 - Total</b> |              |            |               |                                  | <b>\$384.00</b>     |
| 30                | 40067489     | 03/05/2019 | 1004477       | BLACKNEY HAYES ARCHITECTS        | \$130,257.00        |
|                   | 40067523     | 03/05/2019 | 1007909       | HOBBS AND COMPANY INC.           | \$19,350.00         |
|                   | 40067529     | 03/05/2019 | 1006736       | JBM MECHANICAL, INC.             | \$14,575.45         |
|                   | 40067567     | 03/05/2019 | 1007154       | SHA-NIC, INC.                    | \$164,511.00        |
| <b>30 - Total</b> |              |            |               |                                  | <b>\$328,693.45</b> |
| 50                | 80036912     | 03/05/2019 | 1003432       | AHOLD FINANCIAL SERVICES         | \$194.53            |
|                   | 80036913     | 03/05/2019 | 009710        | B & H PHOTO                      | \$389.85            |
|                   | 80036914     | 03/05/2019 | 1006114       | BLUE MOUNTAIN SKI AREA           | \$1,734.00          |
|                   | 80036915     | 03/05/2019 | 031600        | DAVIS TROPHIES & SPORTSWEAR      | \$143.05            |
|                   | 80036916     | 03/05/2019 | 1006978       | DUVALL BUS SERVICE, LLC          | \$2,450.00          |
|                   | 80036917     | 03/05/2019 | 1002977       | EAST COAST EVENT GROUP, INC.     | \$1,170.00          |
|                   | 80036918     | 03/05/2019 | 1007496       | FIREHOUSE DONUTS, LLC            | \$170.90            |
|                   | 80036919     | 03/05/2019 | 1008634       | FUNFLICKS                        | \$499.73            |
|                   | 80036920     | 03/05/2019 | 1007442       | INSIGHT WORKFORCE SOLUTIONS LLC  | \$133.83            |
|                   | 80036921     | 03/05/2019 | 065230        | KRAPF'S COACHES, INC.            | \$1,099.00          |
|                   | 80036922     | 03/05/2019 | 079550        | OFFICE DEPOT                     | \$743.17            |
| <b>50 - Total</b> |              |            |               |                                  | <b>\$8,728.06</b>   |
| 51                | 80036923     | 03/05/2019 | 1007485       | CMF VENDING                      | \$45.50             |
|                   | 80036924     | 03/05/2019 | 065230        | KRAPF'S COACHES, INC.            | \$300.00            |
|                   | 80036925     | 03/05/2019 | 081545        | PEOPLE'S LIGHT & THEATRE CO      | \$3,214.00          |
|                   | 80036926     | 03/05/2019 | 1004513       | PURE HEALTH SOLUTIONS INC        | \$44.00             |

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| <b>Fund Charged</b>    | <b>Check Number</b> | <b>Check Date</b> | <b>Vendor Number</b> | <b>Vendor Name</b> | <b>Transaction Amount</b> |
|------------------------|---------------------|-------------------|----------------------|--------------------|---------------------------|
| 51                     | - Total             |                   |                      |                    | \$3,603.50                |
| <b>Overall - Total</b> |                     |                   |                      |                    | <b>\$1,056,973.00</b>     |

## West Chester Area School District Electronic Funds Transfer Register

| Fund Charged           | Check Number   | Check Date | Vendor Number | Vendor Name                    | Transaction Amount |
|------------------------|----------------|------------|---------------|--------------------------------|--------------------|
| 01                     | V1002703       | 03/05/2019 | 1007840       | COOLSPEAK                      | \$1,500.00         |
|                        | V1002704       | 03/05/2019 | 030700        | DAILY LOCAL NEWS               | \$170.65           |
|                        | V1002705       | 03/05/2019 | 043490        | FOLLETT LIBRARY RESOURCES      | \$1,284.52         |
|                        | V1002706       | 03/05/2019 | 1000407       | E.M. KUTZ, INC.                | \$802.00           |
|                        | V1002707       | 03/05/2019 | 1006826       | EPIC HEALTH SERVICES           | \$3,037.50         |
|                        | V1002708       | 03/05/2019 | 043500        | FLINN SCIENTIFIC               | \$121.82           |
|                        | V1002709       | 03/05/2019 | 060970        | JOHNSTONE SUPPLY INC           | \$109.08           |
|                        | V1002710       | 03/05/2019 | 065400        | KURTZ BROS                     | \$331.80           |
|                        | V1002711       | 03/05/2019 | 075220        | MUSIC & ARTS CENTERS           | \$73.60            |
|                        | V1002712       | 03/05/2019 | 077475        | PARTS SERVICE - FRAZER         | \$29.24            |
|                        | V1002714       | 03/05/2019 | 082425        | PITSCO, INC.                   | \$91.58            |
|                        | V1002715       | 03/05/2019 | 086710        | SCHOOL SPECIALTY INC           | \$336.95           |
|                        | V1002716       | 03/05/2019 | 1000679       | SHERWIN WILLIAMS               | \$20.84            |
|                        | V1002717       | 03/05/2019 | 090190        | STAR PRINTING INC.             | \$2,797.26         |
| <b>01</b>              | <b>- Total</b> |            |               |                                | <b>\$10,706.84</b> |
| 30                     | V1002713       | 03/05/2019 | 1005308       | PHILADELPHIA THEATRICAL SUPPLY | \$1,575.00         |
| <b>30</b>              | <b>- Total</b> |            |               |                                | <b>\$1,575.00</b>  |
| 50                     | V5000234       | 03/05/2019 | 1006404       | SHOO MAMA'S FARM FRESH CAFE'   | \$1,120.00         |
| <b>50</b>              | <b>- Total</b> |            |               |                                | <b>\$1,120.00</b>  |
| 51                     | V5000235       | 03/05/2019 | 095915        | WERNER COACH                   | \$500.00           |
| <b>51</b>              | <b>- Total</b> |            |               |                                | <b>\$500.00</b>    |
| <b>Overall - Total</b> |                |            |               |                                | <b>\$13,901.84</b> |



**West Chester Area School District  
Check Register**

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                        | Transaction Amount |
|--------------|--------------|------------|---------------|------------------------------------|--------------------|
| 01           | 40067579     | 03/12/2019 | 1007051       | ACE HARDWARE                       | \$62.97            |
|              | 40067580     | 03/12/2019 | 001525        | ADI                                | \$407.20           |
|              | 40067581     | 03/12/2019 | 1008165       | ADVENTURE NETWORK INC              | \$1,060.48         |
|              | 40067582     | 03/12/2019 | 1003432       | AHOLD FINANCIAL SERVICES           | \$275.89           |
|              | 40067583     | 03/12/2019 | 1005635       | ANATOMY WAREHOUSE                  | \$5,870.00         |
|              | 40067585     | 03/12/2019 | 007075        | AQUA PA                            | \$24,249.04        |
|              | 40067586     | 03/12/2019 | 007351        | ARAMARK UNIFORM SERVICES           | \$116.15           |
|              | 40067587     | 03/12/2019 | 1000970       | ARMSTRONG MEDICAL INDUSTRIES, INC. | \$205.65           |
|              | 40067588     | 03/12/2019 | 1004484       | BARBACANE THORNTON & COMPANY       | \$4,000.00         |
|              | 40067589     | 03/12/2019 | 010830        | BARNES & NOBLE INC.                | \$7.19             |
|              | 40067590     | 03/12/2019 | 011473        | BEARINGS, BELTS & CHAIN, INC       | \$10.00            |
|              | 40067592     | 03/12/2019 | 10111         | BORTZ, DAVID                       | \$60.00            |
|              | 40067593     | 03/12/2019 | 9257          | BRIM, WILLIAM                      | \$60.00            |
|              | 40067594     | 03/12/2019 | 1001439       | CARRIER CORPORATION                | \$4,884.00         |
|              | 40067595     | 03/12/2019 | 10379         | CASEY, TOM                         | \$60.00            |
|              | 40067596     | 03/12/2019 | 023120        | CHEMSEARCH                         | \$2,490.00         |
|              | 40067597     | 03/12/2019 | 023620        | CHESTER COUNTY HISTORICAL SOCIETY  | \$84.00            |
|              | 40067599     | 03/12/2019 | 10476         | COYNE, HANK                        | \$51.00            |
|              | 40067600     | 03/12/2019 | 1006843       | D. ARMSTRONG INSTALLATIONS         | \$3,650.00         |
|              | 40067601     | 03/12/2019 | 032540        | DELL COMPUTER CORPORATION          | \$695.58           |
|              | 40067602     | 03/12/2019 | 1001584       | DELTA-T GROUP, INC.                | \$66,087.42        |
|              | 40067603     | 03/12/2019 | 9095          | DI FELICE, RICHARD                 | \$100.00           |
|              | 40067604     | 03/12/2019 | 040396        | EPLUS TECHNOLOGY OF PA             | \$205.35           |
|              | 40067605     | 03/12/2019 | 1003612       | FASTENAL COMPANY                   | \$53.76            |
|              | 40067607     | 03/12/2019 | 1006249       | GENERAL HEALTHCARE RESOURCES, INC. | \$14,794.92        |
|              | 40067608     | 03/12/2019 | 1008423       | GOSTRENGTHS INC                    | \$197.00           |
|              | 40067609     | 03/12/2019 | 10096         | GRACE, HARRY                       | \$60.00            |
|              | 40067610     | 03/12/2019 | 050075        | GREAT AMERICA FINANCIAL SERVICES   | \$450.00           |
|              | 40067611     | 03/12/2019 | 9135          | HAMEL, ROBERT                      | \$60.00            |
|              | 40067612     | 03/12/2019 | 1008645       | HAVERFORD CHORAL ASSOCIATION       | \$175.00           |
|              | 40067613     | 03/12/2019 | 10636         | HERTZ, PAUL                        | \$72.00            |
|              | 40067614     | 03/12/2019 | 10157         | HOOVEN, RICHARD                    | \$60.00            |
|              | 40067615     | 03/12/2019 | 057220        | HUMAN KINETICS INC.                | \$158.12           |
|              | 40067616     | 03/12/2019 | 057250        | HUMAN MANAGEMENT SERV INC          | \$14,300.40        |
|              | 40067617     | 03/12/2019 | 1007442       | INSIGHT WORKFORCE SOLUTIONS LLC    | \$9,328.96         |
|              | 40067619     | 03/12/2019 | 1000345       | KADES-MARGOLIS CAPITAL             | \$200.00           |
|              | 40067620     | 03/12/2019 | 065230        | KRAPF'S COACHES, INC.              | \$1,800.00         |
|              | 40067621     | 03/12/2019 | 065850        | LANCASTER-LEBANON INT UNIT #13     | \$665.00           |
|              | 40067622     | 03/12/2019 | 067478        | LIBRARY STORE, THE                 | \$278.65           |

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| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                       | Transaction Amount |
|--------------|--------------|------------|---------------|-----------------------------------|--------------------|
| 01           | 40067623     | 03/12/2019 | 1000346       | LINCOLN INVESTMENT PLANNING, INC. | \$425.00           |
|              | 40067624     | 03/12/2019 | 1008406       | LITERACY RESOURCES INC            | \$247.97           |
|              | 40067625     | 03/12/2019 | 073020        | MCMASTER-CARR SUPPLY CO           | \$2,016.75         |
|              | 40067626     | 03/12/2019 | 1000348       | METROPOLITAN LIFE INSURANCE CO.   | \$138.89           |
|              | 40067627     | 03/12/2019 | 077500        | NASCO                             | \$2,032.82         |
|              | 40067634     | 03/12/2019 | 079550        | OFFICE DEPOT                      | \$19,086.47        |
|              | 40067635     | 03/12/2019 | 081098        | PA DECA                           | \$1,168.00         |
|              | 40067636     | 03/12/2019 | 081098        | PA DECA                           | \$1,110.00         |
|              | 40067637     | 03/12/2019 | 081098        | PA DECA                           | \$100.00           |
|              | 40067638     | 03/12/2019 | 080065        | PA PRINCIPALS ASSOCIATION         | \$1,190.00         |
|              | 40067639     | 03/12/2019 | 052305        | PEARSON/HARCOURT ASSESSMENT       | \$1,798.35         |
|              | 40067640     | 03/12/2019 | 082140        | PECO ENERGY                       | \$166,412.05       |
|              | 40067641     | 03/12/2019 | 082150        | PECO ENERGY COMPANY               | \$233.30           |
|              | 40067642     | 03/12/2019 | 081640        | PERMA-BOUND                       | \$809.49           |
|              | 40067643     | 03/12/2019 | 1003736       | PETROLEUM TRADERS CORP.           | \$73,063.27        |
|              | 40067644     | 03/12/2019 | 1000062       | PHEAA                             | \$478.37           |
|              | 40067645     | 03/12/2019 | 10015         | PICCERILLO, JOE                   | \$60.00            |
|              | 40067646     | 03/12/2019 | 1004513       | PURE HEALTH SOLUTIONS INC         | \$44.00            |
|              | 40067647     | 03/12/2019 | 9182          | REED, BILL                        | \$60.00            |
|              | 40067648     | 03/12/2019 | 1003552       | REINARD, SARA JANE                | \$56.00            |
|              | 40067649     | 03/12/2019 | 9952          | RISOLI, BOB                       | \$60.00            |
|              | 40067650     | 03/12/2019 | 1007927       | SCHOOLGY INC.                     | \$1,358.00         |
|              | 40067652     | 03/12/2019 | 1000172       | STENHOUSE PUBLISHERS              | \$494.25           |
|              | 40067653     | 03/12/2019 | 091180        | SUPER DUPER PUBLICATIONS          | \$75.75            |
|              | 40067654     | 03/12/2019 | 092110        | TEACHER'S DISCOVERY               | \$671.74           |
|              | 40067655     | 03/12/2019 | 1008380       | TELCO HOLDINGS INC                | \$718.75           |
|              | 40067656     | 03/12/2019 | 1001349       | THE WATER GUY                     | \$60.44            |
|              | 40067657     | 03/12/2019 | 092750        | TOAD HOLLOW ATHLETICS             | \$3,786.10         |
|              | 40067659     | 03/12/2019 | 1006160       | TP TRAILERS, INC.                 | \$890.23           |
|              | 40067660     | 03/12/2019 | 1008073       | TRASH TECH                        | \$498.50           |
|              | 40067661     | 03/12/2019 | 093600        | UNITED REFRIGERATION CO           | \$10.69            |
|              | 40067662     | 03/12/2019 | 1001324       | US DEPT. OF EDUCATION AWG         | \$440.80           |
|              | 40067663     | 03/12/2019 | 049790        | W. W. GRAINGER, INC.              | \$100.26           |
|              | 40067664     | 03/12/2019 | 1008367       | WEGMANS                           | \$25.27            |
|              | 40067665     | 03/12/2019 | 1000059       | WEST CHESTER ED SUPPORT PERSONNEL | \$3,329.20         |
|              | 40067666     | 03/12/2019 | 1000058       | TRUMARK FCU                       | \$1,285.60         |
| 01           | - Total      |            |               |                                   | \$441,682.04       |
| 22           | 40067585     | 03/12/2019 | 007075        | AQUA PA                           | \$516.87           |

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| Fund Charged      | Check Number | Check Date | Vendor Number         | Vendor Name                    | Transaction Amount |
|-------------------|--------------|------------|-----------------------|--------------------------------|--------------------|
| 22                | 40067606     | 03/12/2019 | 1007412               | FRONTLINE EDUCATION            | \$9,000.00         |
|                   | 40067640     | 03/12/2019 | 082140                | PECO ENERGY                    | \$6,040.34         |
|                   | 40067658     | 03/12/2019 | 1008650               | TOUCHPOINT INDUSTRIES LLC      | \$29,400.00        |
| <b>22 - Total</b> |              |            |                       |                                | <b>\$44,967.21</b> |
| 29                | 40067591     | 03/12/2019 | 10313                 | BOLDEN, DATWAN                 | \$71.00            |
|                   | 40067651     | 03/12/2019 | 10099                 | SMITH, DEREK                   | \$71.00            |
| <b>29 - Total</b> |              |            |                       |                                | <b>\$142.00</b>    |
| 40                | 40067598     | 03/12/2019 | 1007833               | COLLEGE OF PHYSICIANS OF PHILA | \$50.00            |
|                   | 40067618     | 03/12/2019 | 1008452               | JUICE PLUS COMPANY LLC, THE    | \$954.95           |
| <b>40 - Total</b> |              |            |                       |                                | <b>\$1,004.95</b>  |
| 50                | 80036927     | 03/12/2019 | 009710                | B & H PHOTO                    | \$91.37            |
|                   | 80036928     | 03/12/2019 | 1002086               | BEST BUDDIES INTERNATIONAL     | \$350.00           |
|                   | 80036929     | 03/12/2019 | 1006114               | BLUE MOUNTAIN SKI AREA         | \$1,536.00         |
|                   | 80036930     | 03/12/2019 | 1007280               | BRIGITTE'S TASTE OF HOME       | \$750.00           |
|                   | 80036931     | 03/12/2019 | 1007283               | BRINGING HOPE HOME             | \$700.00           |
|                   | 80036932     | 03/12/2019 | 1002105               | CHICK-FIL-A                    | \$376.30           |
|                   | 80036933     | 03/12/2019 | 031810                | DECA                           | \$1,470.00         |
|                   | 80036934     | 03/12/2019 | 1001142               | DISC HOUNDS                    | \$244.50           |
|                   | 80036935     | 03/12/2019 | 1008658               | EDUCATIONAL PERFORMANCE TOURS  | \$3,000.00         |
|                   | 80036936     | 03/12/2019 | 040028                | ELITE COACH                    | \$6,090.00         |
|                   | 80036937     | 03/12/2019 | 1007496               | FIREHOUSE DONUTS, LLC          | \$162.85           |
|                   | 80036938     | 03/12/2019 | 1007031               | FOY INVENTERPRISES, INC.       | \$349.72           |
|                   | 80036939     | 03/12/2019 | 1008652               | JADUKE INC                     | \$530.00           |
|                   | 80036940     | 03/12/2019 | 1006317               | JOHN'S PIZZERIA                | \$4,387.34         |
|                   | 80036941     | 03/12/2019 | 065230                | KRAPF'S COACHES, INC.          | \$5,043.00         |
|                   | 80036942     | 03/12/2019 | 1007379               | LEUKEMIA & LYMPHOMA SOCIETY    | \$157.00           |
|                   | 80036943     | 03/12/2019 | 077190                | MUSIC THEATRE INTERNATIONAL    | \$760.00           |
|                   | 80036944     | 03/12/2019 | 077190                | MUSIC THEATRE INTERNATIONAL    | \$685.00           |
|                   | 80036945     | 03/12/2019 | 077190                | MUSIC THEATRE INTERNATIONAL    | \$904.75           |
|                   | 80036946     | 03/12/2019 | 079550                | OFFICE DEPOT                   | \$347.21           |
| 80036947          | 03/12/2019   | 081098     | PA DECA               | \$500.00                       |                    |
| 80036948          | 03/12/2019   | 081098     | PA DECA               | \$1,210.00                     |                    |
| 80036949          | 03/12/2019   | 1008649    | PROPARAZZI PHOTOBOOTH | \$950.00                       |                    |
| <b>50 - Total</b> |              |            |                       |                                | <b>\$30,595.04</b> |
| 51                | 80036950     | 03/12/2019 | 1007485               | CMF VENDING                    | \$39.50            |
|                   | 80036951     | 03/12/2019 | 1008658               | EDUCATIONAL PERFORMANCE TOURS  | \$6,000.00         |

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| <b>Fund Charged</b>    | <b>Check Number</b> | <b>Check Date</b> | <b>Vendor Number</b> | <b>Vendor Name</b>          | <b>Transaction Amount</b> |
|------------------------|---------------------|-------------------|----------------------|-----------------------------|---------------------------|
| 51                     | 80036952            | 03/12/2019        | 1008646              | EROSWHOLESALE.COM           | \$331.81                  |
|                        | 80036953            | 03/12/2019        | 1008452              | JUICE PLUS COMPANY LLC, THE | \$113.70                  |
|                        | 80036954            | 03/12/2019        | 065230               | KRAPF'S COACHES, INC.       | \$27.00                   |
|                        | 80036955            | 03/12/2019        | 079550               | OFFICE DEPOT                | \$230.70                  |
|                        | 80036956            | 03/12/2019        | 081545               | PEOPLE'S LIGHT & THEATRE CO | \$415.00                  |
|                        | 80036957            | 03/12/2019        | 092359               | THEATERWORKS USA            | \$907.50                  |
| <b>51 - Total</b>      |                     |                   |                      |                             | <b>\$8,065.21</b>         |
| <b>Overall - Total</b> |                     |                   |                      |                             | <b>\$526,446.45</b>       |

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| Fund Charged           | Check Number | Check Date | Vendor Number          | Vendor Name                         | Transaction Amount |
|------------------------|--------------|------------|------------------------|-------------------------------------|--------------------|
| 01                     | V1002718     | 03/12/2019 | 1007696                | AARDVARK PEST CONTROL SERVICES INC. | \$1,135.00         |
|                        | V1002719     | 03/12/2019 | 014300                 | BLICK ART MATERIALS                 | \$5,183.30         |
|                        | V1002720     | 03/12/2019 | 1005433                | COLT PLUMBING                       | \$448.08           |
|                        | V1002721     | 03/12/2019 | 042300                 | FAULKNER PONTIAC BUICK              | \$155.59           |
|                        | V1002722     | 03/12/2019 | 1007101                | FOLLETT SCHOOL SOLUTIONS, INC.      | \$240.51           |
|                        | V1002723     | 03/12/2019 | 043605                 | FOX ROTHSCHILD LLP                  | \$3,822.00         |
|                        | V1002724     | 03/12/2019 | 073860                 | METROPOLITAN COMMUNICATIONS         | \$1,173.85         |
|                        | V1002725     | 03/12/2019 | 077475                 | PARTS SERVICE - FRAZER              | \$160.04           |
|                        | V1002726     | 03/12/2019 | 084465                 | REALLY GOOD STUFF                   | \$80.58            |
|                        | V1002727     | 03/12/2019 | 1007124                | REPUBLIC SERVICES, INC.             | \$6,615.12         |
|                        | V1002728     | 03/12/2019 | 085878                 | RUMSEY ELECTRIC COMPANY             | \$70.32            |
|                        | V1002729     | 03/12/2019 | 1000679                | SHERWIN WILLIAMS                    | \$91.80            |
|                        | V1002730     | 03/12/2019 | 092000                 | TAYLOR'S MUSIC STORE                | \$135.64           |
|                        | V1002731     | 03/12/2019 | 092770                 | TOLEDO PHYSICAL EDUCATION           | \$1,079.82         |
|                        | V1002732     | 03/12/2019 | 1000056                | UNITED WAY OF CHESTER COUNTY        | \$1,570.34         |
|                        | V1002733     | 03/12/2019 | 094620                 | VERNIER SOFTWARE & TECHNOLOGY LLC   | \$394.49           |
|                        | V1002734     | 03/12/2019 | 094820                 | VIRCO INC.                          | \$171.12           |
| V1002735               | 03/12/2019   | 095400     | WARD'S NATURAL SCIENCE | \$289.44                            |                    |
| <b>01 - Total</b>      |              |            |                        |                                     | <b>\$22,817.04</b> |
| 40                     | V1002719     | 03/12/2019 | 014300                 | BLICK ART MATERIALS                 | \$429.54           |
| <b>40 - Total</b>      |              |            |                        |                                     | <b>\$429.54</b>    |
| 50                     | V5000236     | 03/12/2019 | 1004184                | CUSTOMINK                           | \$804.83           |
|                        | V5000237     | 03/12/2019 | 092000                 | TAYLOR'S MUSIC STORE                | \$108.80           |
| <b>50 - Total</b>      |              |            |                        |                                     | <b>\$913.63</b>    |
| 51                     | V5000238     | 03/12/2019 | 077165                 | MUSIC IN THE PARKS                  | \$200.00           |
| <b>51 - Total</b>      |              |            |                        |                                     | <b>\$200.00</b>    |
| <b>Overall - Total</b> |              |            |                        |                                     | <b>\$24,360.21</b> |

**West Chester Area School District  
Check Register**

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                        | Transaction Amount |
|--------------|--------------|------------|---------------|------------------------------------|--------------------|
| 01           | 40067667     | 03/19/2019 | 006775        | A ANCHOR TOILETS PORTABLE          | \$95.00            |
|              | 40067668     | 03/19/2019 | 1008487       | A TO Z BOOKS LLC                   | \$86.71            |
|              | 40067669     | 03/19/2019 | 1000800       | ABDO PUBLISHING CO.                | \$1,733.65         |
|              | 40067670     | 03/19/2019 | 1003432       | AHOLD FINANCIAL SERVICES           | \$174.50           |
|              | 40067671     | 03/19/2019 | 1004912       | ALTA LANGUAGE SERVICES, INC.       | \$3,677.45         |
|              | 40067672     | 03/19/2019 | 1008540       | ANN ROBINOWITZ EDUCATION CENTER    | \$1,400.00         |
|              | 40067673     | 03/19/2019 | 007351        | ARAMARK UNIFORM SERVICES           | \$63.70            |
|              | 40067674     | 03/19/2019 | 1000970       | ARMSTRONG MEDICAL INDUSTRIES, INC. | \$439.29           |
|              | 40067675     | 03/19/2019 | 1006471       | ASAP HYDRAULICS EXTON LLC          | \$93.43            |
|              | 40067676     | 03/19/2019 | 1000440       | ASEBA                              | \$163.00           |
|              | 40067677     | 03/19/2019 | 009710        | B & H PHOTO                        | \$579.75           |
|              | 40067678     | 03/19/2019 | 010830        | BARNES & NOBLE INC.                | \$489.44           |
|              | 40067679     | 03/19/2019 | 1006591       | BAYADA HOME HEALTH CARE            | \$325.00           |
|              | 40067680     | 03/19/2019 | 011440        | BECKER'S SCHOOL SUPPLIES           | \$278.80           |
|              | 40067681     | 03/19/2019 | 1003051       | BENCHMARK EDUCATION                | \$415.80           |
|              | 40067682     | 03/19/2019 | 1007468       | BENEFIT RESOURCE, INC.             | \$467.50           |
|              | 40067683     | 03/19/2019 | 012700        | BERKHEIMER ASSOC H A               | \$3,503.56         |
|              | 40067684     | 03/19/2019 | 1008511       | BERKS DEAF AND HARD OF HEARING     | \$1,389.49         |
|              | 40067685     | 03/19/2019 | 015300        | BOROUGH OF WEST CHESTER            | \$2,657.12         |
|              | 40067686     | 03/19/2019 | 1007891       | BREAKOUT EDU INC                   | \$275.00           |
|              | 40067687     | 03/19/2019 | 017340        | BSN SPORTS                         | \$6,106.30         |
|              | 40067688     | 03/19/2019 | 017690        | BUREAU OF EDUCATION &              | \$249.00           |
|              | 40067689     | 03/19/2019 | 020465        | CAMPHILL SPECIAL SCHOOLS, INC.     | \$26,458.38        |
|              | 40067690     | 03/19/2019 | 1003362       | CARLSON, MARTHA                    | \$311.31           |
|              | 40067691     | 03/19/2019 | 1002456       | CERAMIC SHOP, THE                  | \$533.20           |
|              | 40067692     | 03/19/2019 | 023755        | CHESTER COUNTY INT UNIT # 24       | \$7,402.66         |
|              | 40067695     | 03/19/2019 | 028175        | CONCEPT SCHOOL, THE                | \$2,950.00         |
|              | 40067696     | 03/19/2019 | 1007203       | CONSTELLATION NEW ENERGY GAS DIV.  | \$31,569.49        |
|              | 40067697     | 03/19/2019 | 029668        | COYLE, LYNCH & COMPANY             | \$6,500.00         |
|              | 40067699     | 03/19/2019 | 030660        | CURRICULUM ASSOCIATES INC          | \$227.81           |
|              | 40067700     | 03/19/2019 | 031600        | DAVIS TROPHIES & SPORTSWEAR        | \$120.00           |
|              | 40067701     | 03/19/2019 | 032760        | DELTA EDUCATION                    | \$1,537.92         |
|              | 40067702     | 03/19/2019 | 9095          | DI FELICE, RICHARD                 | \$140.00           |
|              | 40067703     | 03/19/2019 | 1007800       | DIMARCO, DON & DIANE               | \$840.00           |
|              | 40067704     | 03/19/2019 | 1005210       | DIRECT ENERGY BUSINESS             | \$43,572.13        |
|              | 40067705     | 03/19/2019 | 1006669       | EAI EDUCATION                      | \$1,375.05         |
|              | 40067706     | 03/19/2019 | 1008659       | EDPUZZLE INC                       | \$1,140.00         |
|              | 40067707     | 03/19/2019 | 037880        | EDUCATION WEEK                     | \$74.94            |
|              | 40067708     | 03/19/2019 | 1008353       | EI US LLC / LEARN WELL SERVICES    | \$500.50           |

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                        | Transaction Amount |
|--------------|--------------|------------|---------------|------------------------------------|--------------------|
| 01           | 40067709     | 03/19/2019 | 040083        | ELWYN INC                          | \$3,122.65         |
|              | 40067710     | 03/19/2019 | 1003001       | EPS-SCHOOL SPECIALTY               | \$35.78            |
|              | 40067711     | 03/19/2019 | 040630        | ETA/HAND2MIND                      | \$288.92           |
|              | 40067712     | 03/19/2019 | 042490        | FEDERAL EXPRESS CORP               | \$25.44            |
|              | 40067713     | 03/19/2019 | 042520        | FERGUSON ENT., INC. #501           | \$93.69            |
|              | 40067714     | 03/19/2019 | 1007608       | FICK EDUCATIONAL SERVICES, LLC     | \$1,950.00         |
|              | 40067715     | 03/19/2019 | 043200        | FISHER SCIENTIFIC CO               | \$249.61           |
|              | 40067716     | 03/19/2019 | 1008368       | FLEXIP SOLUTIONS INC               | \$4,748.46         |
|              | 40067717     | 03/19/2019 | 1006249       | GENERAL HEALTHCARE RESOURCES, INC. | \$18,058.74        |
|              | 40067718     | 03/19/2019 | 1008457       | GIORGIO'S PIZZA & SUBS             | \$301.02           |
|              | 40067719     | 03/19/2019 | 048600        | GLEN MILLS SCHOOL                  | \$2,137.50         |
|              | 40067720     | 03/19/2019 | 054645        | HILLYARD, INC.                     | \$150.19           |
|              | 40067721     | 03/19/2019 | 1004977       | HUDL                               | \$700.00           |
|              | 40067722     | 03/19/2019 | 056930        | HUMAN RELATIONS MEDIA              | \$602.05           |
|              | 40067723     | 03/19/2019 | 1001035       | INFOBASE LEARNING                  | \$969.38           |
|              | 40067725     | 03/19/2019 | 1007442       | INSIGHT WORKFORCE SOLUTIONS LLC    | \$477,369.10       |
|              | 40067726     | 03/19/2019 | 1008507       | INTEGRITY WORKFORCE SOLUTIONS INC  | \$9,525.96         |
|              | 40067728     | 03/19/2019 | 060400        | JAMISON, PHILIP                    | \$75.00            |
|              | 40067730     | 03/19/2019 | 1007963       | JOHNSON PLASTICS PLUS              | \$119.25           |
|              | 40067731     | 03/19/2019 | 065200        | KRAPF JR & SON INC GEORGE          | \$5,760.21         |
|              | 40067732     | 03/19/2019 | 065230        | KRAPF'S COACHES, INC.              | \$1,135.00         |
|              | 40067733     | 03/19/2019 | 065710        | LAKESHORE LEARNING MATERIALS       | \$320.61           |
|              | 40067734     | 03/19/2019 | 065915        | LANGUAGE SERVICES ASSOCIATES       | \$675.50           |
|              | 40067735     | 03/19/2019 | 067230        | LEHIGH VALLEY SAFETY SUPPLY CO     | \$97.95            |
|              | 40067736     | 03/19/2019 | 1007056       | LOCKDOWN MAGNET.COM                | \$65.00            |
|              | 40067737     | 03/19/2019 | 069270        | MACGILL & CO, WILLIAM V.           | \$531.33           |
|              | 40067739     | 03/19/2019 | 1003302       | MILAGRE KIDS SCHOOL, INC., THE     | \$13,600.00        |
|              | 40067740     | 03/19/2019 | 1001546       | MOLINA, JOHANNA                    | \$172.95           |
|              | 40067741     | 03/19/2019 | 077500        | NASCO                              | \$314.00           |
|              | 40067742     | 03/19/2019 | 079961        | ORIENTAL TRADING CO., INC          | \$460.42           |
|              | 40067743     | 03/19/2019 | 081098        | PA DECA                            | \$200.00           |
|              | 40067744     | 03/19/2019 | 081098        | PA DECA                            | \$2,664.00         |
|              | 40067745     | 03/19/2019 | 080065        | PA PRINCIPALS ASSOCIATION          | \$1,785.00         |
|              | 40067746     | 03/19/2019 | 080305        | PAR INC.                           | \$540.00           |
|              | 40067747     | 03/19/2019 | 080622        | PATHWAY SCHOOL, THE                | \$9,634.62         |
|              | 40067748     | 03/19/2019 | 1007748       | PAYSCHOOLS                         | \$25.00            |
|              | 40067749     | 03/19/2019 | 1007567       | PCMG, INC.                         | \$230.27           |
|              | 40067750     | 03/19/2019 | 052305        | PEARSON/HARCOURT ASSESSMENT        | \$1,787.94         |
|              | 40067751     | 03/19/2019 | 082150        | PECO ENERGY COMPANY                | \$770.44           |

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                         | Transaction Amount |
|--------------|--------------|------------|---------------|-------------------------------------|--------------------|
| 01           | 40067752     | 03/19/2019 | 080887        | PEDIATRIC THERAPEUTICS SVC INC      | \$110,302.50       |
|              | 40067753     | 03/19/2019 | 081640        | PERMA-BOUND                         | \$203.76           |
|              | 40067754     | 03/19/2019 | 1008062       | PERSON DIRECTED CLINICAL SERVICES   | \$2,050.00         |
|              | 40067755     | 03/19/2019 | 1003736       | PETROLEUM TRADERS CORP.             | \$2,709.27         |
|              | 40067756     | 03/19/2019 | 081155        | PIAA FOUNDATION                     | \$75.00            |
|              | 40067758     | 03/19/2019 | 084361        | READ NATURALLY                      | \$56.88            |
|              | 40067759     | 03/19/2019 | 1003552       | REINARD, SARA JANE                  | \$189.00           |
|              | 40067760     | 03/19/2019 | 1005844       | RELIANCE STANDARD LIFE              | \$14,926.15        |
|              | 40067761     | 03/19/2019 | 084798        | RENAISSANCE ACADEMY                 | \$3,536.54         |
|              | 40067762     | 03/19/2019 | 1000439       | RESOURCES FOR EDUCATORS             | \$229.00           |
|              | 40067763     | 03/19/2019 | 1000039       | RHYTHM BAND INSTRUMENTS             | \$71.66            |
|              | 40067764     | 03/19/2019 | 1005267       | RICOH USA, INC.                     | \$169.11           |
|              | 40067765     | 03/19/2019 | 085325        | ROBERTS OXYGEN COMPANY, INC         | \$150.00           |
|              | 40067766     | 03/19/2019 | 085750        | ROTHWELL DOCUMENT SOLUTIONS         | \$2,558.43         |
|              | 40067768     | 03/19/2019 | 086590        | SDIC - SCHOOL DISTRICTS             | \$15,595.42        |
|              | 40067769     | 03/19/2019 | 087815        | SHOP RITE OF W.C.                   | \$1,428.09         |
|              | 40067770     | 03/19/2019 | 088490        | SIR SPEEDY PRINTING #7103           | \$978.00           |
|              | 40067771     | 03/19/2019 | 1007781       | SOCIAL EXPRESS, THE                 | \$139.98           |
|              | 40067772     | 03/19/2019 | 089150        | SOCIAL STUDIES SCHOOL SERVICES      | \$143.29           |
|              | 40067773     | 03/19/2019 | 1006553       | SUN LIFE FINANCIAL                  | \$32,476.78        |
|              | 40067774     | 03/19/2019 | 091390        | SWANSON, INC., ROBERT S             | \$455.00           |
|              | 40067775     | 03/19/2019 | 091360        | SWEET, STEVENS, KATZ, & WILLIAMS    | \$14,362.62        |
|              | 40067776     | 03/19/2019 | 1006700       | TELECOM PRODUCT PROFESSIONALS       | \$760.80           |
|              | 40067777     | 03/19/2019 | 1001349       | THE WATER GUY                       | \$436.15           |
|              | 40067778     | 03/19/2019 | 092750        | TOAD HOLLOW ATHLETICS               | \$449.30           |
|              | 40067779     | 03/19/2019 | 093600        | UNITED REFRIGERATION CO             | \$4,248.78         |
|              | 40067780     | 03/19/2019 | 1005099       | UPPER DARBY TRACK AND FIELD BOOSTER | \$230.00           |
|              | 40067781     | 03/19/2019 | 1007699       | US MEDICAL STAFFING, INC.           | \$3,736.25         |
|              | 40067782     | 03/19/2019 | 094580        | VARSITY SPIRIT FASHIONS             | \$6,029.40         |
|              | 40067783     | 03/19/2019 | 1007837       | VOYAGER SOPRIS LEARNING, INC.       | \$96.21            |
|              | 40067784     | 03/19/2019 | 029520        | COX, W.T., SUBSCRIPTIONS, INC.      | \$821.44           |
|              | 40067785     | 03/19/2019 | 049790        | W. W. GRAINGER, INC.                | \$566.32           |
|              | 40067786     | 03/19/2019 | 1008367       | WEGMANS                             | \$305.64           |
|              | 40067787     | 03/19/2019 | 097000        | WEST GOSHEN TOWNSHIP                | \$10.00            |
|              | 40067788     | 03/19/2019 | 1008049       | WEST HEALTH ADVOCATE SOLUTIONS INC  | \$14,300.40        |
|              | 40067791     | 03/19/2019 | 1008417       | WITTFITT LLC                        | \$283.00           |
|              | 40067792     | 03/19/2019 | 1008227       | YOUR OFFICE CONNECTION              | \$63.99            |
|              | 40067793     | 03/19/2019 | 1008446       | ZAVALA ROSILES, JOSE A.             | \$138.36           |



## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                        | Transaction Amount |
|--------------|--------------|------------|---------------|------------------------------------|--------------------|
| 01           | - Total      |            |               |                                    | \$946,492.38       |
| 22           | 40067696     | 03/19/2019 | 1007203       | CONSTELLATION NEW ENERGY GAS DIV.  | \$3,099.54         |
|              | 40067787     | 03/19/2019 | 097000        | WEST GOSHEN TOWNSHIP               | \$4,273.29         |
| 22           | - Total      |            |               |                                    | \$7,372.83         |
| 29           | 40067693     | 03/19/2019 | 9988          | CHRISTY, LISA                      | \$65.00            |
|              | 40067727     | 03/19/2019 | 10597         | ISWALT, TIM                        | \$66.00            |
|              | 40067738     | 03/19/2019 | 9743          | MCANDREW, TOM                      | \$65.00            |
|              | 40067767     | 03/19/2019 | 1007434       | SBH AWARDS LLC                     | \$6,175.00         |
|              | 40067790     | 03/19/2019 | 9141          | WILSON, ROBERT, JR                 | \$66.00            |
| 29           | - Total      |            |               |                                    | \$6,437.00         |
| 30           | 40067698     | 03/19/2019 | 1006778       | CTI CONSULTANTS, INC.              | \$1,126.05         |
|              | 40067729     | 03/19/2019 | 1006736       | JBM MECHANICAL, INC.               | \$206,298.34       |
|              | 40067789     | 03/19/2019 | 097096        | WEST WHITELAND TOWNSHIP            | \$162.50           |
| 30           | - Total      |            |               |                                    | \$207,586.89       |
| 40           | 40067694     | 03/19/2019 | 1008183       | COHEN LLC, LORETTA                 | \$3,893.50         |
|              | 40067725     | 03/19/2019 | 1007442       | INSIGHT WORKFORCE SOLUTIONS LLC    | \$246.05           |
|              | 40067757     | 03/19/2019 | 1008555       | PRO TREE SERVICES LLC              | \$9,100.00         |
| 40           | - Total      |            |               |                                    | \$13,239.55        |
| 50           | 80036958     | 03/19/2019 | 1007332       | BETTE'S PARTY RENTALS              | \$1,102.45         |
|              | 80036959     | 03/19/2019 | 1007929       | CANDY APPLE COSTUMES.COM           | \$307.87           |
|              | 80036960     | 03/19/2019 | 1006732       | DOWLIN, ROSEMARY                   | \$4,000.00         |
|              | 80036961     | 03/19/2019 | 1006978       | DUVALL BUS SERVICE, LLC            | \$1,900.00         |
|              | 80036962     | 03/19/2019 | 1007442       | INSIGHT WORKFORCE SOLUTIONS LLC    | \$157.73           |
|              | 80036963     | 03/19/2019 | 065200        | KRAPF JR & SON INC GEORGE          | \$3,369.15         |
|              | 80036964     | 03/19/2019 | 065230        | KRAPF'S COACHES, INC.              | \$1,701.00         |
|              | 80036965     | 03/19/2019 | 1002589       | LORGUS, LINDA                      | \$1,190.00         |
|              | 80036966     | 03/19/2019 | 1006731       | MADONNA, RYAN ANTHONY              | \$9,843.90         |
|              | 80036967     | 03/19/2019 | 081098        | PA DECA                            | \$5,636.00         |
|              | 80036968     | 03/19/2019 | 081098        | PA DECA                            | \$800.00           |
|              | 80036969     | 03/19/2019 | 081098        | PA DECA                            | \$4,356.00         |
|              | 80036970     | 03/19/2019 | 1008649       | PROPARAZZI PHOTOBOOTHS             | \$950.00           |
|              | 80036971     | 03/19/2019 | 1005081       | QUEEN OF HEARTS SIGNATURE CATERING | \$5,250.00         |
| 50           | - Total      |            |               |                                    | \$40,564.10        |
| 51           | 80036972     | 03/19/2019 | 1007485       | CMF VENDING                        | \$45.50            |

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| Fund Charged           | Check Number | Check Date | Vendor Number | Vendor Name                     | Transaction Amount    |
|------------------------|--------------|------------|---------------|---------------------------------|-----------------------|
| 51                     | 80036973     | 03/19/2019 | 027002        | COLONIAL PENNA PLANTATION       | \$1,040.00            |
|                        | 80036974     | 03/19/2019 | 065200        | KRAPF JR & SON INC GEORGE       | \$6,540.87            |
|                        | 80036975     | 03/19/2019 | 077165        | MUSIC IN THE PARKS              | \$200.00              |
| <b>51 - Total</b>      |              |            |               |                                 | <b>\$7,826.37</b>     |
| 80                     | 50000591     | 03/19/2019 | 1005754       | ARAMARK SERVICES INC.           | \$581,935.17          |
|                        | 50000592     | 03/19/2019 | 090800        | STUDENT REFUNDS & REIMBURSEMENT | \$48.70               |
| <b>80 - Total</b>      |              |            |               |                                 | <b>\$581,983.87</b>   |
| <b>Overall - Total</b> |              |            |               |                                 | <b>\$1,811,502.99</b> |

## West Chester Area School District Electronic Funds Transfer Register

| Fund Charged           | Check Number | Check Date | Vendor Number | Vendor Name                    | Transaction Amount |
|------------------------|--------------|------------|---------------|--------------------------------|--------------------|
| 01                     | V1002736     | 03/19/2019 | 014300        | BLICK ART MATERIALS            | \$836.08           |
|                        | V1002737     | 03/19/2019 | 1005433       | COLT PLUMBING                  | \$315.00           |
|                        | V1002738     | 03/19/2019 | 032952        | DENNEY ELECTRIC SUPPLY         | \$5,551.80         |
|                        | V1002739     | 03/19/2019 | 1007740       | DIGITAL DOLPHIN SUPPLIES       | \$74.29            |
|                        | V1002740     | 03/19/2019 | 042300        | FAULKNER PONTIAC BUICK         | \$617.10           |
|                        | V1002741     | 03/19/2019 | 043210        | FISHER & SON COMPANY, INC      | \$2,168.25         |
|                        | V1002742     | 03/19/2019 | 1007101       | FOLLETT SCHOOL SOLUTIONS, INC. | \$1,346.65         |
|                        | V1002743     | 03/19/2019 | 049450        | GOPHER SPORT                   | \$351.10           |
|                        | V1002744     | 03/19/2019 | 064810        | KNOX EQUIPMENT RENTALS INC     | \$24.95            |
|                        | V1002745     | 03/19/2019 | 1007721       | LIFE COUNSELING SERVICES       | \$4,825.00         |
|                        | V1002746     | 03/19/2019 | 075220        | MUSIC & ARTS CENTERS           | \$46.80            |
|                        | V1002747     | 03/19/2019 | 080980        | PENN OFFICE PRODUCTS           | \$2,527.49         |
|                        | V1002748     | 03/19/2019 | 083385        | PRUFROCK PRESS                 | \$218.20           |
|                        | V1002749     | 03/19/2019 | 002820        | RIDDELL/ALL AMERICAN           | \$2,552.67         |
|                        | V1002750     | 03/19/2019 | 086700        | SCHOOL HEALTH CORPORATION      | \$1,006.77         |
|                        | V1002752     | 03/19/2019 | 1000679       | SHERWIN WILLIAMS               | \$2,379.00         |
|                        | V1002753     | 03/19/2019 | 092000        | TAYLORS MUSIC STORE            | \$757.47           |
|                        | V1002754     | 03/19/2019 | 094345        | UNRUH, TURNER, BURKE & FREES   | \$11,513.47        |
|                        | V1002755     | 03/19/2019 | 1006367       | WB MASON COMPANY               | \$1,893.60         |
|                        | V1002756     | 03/19/2019 | 095915        | WERNER COACH                   | \$1,500.00         |
|                        | V1002757     | 03/19/2019 | 1004004       | WORKPLACE CENTRAL              | \$76.71            |
| 01                     | - Total      |            |               |                                | \$40,582.40        |
| 22                     | V1002754     | 03/19/2019 | 094345        | UNRUH, TURNER, BURKE & FREES   | \$80.00            |
| 22                     | - Total      |            |               |                                | \$80.00            |
| 27                     | V1002751     | 03/19/2019 | 086710        | SCHOOL SPECIALTY INC           | \$418.84           |
| 27                     | - Total      |            |               |                                | \$418.84           |
| 30                     | V1002754     | 03/19/2019 | 094345        | UNRUH, TURNER, BURKE & FREES   | \$12,239.80        |
| 30                     | - Total      |            |               |                                | \$12,239.80        |
| 50                     | V5000239     | 03/19/2019 | 095915        | WERNER COACH                   | \$1,778.00         |
| 50                     | - Total      |            |               |                                | \$1,778.00         |
| 51                     | V5000240     | 03/19/2019 | 014300        | BLICK ART MATERIALS            | \$123.98           |
| 51                     | - Total      |            |               |                                | \$123.98           |
| <b>Overall - Total</b> |              |            |               |                                | <b>\$55,223.02</b> |

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                         | Transaction Amount |
|--------------|--------------|------------|---------------|-------------------------------------|--------------------|
| 01           | 40067794     | 03/26/2019 | 093349        | 21ST CENTURY CYBER CHARTER          | \$20,011.80        |
|              | 40067795     | 03/26/2019 | 1003432       | AHOLD FINANCIAL SERVICES            | \$401.98           |
|              | 40067796     | 03/26/2019 | 1004912       | ALTA LANGUAGE SERVICES, INC.        | \$3,659.51         |
|              | 40067797     | 03/26/2019 | 1007666       | AMER. ASSOC. OF TEACHERS OF SPANISH | \$45.00            |
|              | 40067798     | 03/26/2019 | 007150        | APPLE COMPUTER, INC                 | \$167.00           |
|              | 40067799     | 03/26/2019 | 1000953       | AVON GROVE CHARTER SCHOOL           | \$4,927.54         |
|              | 40067800     | 03/26/2019 | 009710        | B & H PHOTO                         | \$146.02           |
|              | 40067802     | 03/26/2019 | 1006591       | BAYADA HOME HEALTH CARE             | \$1,400.00         |
|              | 40067803     | 03/26/2019 | 1008584       | BERKONE INC                         | \$740.29           |
|              | 40067804     | 03/26/2019 | 1008511       | BERKS DEAF AND HARD OF HEARING      | \$33,064.33        |
|              | 40067805     | 03/26/2019 | 1006948       | BEST LINE EQUIPMENT                 | \$74.30            |
|              | 40067806     | 03/26/2019 | 015812        | BRAD TAYLOR / SNAP-ON TOOLS         | \$567.01           |
|              | 40067807     | 03/26/2019 | 1004955       | BRADLEY, SANDRA                     | \$335.52           |
|              | 40067808     | 03/26/2019 | 1008095       | BROGAN, MARGARET R                  | \$9,600.00         |
|              | 40067809     | 03/26/2019 | 017340        | BSN SPORTS                          | \$5,424.80         |
|              | 40067811     | 03/26/2019 | 017290        | BUCKS COUNTY IU #22                 | \$41,491.25        |
|              | 40067812     | 03/26/2019 | 1003362       | CARLSON, MARTHA                     | \$144.12           |
|              | 40067813     | 03/26/2019 | 021581        | CDW GOVERNMENT, INC                 | \$592.25           |
|              | 40067814     | 03/26/2019 | 096250        | CHARLES A. MELTON CENTER            | \$5,250.00         |
|              | 40067815     | 03/26/2019 | 023650        | CHESTER COUNTY FAMILY ACADEMY       | \$116,584.64       |
|              | 40067818     | 03/26/2019 | 023755        | CHESTER COUNTY INT UNIT # 24        | \$1,830,856.40     |
|              | 40067819     | 03/26/2019 | 1005242       | CITY OF PHILADELPHIA                | \$618.08           |
|              | 40067820     | 03/26/2019 | 027220        | COMCAST CABLE                       | \$57.17            |
|              | 40067822     | 03/26/2019 | 1008667       | CYBER SENSIBLE LLC                  | \$500.00           |
|              | 40067823     | 03/26/2019 | 1006270       | DAVID THOMAS TRANSPORTATION         | \$1,500.00         |
|              | 40067824     | 03/26/2019 | 031810        | DECA                                | \$285.00           |
|              | 40067825     | 03/26/2019 | 1001584       | DELTA-T GROUP, INC.                 | \$34,182.75        |
|              | 40067827     | 03/26/2019 | 091740        | TAX REFUNDS                         | \$310.10           |
|              | 40067829     | 03/26/2019 | 1007871       | EBS HEALTHCARE INC.                 | \$6,247.71         |
|              | 40067830     | 03/26/2019 | 037255        | ECONOMY GLASS SPECIALISTS           | \$79.50            |
|              | 40067831     | 03/26/2019 | 040028        | ELITE COACH                         | \$1,500.00         |
|              | 40067832     | 03/26/2019 | 040065        | ELMWOOD PARK ZOO                    | \$697.50           |
|              | 40067833     | 03/26/2019 | 1003612       | FASTENAL COMPANY                    | \$145.57           |
|              | 40067834     | 03/26/2019 | 042490        | FEDERAL EXPRESS CORP                | \$15.37            |
|              | 40067835     | 03/26/2019 | 042520        | FERGUSON ENT., INC. #501            | \$528.84           |
|              | 40067837     | 03/26/2019 | 1006249       | GENERAL HEALTHCARE RESOURCES, INC.  | \$10,254.68        |
|              | 40067838     | 03/26/2019 | 1001396       | GENWORTH FINANCIAL                  | \$2,580.61         |
|              | 40067839     | 03/26/2019 | 050075        | GREAT AMERICA FINANCIAL SERVICES    | \$1,834.39         |
|              | 40067841     | 03/26/2019 | 052245        | HANSON AGGREGATES PENNSYLVANIA      | \$700.81           |

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                        | Transaction Amount |
|--------------|--------------|------------|---------------|------------------------------------|--------------------|
| 01           | 40067843     | 03/26/2019 | 054645        | HILLYARD, INC.                     | \$318.30           |
|              | 40067845     | 03/26/2019 | 1001035       | INFOBASE LEARNING                  | \$1,813.17         |
|              | 40067846     | 03/26/2019 | 1008195       | INK TONER STORE                    | \$369.90           |
|              | 40067847     | 03/26/2019 | 1007442       | INSIGHT WORKFORCE SOLUTIONS LLC    | \$20,495.85        |
|              | 40067848     | 03/26/2019 | 1008507       | INTEGRITY WORKFORCE SOLUTIONS INC  | \$6,832.04         |
|              | 40067849     | 03/26/2019 | 1000335       | INTELLICOM SYSTEMS, INC.           | \$1,171.00         |
|              | 40067850     | 03/26/2019 | 059630        | NEOPOST                            | \$206.00           |
|              | 40067851     | 03/26/2019 | 060400        | JAMISON, PHILIP                    | \$300.00           |
|              | 40067853     | 03/26/2019 | 1006112       | JUDY'S KILN REPAIR                 | \$334.80           |
|              | 40067854     | 03/26/2019 | 1000345       | KADES-MARGOLIS CAPITAL             | \$200.00           |
|              | 40067855     | 03/26/2019 | 062600        | KEEN COMPRESSED GAS CO             | \$86.48            |
|              | 40067858     | 03/26/2019 | 065200        | KRAPF JR & SON INC GEORGE          | \$9,860.34         |
|              | 40067859     | 03/26/2019 | 065330        | KRUPANSKY FENCING, VINCE           | \$395.50           |
|              | 40067860     | 03/26/2019 | 1003458       | KUTA SOFTWARE LLC                  | \$641.00           |
|              | 40067861     | 03/26/2019 | 1008059       | LAKE RAYSTOWN RESORT               | \$1,189.92         |
|              | 40067862     | 03/26/2019 | 065710        | LAKESHORE LEARNING MATERIALS       | \$56.98            |
|              | 40067863     | 03/26/2019 | 1000346       | LINCOLN INVESTMENT PLANNING, INC.  | \$425.00           |
|              | 40067865     | 03/26/2019 | 1004209       | LOWES COMMERCIAL SERVICES          | \$164.54           |
|              | 40067867     | 03/26/2019 | 1005143       | MAILROOM SYSTEMS, INC.             | \$211.58           |
|              | 40067868     | 03/26/2019 | 070817        | MARKERBOARD PEOPLE, THE            | \$681.12           |
|              | 40067871     | 03/26/2019 | 073020        | MCMASTER-CARR SUPPLY CO            | \$907.88           |
|              | 40067872     | 03/26/2019 | 1007554       | MEDIA SUPPLY, INC.                 | \$326.04           |
|              | 40067873     | 03/26/2019 | 1002849       | PMEA                               | \$385.00           |
|              | 40067874     | 03/26/2019 | 1002849       | PMEA                               | \$185.00           |
|              | 40067875     | 03/26/2019 | 1000348       | METROPOLITAN LIFE INSURANCE CO.    | \$138.89           |
|              | 40067877     | 03/26/2019 | 077500        | NASCO                              | \$692.23           |
|              | 40067878     | 03/26/2019 | 079977        | OBERMAN, CARYL ANDREA, LAW OFFICES | \$14,886.14        |
|              | 40067883     | 03/26/2019 | 079550        | OFFICE DEPOT                       | \$6,824.84         |
|              | 40067884     | 03/26/2019 | 091740        | TAX REFUNDS                        | \$1,011.06         |
|              | 40067885     | 03/26/2019 | 080430        | PAFPC                              | \$50.00            |
|              | 40067886     | 03/26/2019 | 080305        | PAR INC.                           | \$345.60           |
|              | 40067887     | 03/26/2019 | 1007529       | PASTNER JAFFE, MORGAN ROSE         | \$138.36           |
|              | 40067888     | 03/26/2019 | 080091        | PDM SERVICE CO                     | \$841.25           |
|              | 40067889     | 03/26/2019 | 052305        | PEARSON/HARCOURT ASSESSMENT        | \$7,908.50         |
|              | 40067890     | 03/26/2019 | 1003736       | PETROLEUM TRADERS CORP.            | \$43,507.24        |
|              | 40067891     | 03/26/2019 | 1000062       | PHEAA                              | \$478.37           |
|              | 40067892     | 03/26/2019 | 091740        | TAX REFUNDS                        | \$277.78           |
|              | 40067893     | 03/26/2019 | 082730        | POSITIVE PROMOTIONS                | \$65.49            |
|              | 40067895     | 03/26/2019 | 1005052       | PURELAND SUPPLY                    | \$197.20           |

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                       | Transaction Amount |
|--------------|--------------|------------|---------------|-----------------------------------|--------------------|
| 01           | 40067897     | 03/26/2019 | 085173        | RIFTON EQUIPMENT                  | \$243.75           |
|              | 40067898     | 03/26/2019 | 085424        | ROCKLER WOODWORKING &             | \$129.33           |
|              | 40067899     | 03/26/2019 | 1004586       | ROMAN MOSAIC AND TILE COMPANY     | \$3,200.00         |
|              | 40067900     | 03/26/2019 | 085720        | ROSENAU CO INC, PHILIP            | \$34.00            |
|              | 40067902     | 03/26/2019 | 1000727       | SALEM PRESS                       | \$94.50            |
|              | 40067904     | 03/26/2019 | 091740        | TAX REFUNDS                       | \$2,442.62         |
|              | 40067905     | 03/26/2019 | 086660        | SCHOLASTIC MAGAZINES              | \$210.85           |
|              | 40067907     | 03/26/2019 | 086775        | SCHOOL NURSE SUPPLY               | \$171.46           |
|              | 40067908     | 03/26/2019 | 087815        | SHOP RITE OF W.C.                 | \$793.17           |
|              | 40067909     | 03/26/2019 | 1003412       | SIEMENS FIRE SAFETY DIVISION      | \$952.78           |
|              | 40067912     | 03/26/2019 | 091390        | SWANSON, INC., ROBERT S           | \$795.00           |
|              | 40067913     | 03/26/2019 | 091360        | SWEET, STEVENS, KATZ, & WILLIAMS  | \$1,629.50         |
|              | 40067915     | 03/26/2019 | 091582        | TALK, INC                         | \$38,245.50        |
|              | 40067916     | 03/26/2019 | 1008422       | TELESYSTEM                        | \$6,826.69         |
|              | 40067917     | 03/26/2019 | 092357        | THERAPY SHOPPE, INC               | \$234.01           |
|              | 40067918     | 03/26/2019 | 1007460       | THOMSON REUTERS-WEST PUBLISHING   | \$253.15           |
|              | 40067921     | 03/26/2019 | 1006474       | TRI-STATE ELEVATOR COMPANY, INC.  | \$259.75           |
|              | 40067922     | 03/26/2019 | 093600        | UNITED REFRIGERATION CO           | \$582.60           |
|              | 40067924     | 03/26/2019 | 1001324       | US DEPT. OF EDUCATION AWG         | \$440.80           |
|              | 40067925     | 03/26/2019 | 1007699       | US MEDICAL STAFFING, INC.         | \$2,621.83         |
|              | 40067927     | 03/26/2019 | 049790        | W. W. GRAINGER, INC.              | \$1,113.77         |
|              | 40067928     | 03/26/2019 | 1008387       | WALLGUARD.COM                     | \$1,074.09         |
|              | 40067929     | 03/26/2019 | 095412        | WAREHOUSE BATTERY OUTLET          | \$2,310.62         |
|              | 40067930     | 03/26/2019 | 9582          | WEBB, JIM                         | \$90.00            |
|              | 40067931     | 03/26/2019 | 1008367       | WEGMANS                           | \$23.06            |
|              | 40067932     | 03/26/2019 | 1000059       | WEST CHESTER ED SUPPORT PERSONNEL | \$3,310.45         |
|              | 40067933     | 03/26/2019 | 1000058       | TRUMARK FCU                       | \$1,301.67         |
|              | 40067934     | 03/26/2019 | 097000        | WEST GOSHEN TOWNSHIP              | \$5,563.60         |
|              | 40067936     | 03/26/2019 | 1007278       | WILMINGTON TRUST                  | \$520.00           |
|              | 40067937     | 03/26/2019 | 1007421       | XTEL COMMUNICATIONS, INC.         | \$2,005.00         |
| 01           | - Total      |            |               |                                   | \$2,339,915.78     |
| 22           | 40067920     | 03/26/2019 | 1008650       | TOUCHPOINT INDUSTRIES LLC         | \$2,100.00         |
| 22           | - Total      |            |               |                                   | \$2,100.00         |
| 29           | 40067801     | 03/26/2019 | 9758          | BALDINO, RONALD                   | \$33.00            |
|              | 40067810     | 03/26/2019 | 10591         | BUCHOVECKY, BOB                   | \$30.00            |
|              | 40067840     | 03/26/2019 | 9728          | GRUBAUGH, MYRON                   | \$36.00            |
|              | 40067844     | 03/26/2019 | 9945          | HUANG, NATHAN                     | \$28.00            |



## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                         | Transaction Amount |
|--------------|--------------|------------|---------------|-------------------------------------|--------------------|
| 29           | 40067852     | 03/26/2019 | 9871          | JEWITT, JEFF                        | \$33.00            |
|              | 40067856     | 03/26/2019 | 10739         | KIRK, DANIELLE                      | \$65.00            |
|              | 40067864     | 03/26/2019 | 9067          | LONG, CATHY                         | \$65.00            |
|              | 40067866     | 03/26/2019 | 10544         | LUREEN, BRIAN                       | \$36.00            |
|              | 40067869     | 03/26/2019 | 9699          | MARVIN, CHUCK                       | \$33.00            |
|              | 40067870     | 03/26/2019 | 9653          | MCDANIEL, AL                        | \$36.00            |
|              | 40067876     | 03/26/2019 | 9290          | MULL, ROBERT                        | \$36.00            |
|              | 40067894     | 03/26/2019 | 9094          | POWELL, ROBERT N                    | \$28.00            |
|              | 40067896     | 03/26/2019 | 9985          | QUAY, JIM                           | \$30.00            |
|              | 40067903     | 03/26/2019 | 9651          | SCAVICCHIO, DUANNE                  | \$36.00            |
|              | 40067910     | 03/26/2019 | 10608         | SKAMMER, TIM                        | \$36.00            |
|              | 40067911     | 03/26/2019 | 9006          | SPEAKER, SCOTT E.                   | \$33.00            |
|              | 40067914     | 03/26/2019 | 10070         | TABBUT, EDWARD                      | \$33.00            |
|              | 40067919     | 03/26/2019 | 092750        | TOAD HOLLOW ATHLETICS               | \$3,084.10         |
|              | 40067923     | 03/26/2019 | 10738         | URBINE, DANIEL                      | \$33.00            |
|              | 40067926     | 03/26/2019 | 9057          | VANSANT, WILEY S                    | \$33.00            |
|              | 40067935     | 03/26/2019 | 9301          | WHITE, THOMAS                       | \$30.00            |
| 29           | - Total      |            |               |                                     | \$3,807.10         |
| 30           | 40067821     | 03/26/2019 | 1006778       | CTI CONSULTANTS, INC.               | \$4,511.00         |
| 30           | - Total      |            |               |                                     | \$4,511.00         |
| 40           | 40067798     | 03/26/2019 | 007150        | APPLE COMPUTER, INC                 | \$151.00           |
|              | 40067826     | 03/26/2019 | 1008629       | DHARMA TRADING CO                   | \$58.00            |
|              | 40067828     | 03/26/2019 | 037063        | EAST POST PROM COMMITTEE            | \$900.00           |
|              | 40067836     | 03/26/2019 | 1008671       | FOUNDATION FOR FREE ENTERPRISE EDUC | \$340.00           |
|              | 40067842     | 03/26/2019 | 1005316       | HENDERSON AFTER PROM                | \$900.00           |
|              | 40067883     | 03/26/2019 | 079550        | OFFICE DEPOT                        | \$152.16           |
|              | 40067901     | 03/26/2019 | 1007633       | RUSTIN POST PROM ASSOCIATION        | \$900.00           |
|              | 40067906     | 03/26/2019 | 086650        | SCHOLASTIC INC                      | \$186.50           |
| 40           | - Total      |            |               |                                     | \$3,587.66         |
| 50           | 80036976     | 03/26/2019 | 040065        | ELMWOOD PARK ZOO                    | \$127.60           |
|              | 80036977     | 03/26/2019 | 051050        | GROSH SCENIC RENTALS                | \$650.27           |
|              | 80036978     | 03/26/2019 | 1007381       | GROUP TRAVEL PLANNERS INC.          | \$1,200.00         |
|              | 80036979     | 03/26/2019 | 065200        | KRAPF JR & SON INC GEORGE           | \$1,372.79         |
|              | 80036980     | 03/26/2019 | 065230        | KRAPF'S COACHES, INC.               | \$1,099.00         |
|              | 80036981     | 03/26/2019 | 077190        | MUSIC THEATRE INTERNATIONAL         | \$770.00           |
|              | 80036982     | 03/26/2019 | 1006566       | MUSICAL THEATRE INTERNATIONAL       | \$760.00           |
|              | 80036983     | 03/26/2019 | 078640        | NATIONAL HONOR SOCIETY              | \$1,796.00         |

## West Chester Area School District Check Register

| Fund Charged           | Check Number | Check Date | Vendor Number | Vendor Name                       | Transaction Amount    |
|------------------------|--------------|------------|---------------|-----------------------------------|-----------------------|
| 50                     | 80036984     | 03/26/2019 | 079297        | NASSP                             | \$770.00              |
|                        | 80036985     | 03/26/2019 | 079550        | OFFICE DEPOT                      | \$130.38              |
|                        | 80036986     | 03/26/2019 | 1008614       | ONE LIBERTY OBSERVATION DECK      | \$313.00              |
|                        | 80036987     | 03/26/2019 | 1006886       | ONE STOP PARTY SHOP               | \$292.50              |
|                        | 80036988     | 03/26/2019 | 1007953       | RHYTHMIX ENTERTAINMENT            | \$240.00              |
| <b>50 - Total</b>      |              |            |               |                                   | <b>\$9,521.54</b>     |
| 51                     | 80036989     | 03/26/2019 | 1007436       | COMMONWEALTH OF PA                | \$380.00              |
|                        | 80036990     | 03/26/2019 | 1006270       | DAVID THOMAS TRANSPORTATION       | \$332.00              |
|                        | 80036991     | 03/26/2019 | 040028        | ELITE COACH                       | \$200.00              |
|                        | 80036992     | 03/26/2019 | 1006664       | HISTORIC PHILADELPHIA, INC.       | \$459.00              |
|                        | 80036993     | 03/26/2019 | 1007882       | MUSEUM OF THE AMERICAN REVOLUTION | \$284.00              |
|                        | 80036994     | 03/26/2019 | 079550        | OFFICE DEPOT                      | \$243.42              |
|                        | 80036995     | 03/26/2019 | 1000511       | PHILADELPHIA PHILLIES             | \$924.00              |
|                        | 80036996     | 03/26/2019 | 082230        | PHILADELPHIA ZOO                  | \$1,774.15            |
|                        | 80036997     | 03/26/2019 | 093356        | TYLER ARBORETUM                   | \$532.00              |
| <b>51 - Total</b>      |              |            |               |                                   | <b>\$5,128.57</b>     |
| <b>Overall - Total</b> |              |            |               |                                   | <b>\$2,368,571.65</b> |



## West Chester Area School District Electronic Funds Transfer Register

| Fund Charged | Check Number | Check Date | Vendor Number                     | Vendor Name                  | Transaction Amount |
|--------------|--------------|------------|-----------------------------------|------------------------------|--------------------|
| 01           | V1002759     | 03/26/2019 | 1002819                           | BLUE DOG PRINTING AND DESIGN | \$100.00           |
|              | V1002760     | 03/26/2019 | 021100                            | CAROLINA BIOLOGICAL          | \$215.40           |
|              | V1002761     | 03/26/2019 | 1005305                           | COMPANION CORPORATION        | \$279.00           |
|              | V1002762     | 03/26/2019 | 030310                            | CRISIS PREVENTION INSTITUTE  | \$150.00           |
|              | V1002763     | 03/26/2019 | 032900                            | DEMCO , INC.                 | \$2,698.31         |
|              | V1002764     | 03/26/2019 | 042300                            | FAULKNER PONTIAC BUICK       | \$852.08           |
|              | V1002765     | 03/26/2019 | 043500                            | FLINN SCIENTIFIC             | \$343.80           |
|              | V1002766     | 03/26/2019 | 1002386                           | JOHNSON CONTROLS, INC.       | \$1,065.92         |
|              | V1002767     | 03/26/2019 | 060970                            | JOHNSTONE SUPPLY INC         | \$789.53           |
|              | V1002768     | 03/26/2019 | 067222                            | LEGO EDUCATION               | \$614.85           |
|              | V1002769     | 03/26/2019 | 1004344                           | ROBERT E. LITTLE, INC.       | \$579.89           |
|              | V1002770     | 03/26/2019 | 075220                            | MUSIC & ARTS CENTERS         | \$453.77           |
|              | V1002771     | 03/26/2019 | 078920                            | NEFF COMPANY, THE            | \$429.69           |
|              | V1002772     | 03/26/2019 | 077475                            | PARTS SERVICE - FRAZER       | \$1,727.98         |
|              | V1002773     | 03/26/2019 | 080590                            | PASCO                        | \$977.50           |
|              | V1002774     | 03/26/2019 | 1007408                           | PROASYS INC.                 | \$2,225.00         |
|              | V1002775     | 03/26/2019 | 083385                            | PRUFROCK PRESS               | \$114.00           |
|              | V1002776     | 03/26/2019 | 084465                            | REALLY GOOD STUFF            | \$347.65           |
|              | V1002777     | 03/26/2019 | 086700                            | SCHOOL HEALTH CORPORATION    | \$301.50           |
|              | V1002778     | 03/26/2019 | 086710                            | SCHOOL SPECIALTY INC         | \$131.32           |
|              | V1002779     | 03/26/2019 | 1000679                           | SHERWIN WILLIAMS             | \$375.37           |
|              | V1002780     | 03/26/2019 | 092000                            | TAYLORS MUSIC STORE          | \$325.97           |
|              | V1002781     | 03/26/2019 | 1000056                           | UNITED WAY OF CHESTER COUNTY | \$795.34           |
| V1002782     | 03/26/2019   | 094620     | VERNIER SOFTWARE & TECHNOLOGY LLC | \$500.17                     |                    |
| V1002783     | 03/26/2019   | 1006367    | WB MASON COMPANY                  | \$1,893.60                   |                    |
| V1002784     | 03/26/2019   | 1008068    | WILLIAMS SCOTSMAN, INC            | \$1,468.00                   |                    |
| 01           | - Total      |            |                                   |                              | \$19,755.64        |
| 40           | V1002758     | 03/26/2019 | 014300                            | BLICK ART MATERIALS          | \$26.32            |
| 40           | - Total      |            |                                   |                              | \$26.32            |
| 50           | V5000241     | 03/26/2019 | 1002819                           | BLUE DOG PRINTING AND DESIGN | \$129.05           |
|              | V5000242     | 03/26/2019 | 1004184                           | CUSTOMINK                    | \$348.01           |
| 50           | - Total      |            |                                   |                              | \$477.06           |
| 51           | V5000243     | 03/26/2019 | 093337                            | TUTTLE MARKETING SVCS INC    | \$66.00            |
|              | V5000244     | 03/26/2019 | 093356                            | TYLER ARBORETUM              | \$462.00           |
|              | V5000245     | 03/26/2019 | 097010                            | WEST MUSIC CO.               | \$228.48           |
| 51           | - Total      |            |                                   |                              | \$756.48           |

**West Chester Area School District  
Electronic Funds Transfer Register**

| Fund Charged    | Check Number | Check Date | Vendor Number | Vendor Name | Transaction Amount |
|-----------------|--------------|------------|---------------|-------------|--------------------|
| Overall - Total |              |            |               |             | \$21,015.50        |

**West Chester Area School District  
Check Register**

| <b>Fund Charged</b>    | <b>Check Number</b> | <b>Check Date</b> | <b>Vendor Number</b> | <b>Vendor Name</b>    | <b>Transaction Amount</b> |
|------------------------|---------------------|-------------------|----------------------|-----------------------|---------------------------|
| 01                     | 40067938            | 03/27/2019        | 085830               | R.S.V.P. - TAX CREDIT | \$440.00                  |
|                        | 40067939            | 03/27/2019        | 085830               | R.S.V.P. - TAX CREDIT | \$16.00                   |
|                        | 40067940            | 03/27/2019        | 085830               | R.S.V.P. - TAX CREDIT | \$560.00                  |
|                        | 40067941            | 03/27/2019        | 085830               | R.S.V.P. - TAX CREDIT | \$560.00                  |
|                        | 40067942            | 03/27/2019        | 085830               | R.S.V.P. - TAX CREDIT | \$560.00                  |
|                        | 40067943            | 03/27/2019        | 085830               | R.S.V.P. - TAX CREDIT | \$560.00                  |
|                        | 40067944            | 03/27/2019        | 085830               | R.S.V.P. - TAX CREDIT | \$560.00                  |
|                        | 40067945            | 03/27/2019        | 085830               | R.S.V.P. - TAX CREDIT | \$560.00                  |
|                        | 40067946            | 03/27/2019        | 085830               | R.S.V.P. - TAX CREDIT | \$288.00                  |
|                        | 40067947            | 03/27/2019        | 085830               | R.S.V.P. - TAX CREDIT | \$120.00                  |
|                        | 40067948            | 03/27/2019        | 085830               | R.S.V.P. - TAX CREDIT | \$560.00                  |
|                        | 40067949            | 03/27/2019        | 085830               | R.S.V.P. - TAX CREDIT | \$560.00                  |
|                        | 40067950            | 03/27/2019        | 085830               | R.S.V.P. - TAX CREDIT | \$560.00                  |
|                        | 40067951            | 03/27/2019        | 085830               | R.S.V.P. - TAX CREDIT | \$24.00                   |
|                        | 40067952            | 03/27/2019        | 085830               | R.S.V.P. - TAX CREDIT | \$208.00                  |
|                        | 40067953            | 03/27/2019        | 085830               | R.S.V.P. - TAX CREDIT | \$280.00                  |
|                        | 40067954            | 03/27/2019        | 085830               | R.S.V.P. - TAX CREDIT | \$72.00                   |
|                        | 40067955            | 03/27/2019        | 085830               | R.S.V.P. - TAX CREDIT | \$520.00                  |
|                        | 40067956            | 03/27/2019        | 085830               | R.S.V.P. - TAX CREDIT | \$200.00                  |
|                        | 40067957            | 03/27/2019        | 085830               | R.S.V.P. - TAX CREDIT | \$560.00                  |
|                        | 40067958            | 03/27/2019        | 085830               | R.S.V.P. - TAX CREDIT | \$560.00                  |
|                        | 40067959            | 03/27/2019        | 085830               | R.S.V.P. - TAX CREDIT | \$560.00                  |
| <b>01 - Total</b>      |                     |                   |                      |                       | <b>\$8,888.00</b>         |
| <b>Overall - Total</b> |                     |                   |                      |                       | <b>\$8,888.00</b>         |

## Student Activity Accounts

| Budget Unit | Project | Project Title                | Mar-19    |
|-------------|---------|------------------------------|-----------|
| 50000221    | 005221  | BEST BUDDIES                 | 1,267.76  |
| 50000222    | 005222  | BEST BUDDIES                 | 355.59    |
| 50000223    | 005223  | BEST BUDDIES                 | 1,446.57  |
| 50000326    | 005326  | BEST BUDDIES                 | 3,351.73  |
| 50000327    | 005327  | BEST BUDDIES                 | 694.06    |
| 50000328    | 005328  | BEST BUDDIES                 | 1,681.75  |
| 50000221    | 006221  | BLACK STUDENT UNION          | 2,911.15  |
| 50000222    | 006222  | BLACK STUDENT UNION          | 1,351.18  |
| 50000223    | 006223  | BLACK STUDENT UNION          | 1,117.63  |
| 50000223    | 007223  | BRINGING HOPE HOME CLUB      | 3,298.99  |
| 50000327    | 008327  | 8 <sup>th</sup> GRADE DANCE  | 901.40    |
| 50000221    | 010221  | CLASS OF 2021                | 3,862.09  |
| 50000222    | 010222  | CLASS OF 2021                | 5,826.46  |
| 50000223    | 010223  | CLASS OF 2021                | 3,349.84  |
| 50000221    | 011221  | CLASS OF 2022                | 1,494.30  |
| 50000222    | 011222  | CLASS OF 2022                | 1,248.00  |
| 50000223    | 011223  | CLASS OF 2022                | 5,753.15  |
| 50000221    | 014221  | CLASS OF 2019                | 10,763.42 |
| 50000222    | 014222  | CLASS OF 2019                | 30,646.82 |
| 50000223    | 014223  | CLASS OF 2019                | 19,342.95 |
| 50000221    | 015221  | CLASS OF 2020                | 1,563.19  |
| 50000222    | 015222  | CLASS OF 2020                | 4,144.41  |
| 50000223    | 015223  | CLASS OF 2020                | 3,736.42  |
| 50000221    | 016221  | MOCK TRIAL TEAM              | 605.23    |
| 50000221    | 017221  | MODEL U.N.                   | 1,246.60  |
| 50000223    | 017223  | MODEL U.N.                   | 3,474.49  |
| 50000221    | 018221  | DECA                         | 3,094.45  |
| 50000222    | 018222  | DECA                         | 25,999.83 |
| 50000223    | 018223  | DECA                         | 12,437.11 |
| 50000223    | 019223  | IDRYO (LITERARY MAGAZINE)    | 145.60    |
| 50000221    | 020221  | ROTARY/INTERACT              | 817.02    |
| 50000222    | 020222  | INTERACT                     | 2,544.68  |
| 50000223    | 020223  | INTERACT                     | 745.75    |
| 50000221    | 021221  | MULTICULTURAL CLUB           | 671.21    |
| 50000221    | 022221  | F.B.L.A. HENDERSON           | 1,782.99  |
| 50000221    | 023221  | VIDEO PRODUCTION CLUB        | 166.23    |
| 50000222    | 023222  | WVIK CLUB                    | 360.02    |
| 50000223    | 023223  | PHOTOGRAPHY CLUB             | 3,008.35  |
| 50000221    | 028221  | WARRIORS HELPING WARRIORS    | 139.94    |
| 50000223    | 029223  | CYCLING CLUB                 | 198.46    |
| 50000222    | 025222  | RELAY FOR LIFE               | 683.42    |
| 50000221    | 027221  | GIRL UP                      | 1,341.04  |
| 50000221    | 032221  | WORLD LANGUAGE HONOR SOCIETY | 921.21    |
| 50000221    | 034221  | NATIONAL HONOR SOCIETY       | 3,916.72  |
| 50000222    | 034222  | NATIONAL HONOR SOCIETY       | 613.99    |
| 50000223    | 034223  | NATIONAL HONOR SOCIETY       | 1,812.60  |
| 50000223    | 035223  | RUSTIN ACTION GROUP          | 568.19    |
| 50000221    | 036221  | NEWSPAPER                    | 1,336.84  |

## Student Activity Accounts

| Budget Unit | Project | Project Title                | Mar-19    |
|-------------|---------|------------------------------|-----------|
| 50000221    | 037221  | SPEECH & DEBATE              | 258.31    |
| 50000222    | 038222  | FASHION CLUB                 | 512.64    |
| 50000223    | 038223  | FASHION CLUB                 | 400.00    |
| 50000221    | 039221  | HELPING HANDS CLUB           | 76.66     |
| 50000222    | 039222  | HANDS TO HEARTS              | 21.98     |
| 50000221    | 040221  | S.A.D.D.                     | 2,031.92  |
| 50000222    | 040222  | S.A.D.D.                     | 1,024.72  |
| 50000223    | 040223  | S.A.D.D.                     | 1,377.04  |
| 50000221    | 041221  | SCIENCE OLYMPIAD             | 854.03    |
| 50000222    | 041222  | SCIENCE OLYMPIAD             | 1,634.91  |
| 50000223    | 041223  | SCIENCE OLYMPIAD             | 3,101.54  |
| 50000221    | 042221  | SKI CLUB                     | 0.21      |
| 50000223    | 042223  | SKI CLUB                     | 1,604.52  |
| 50000326    | 042326  | SKI CLUB                     | 6,250.80  |
| 50000221    | 043221  | PHYSICS OLYMPIAD             | 276.68    |
| 50000327    | 045327  | ART CLUB                     | 21.35     |
| 50000221    | 046221  | NATIONAL ART HONOR SOCIETY   | 380.21    |
| 50000222    | 046222  | NATIONAL ART HONOR SOCIETY   | 132.41    |
| 50000222    | 048222  | TEAM RED CROSS               | 28.58     |
| 50000221    | 050221  | STUDENT COUNCIL              | 2,237.80  |
| 50000222    | 050222  | STUDENT COUNCIL              | 18,091.67 |
| 50000223    | 050223  | STUDENT COUNCIL              | 15,713.71 |
| 50000326    | 050326  | STUDENT COUNCIL              | 17,130.99 |
| 50000327    | 050327  | STUDENT COUNCIL              | 5,541.82  |
| 50000328    | 050328  | STUDENT COUNCIL              | 21,116.43 |
| 50000221    | 051221  | GSA                          | 40.68     |
| 50000223    | 051223  | RUSTIN GSA                   | 597.46    |
| 50000326    | 051326  | GSA                          | 308.54    |
| 50000222    | 052222  | OPERATION SMILE              | 123.00    |
| 50000221    | 054221  | HIGH SCHOOL YEARBOOK         | 8,380.52  |
| 50000222    | 054222  | HIGH SCHOOL YEARBOOK         | 25,945.37 |
| 50000223    | 054223  | HIGH SCHOOL YEARBOOK         | 839.68    |
| 50000327    | 054327  | MIDDLE SCHOOL YEARBOOK       | 18.57     |
| 50000328    | 054328  | MIDDLE SCHOOL YEARBOOK       | 3,142.12  |
| 50000221    | 058221  | ANIME CLUB                   | 73.11     |
| 50000223    | 060223  | GERMAN CLUB                  | 1,888.34  |
| 50000221    | 061221  | MU ALPHA THETA HONOR SOCIETY | 435.11    |
| 50000222    | 061222  | MATH CLUB                    | 64.27     |
| 50000221    | 062221  | ACADEMIC TEAM - HENDERSON    | 2,888.33  |
| 50000223    | 062223  | ACADEMIC TEAM - RUSTIN       | 259.92    |
| 50000221    | 070221  | SCHOOL MUSICAL               | 32,287.77 |
| 50000222    | 070222  | BROADWAY SHOW                | 13,414.14 |
| 50000223    | 070223  | THEATER FUND                 | 27,400.25 |
| 50000221    | 072221  | CALLIOPE                     | 925.88    |
| 50000326    | 073326  | FOOTBALL ACTIVITY FUND       | 3,138.30  |
| 50000326    | 074326  | CHEER CLUB                   | 2,968.73  |
| 50000326    | 075326  | WRESTLING ACTIVITY           | 167.83    |
| 50000326    | 076326  | TRACK & FIELD ACTIVITY       | 135.00    |

## Student Activity Accounts

| Budget Unit                   | Project | Project Title             | Mar-19            |
|-------------------------------|---------|---------------------------|-------------------|
| 50000221                      | 078221  | MUSIC DEPARTMENT FUND     | 7,941.46          |
| 50000222                      | 078222  | CHORAL FUND               | 1,868.79          |
| 50000223                      | 078223  | CHORAL FUND               | 2,246.04          |
| 50000222                      | 086222  | COMPUTER ACCOUNT          | 915.50            |
| 50000221                      | 087221  | ROBOTICS CLUB             | 2,175.49          |
| 50000221                      | 090221  | DRAMA CLUB                | 6,439.96          |
| 50000326                      | 090326  | DRAMA                     | 23,842.07         |
| 50000327                      | 090327  | DRAMA                     | 4,915.84          |
| 50000328                      | 090328  | DRAMA                     | 8,176.89          |
| 50000221                      | 093221  | STUDENTS HELPING STUDENTS | 878.11            |
| 50000222                      | 093222  | KARE - EAST               | 970.07            |
| 50000326                      | 093326  | PEIRCE PROUD KIDS         | 435.25            |
| 50000328                      | 093328  | FUGETT CARES              | 125.93            |
| 50000223                      | 094223  | MEGA CLUB                 | 716.27            |
| 50000222                      | 098222  | FORGN LANG HONOR SOCIETY  | 2,971.59          |
| <b>Total Fund 50 Projects</b> |         |                           | <b>468,623.94</b> |
| 51000327                      | 142327  | SKI CLUB                  | 1,272.38          |
| 51000330                      | 164330  | ACTIVITY FUND             | 6,779.24          |
| 51000432                      | 164432  | ACTIVITY FUND             | 934.07            |
| 51000437                      | 164437  | ACTIVITY FUND             | 22,144.38         |
| 51000438                      | 164438  | ACTIVITY FUND             | 4,844.74          |
| 51000440                      | 164440  | ACTIVITY FUND             | 2,568.10          |
| 51000444                      | 164444  | ACTIVITY FUND             | 9,987.76          |
| 51000445                      | 164445  | ACTIVITY FUND             | 4,086.57          |
| 51000447                      | 164447  | ACTIVITY FUND             | 10,553.23         |
| 51000448                      | 164448  | ACTIVITY FUND             | 7,896.98          |
| 51000451                      | 164451  | ACTIVITY FUND             | 10,860.66         |
| 51000452                      | 164452  | ACTIVITY FUND             | 7,625.41          |
| 51000453                      | 164453  | ACTIVITY FUND             | 11,568.78         |
| 51000931                      | 164931  | ACTIVITY FUND             | 3.92              |
| 51000955                      | 164955  | ACTIVITY FUND             | 121.64            |
| 51000451                      | 179451  | PHYSICAL EDUCATION        | 785.98            |
| 51000221                      | 180221  | CLEARING ACCOUNT          | 12,057.96         |
| 51000222                      | 180222  | CLEARING ACCOUNT          | 3,658.02          |
| 51000223                      | 180223  | CLEARING ACCOUNT          | 9,512.61          |
| 51000326                      | 180326  | CLEARING ACCOUNT          | 11,048.97         |
| 51000327                      | 180327  | CLEARING ACCOUNT          | 1,045.12          |
| 51000328                      | 180328  | CLEARING ACCOUNT          | 14,520.93         |
| 51000955                      | 182955  | COLLEGE SCHOLRSHF FD ADM  | 3,330.61          |
| 51000222                      | 191222  | SCHOOL SIGN EHS           | 3,782.89          |
| 51000452                      | 193452  | LIFE SKILLS SUPPORT       | 21.53             |
| 51000440                      | 194440  | FIELD TRIP ACCT           | 7,164.48          |
| 51000327                      | 195327  | FIELD TRIP STET 6         | 7,042.33          |
| 51000327                      | 196327  | FIELD TRIP STET 7         | 444.33            |
| 51000327                      | 197327  | FIELD TRIP STET 8         | 689.83            |
| 51000221                      | 202221  | IMPROVEMENT FUND          | 20,364.54         |
| 51000222                      | 202222  | IMPROVEMENT FUND          | 22,800.37         |
| 51000223                      | 202223  | IMPROVEMENT FUND          | 14,990.13         |

## Student Activity Accounts

| Budget Unit                   | Project | Project Title                          | Mar-19            |
|-------------------------------|---------|----------------------------------------|-------------------|
| 51000326                      | 202326  | IMPROVEMENT FUND                       | 553.64            |
| 51000327                      | 202327  | IMPROVEMENT FUND                       | 5,289.13          |
| 51000328                      | 202328  | IMPROVEMENT FUND                       | 1,583.60          |
| 51000222                      | 203222  | HEART MONITOR/PE ACCT                  | 3,626.74          |
| 51000223                      | 203223  | PE HEART MONITORS                      | 6,452.98          |
| 51000222                      | 209222  | ENGLISH DEPT                           | 1,653.66          |
| 51000222                      | 210222  | LIBRARY FUND                           | 995.68            |
| 51000223                      | 210223  | LIBRARY FUND                           | 282.51            |
| 51000326                      | 210326  | LIBRARY FUND                           | 850.00            |
| 51000327                      | 210327  | LIBRARY FUND                           | 788.96            |
| 51000328                      | 210328  | LIBRARY FUND                           | 2,356.68          |
| 51000438                      | 210438  | LIBRARY FUND                           | 5,157.53          |
| 51000440                      | 210440  | LIBRARY FUND                           | 410.70            |
| 51000444                      | 210444  | LIBRARY FUND                           | 8,534.07          |
| 51000445                      | 210445  | LIBRARY FUND                           | 2,367.68          |
| 51000447                      | 210447  | LIBRARY FUND                           | 1,780.54          |
| 51000448                      | 210448  | LIBRARY FUND                           | 15,866.51         |
| 51000451                      | 210451  | LIBRARY FUND                           | 88.08             |
| 51000452                      | 210452  | LIBRARY FUND                           | 9,821.33          |
| 51000453                      | 210453  | LIBRARY FUND                           | 4,470.91          |
| 51000221                      | 211221  | HEALTH FITNESS/HRM                     | 5,830.64          |
| 51000326                      | 214326  | MUSIC FUND                             | 23,726.92         |
| 51000327                      | 214327  | MUSIC FUND                             | 6,757.14          |
| 51000328                      | 214328  | MUSIC FUND                             | 5,498.29          |
| 51000448                      | 214448  | MUSIC FUND                             | 753.54            |
| 51000222                      | 216222  | PAVE THE WAY                           | 1,613.28          |
| 51000221                      | 234221  | STUDENT ASSISTANCE FUND                | 12,239.43         |
| 51000222                      | 234222  | STUDENT ASSISTANCE FUND                | 6,110.17          |
| 51000223                      | 234223  | STUDENT ASSISTANCE FUND                | 327.30            |
| 51000328                      | 234328  | STUDENT ASSISTANCE FUND                | 9,861.41          |
| 51000221                      | 250221  | BRUNO SCHOLARSHIP                      | 11,336.91         |
| 51000953                      | 250953  | ACTIVITY FEE WAIVER FUND STUDENT       | 1,121.57          |
| 51000221                      | 251221  | RICK MAERKER MEMORIAL SCHOLARSHIP      | 15,160.94         |
| 51000223                      | 251223  | ARSCOTT SOCCER SCHOLARSHIP             | 115.30            |
| 51000221                      | 252221  | B REED HNDERSON SCHOLARSHIP            | 888.16            |
| 51000221                      | 253221  | VICKY AHLUM MEMORIAL SCHOLARSHIP       | 5,311.64          |
| 51000222                      | 254222  | CLASS OF 2005 SCHOLARSHIP              | 2,208.48          |
| 51000221                      | 255221  | BOYS LACROSSE BOOSTERS AWARD           | 5,680.00          |
| 51000222                      | 255222  | RECYCLING SCHOLARSHIP                  | 482.27            |
| 51000221                      | 257221  | JEANNE D. SCIUBBA MEMORIAL SCHOLARSHIP | 223.33            |
| 51000223                      | 258223  | BIANCA ROBERSON SCHOLARSHIP            | 11,161.55         |
| 51000955                      | 259955  | MATLACK MEMORIAL TRUST FUND            | 4,962.31          |
| 51000221                      | 261221  | TRAPNELL SCHOLARSHIP                   | 118,166.56        |
| 51000221                      | 265221  | TUKLOFF MEMORIAL TRUST                 | 1,443.79          |
| 51000222                      | 268222  | WENKE SCHOLSP FUND                     | 9,326.97          |
| 51000221                      | 269221  | THOMAS WEEKS SCHOLARSHIP               | 654.90            |
| 51000955                      | 290955  | UNDISTRIBUTED INCOME                   | 16,593.54         |
| <b>Total Fund 51 Projects</b> |         |                                        | <b>584,995.76</b> |

## Student Activity Accounts

| Budget Unit                                           | Project | Project Title     | Mar-19                     |
|-------------------------------------------------------|---------|-------------------|----------------------------|
| Fund 50 / 51 - Combined Project Totals                |         |                   | 1,053,619.70               |
| Fund 50 / 51 - Combined Accounts Payable              |         |                   | 22,240.85                  |
| Fund 50 / 51 - Due to / from other funds              |         |                   | 27,858.05                  |
| <b>Total Student Activity and Agency Funds</b>        |         |                   | <u><u>1,103,718.60</u></u> |
| Fund 50 / 51 - Cash Account Balances as of 03/31/2019 |         |                   |                            |
|                                                       |         | <b>Total Cash</b> | <u><u>1,103,718.60</u></u> |
| <b>Total Student and Agency Activity Funds</b>        |         |                   | <u><u>1,103,718.60</u></u> |



**WEST CHESTER AREA SCHOOL DISTRICT**  
**FOOD SERVICES CASH BALANCE STATEMENT AND DISBURSEMENT APPROVAL REPORT**  
**MARCH 31, 2019**

**OPERATING CASH**

CASH BALANCE FEBRUARY 28, 2019 \$ 265,776.57

RECEIPTS MARCH 1, 2019 - MARCH 31, 2019

|                                   |            |            |
|-----------------------------------|------------|------------|
| DEPOSITS                          | 54,139.01  |            |
| DEPOSITS ON ACCOUNT               | 166,114.28 |            |
| INTEREST                          | 850.72     |            |
| SALE OF EQUIPMENT                 | -          |            |
| POS FEES RECEIVED                 | 752.61     |            |
| ARAMARK REIMBURSEMENT             | 223.08     |            |
| TRANSFER FROM INVESTMENTS ACCOUNT | 175,000.00 |            |
| TOTAL RECEIPTS                    | 397,079.70 | 397,079.70 |

DISBURSEMENTS MARCH 1, 2019 - MARCH 31, 2019

|                              |            |            |
|------------------------------|------------|------------|
| BANK FEES                    | 172.00     |            |
| POS SERVICE CHARGES          | -          |            |
| EQUIPMENT PURCHASES          | -          |            |
| ARAMARK PAYMENTS             | 581,935.17 |            |
| STUDENT REFUNDS              | (78.18)    |            |
| ARAMARK MAINTENANCE SUPPLIES | -          |            |
| OTHER                        | -          |            |
| TOTAL DISBURSEMENTS          | 582,028.99 | 582,028.99 |

CASH BALANCE MARCH 31, 2019 \$ 80,827.28

**INVESTMENTS**

INVESTMENT BALANCE FEBRUARY 28, 2019 \$ 1,255,511.55

RECEIPTS MARCH 1, 2019 - MARCH 31, 2019

|                                 |           |           |
|---------------------------------|-----------|-----------|
| TRANSFERS FROM CHECKING ACCOUNT |           |           |
| STATE SUBSIDY                   | 70,403.88 |           |
| INTEREST                        | 2,314.72  |           |
| TOTAL ADDITIONS                 |           | 72,718.60 |

DISBURSEMENTS MARCH 1, 2019 - MARCH 31, 2019

|                              |            |            |
|------------------------------|------------|------------|
| TRANSFER TO CHECKING ACCOUNT | 175,000.00 |            |
| TOTAL DISBURSEMENTS          | 175,000.00 | 175,000.00 |

INVESTMENT BALANCE MARCH 31, 2019 \$ 1,153,230.15

**PREPAID STUDENT ACCOUNTS**

PREPAID STUDENT ACCOUNTS BALANCE FEBRUARY 28, 2019 \$ 267,770.68

|                          |  |            |
|--------------------------|--|------------|
| ADD: RECEIVED ON ACCOUNT |  |            |
| TOTAL ADDITIONS          |  | 288,502.81 |

|                       |  |            |
|-----------------------|--|------------|
| DEDUCT: PREPAIDS USED |  |            |
| TOTAL DEDUCTIONS      |  | 303,034.55 |

PREPAID STUDENT ACCOUNTS BALANCE MARCH 31, 2019 \$ 253,238.94

WEST CHESTER AREA SCHOOL DISTRICT  
APRIL 22, 2019  
STATEMENT OF DISBURSEMENTS SUMMARY  
FOR THE PERIOD MARCH 1, 2019 - MARCH 31, 2019

|                                                                      |                      |
|----------------------------------------------------------------------|----------------------|
| GENERAL FUND DISBURSEMENTS                                           | 28,604,224.22        |
| includes Technology,<br>Federal Programs and any Special State Funds |                      |
| BILLS PAID                                                           | 28,604,224.22        |
| INVESTMENTS                                                          | 0.00                 |
| <br>                                                                 |                      |
| CAPITAL RESERVE FUND                                                 | 54,928.88            |
| <br>                                                                 |                      |
| CAPITAL PROJECTS FUND                                                | 554,606.14           |
| <br>                                                                 |                      |
| SPECIAL REVENUE - Athletics                                          | 10,699.10            |
| <br>                                                                 |                      |
| TRUST FUNDS                                                          | 18,288.02            |
| <br>                                                                 |                      |
| CAFETERIA                                                            | 581,983.87           |
| <br>                                                                 |                      |
| STUDENT ACTIVITY FUND DISBURSEMENTS                                  | 93,697.43            |
| <br>                                                                 |                      |
| TRUST AND AGENCY FUND DISBURSEMENTS                                  | <u>26,204.11</u>     |
| <br>                                                                 |                      |
| TOTAL DISBURSEMENTS                                                  | <u>29,944,631.77</u> |

NOTE: A copy of the details of the above disbursements is available for review from the Board Secretary.